

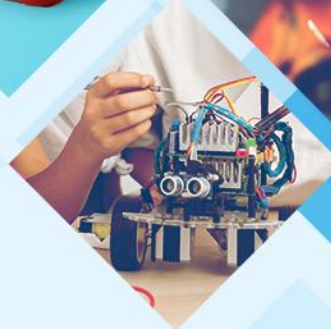


# E-ADMISSION 2025

**DIPLOMA (REGULAR, LATERAL ENTRY, WORKING PROFESSIONALS)  
& POST DIPLOMA COURSES**

## INFORMATION BROCHURE

- First Semester Diploma In Engineering/ Technology/ Non Engineering Courses and First Year In Pharmacy
  - Lateral Admission Into 2nd Year (3rd Semester) Diploma In Engineering/ Technology (ITI/ +2 Science/ Working Professionals)
- In Govt. & Private Engineering Schools/ Polytechnics/ PDIS Institutions



**DIRECTORATE OF TECHNICAL EDUCATION & TRAINING  
ODISHA, CUTTACK**

## **IMPORTANT NOTES**

**Candidates desire to take admission in various Diploma and Post-Diploma courses during the Academic Year 2025-26 have to apply through ONLINE mode ONLY. There will be no OFFLINE mode for submission of Application Form.**

1. This Information Brochure is for admission into Diploma Engineering / Diploma Engineering (Lateral Entry)/ Working Professionals (Lateral Entry) / Diploma Non-Engineering courses for the Academic Year 2025-26 only. Its contents are subject to change without prior notice.
2. This Information Brochure includes a separate chapter for admission into PDIS course for the Academic Year 2025-26.
3. Admission into 1<sup>st</sup> semester Diploma Engineering, Non-Engineering, 3<sup>rd</sup> semester Diploma Engineering (Lateral Entry) and Post-Diploma Courses shall be made according to the merit rank drawn on the basis of the marks obtained by a candidate in the qualifying examination through web-based e-counseling.
4. **Application fee for applying on-line application form:**  
For admission into various Diploma Courses for the Academic year 2025-26, the candidate has to apply through **ONLINE** mode only with payment of **non-refundable Application Fee** as mentioned below.
  - (i) The Physically Challenged (PC), Transgenders, Particularly Vulnerable Tribal Group (PVTG) and Green Passage (Orphans) category of applicants are exempted from payment of application fee.
  - (ii) The SC,ST, & FEMALE candidates will have to make payment of application fee of Rs.200/- (Rupees Two Hundred) only.
  - (iii) The MALE candidates of all other categories not mentioned above will have to make payment of application fee of Rs.300/- (Rupees Three Hundred) only.
  - (iv) The payment of Application fee is to be made through **ATM-cum-Debit Card/ Credit Card/ Net Banking/UPI payment (excluding service charges as applicable for different payment mode)**.
5. Original certificates, mark sheets and other documents, if not validated online, will be verified at the time of reporting at the allotted Institution, with respect to eligibility, category and reservation claimed by the candidate.
6. The admission shall be cancelled at any time during the study period, if certificates / mark sheets/ any other documents are found to be invalid or forged or manipulated.
7. A candidate will not be considered for admission, if he/she fails to substantiate his/her claim with respect to stated eligibility criteria at the time of reporting at the allotted institute.
8. Submission of application does not automatically confirm right of admission into Diploma, Diploma (LE), Diploma (LE-Working Professionals) & Post-Diploma Courses.
9. All desired information are available in our official website ([www.dtetodisha.gov.in](http://www.dtetodisha.gov.in)) & <http://skill.samsodisha.gov.in>.
10. The candidates are advised to remember the **Application Number (CAF No.), User ID and Password and shall keep it confidential** for future correspondence.

**Note: The Courts at Cuttack alone shall have the jurisdiction to settle and decide all matters and disputes related to Diploma Admission-2025-26.**

## **CONTENTS**

<b>CHAPTER</b>	<b>DESCRIPTION</b>	<b>PAGE NO.</b>
1	<b>INTRODUCTION, ABBREVIATIONS AND TERMS USED</b>	5
2	<b>GENERAL INFORMATION</b>	8
3	<b>ELIGIBILITY FOR ALL DIPLOMA COURSES</b>	10
4	<b>SCHEDULE FOR DIPLOMA ADMISSION-2025</b>	13
5	<b>HOW TO APPLY DIPLOMA ADMISSION-2025</b>	14
6	<b>INSTITUTION DETAILS &amp; COURSES AVAILABLE</b>	36
7	<b>RULES FOR ADMISSION FOR THE SESSION 2025-26</b>	66
8	<b>IMPORTANT INFORMATION FOR APPLYING ONLINE</b>	87
9	<b>DOCUMENT VERIFICATION FOR VALIDATION AT THE ALLOTTED / REPORTED INSTITUTION</b>	91
10	<b>MODALITY FOR SUBMISSION OF REGISTRATION PROPOSAL TO SCTE&amp;VT, ODISHA</b>	93
11	<b>REDRESSAL OF GRIEVANCE</b>	93
12	<b>POST-DIPLOMA COURSES</b>	94-123
13	<b>ANNEXURES</b>	124-140

## LIST OF ANNEXURES

Annexure–I	Certificate of Employment of Candidate's Parents/ Spouse
Annexure–II	Certificate of Authenticity of Odias belonging to outlying Odia speaking Tract (L- Category) (Part-I & Part-II)
Annexure –III	Certificate of Physical Fitness only for HMCT candidates
Annexure -IV	Certificate of Physical Fitness
Annexure -V	Income and Asset Certificate (For EWS category application)
Annexure- VI	Declaration form- Nasha Mukta Bharat Aviyan (NMBA)
Annexure-VII	Green Passage Certificate
Annexure- VIII	Revised Anti-Ragging Guidelines of AICTE
Annexure- IX	Request for Mobile Number Change
	AICTE guidelines for Working Professionals

## CHAPTER-1

### 1.1 INTRODUCTION:

In India, Technical Education is imparted generally at three levels i.e. ITI, DIPLOMA and DEGREE in a massive scale. Some pass out graduates are also prosecuting Post-Graduate courses and undertaking Research work. Diploma level institutions play a vital role in producing Diploma holders in various fields of Engineering & Technology, Pharmacy, Architecture, and Medical related Diploma courses. These Diploma pass outs render their services in the capacity of skilled technicians, supervisors and middle level technical trained man-power as per the need of Industries/ Govt. Dept./ Public Sectors undertakings/ Defence/ Railways and all other sectors. Due to rapid industrial growth in the sector like Steel, Sponge Iron, Power, Aluminum, IT etc. by leading Private sectors like Arceller Mittal Group, Jindal, Vedanta, ESSAR STEEL etc. in addition to capacity expansion of existing public sector units like RSP, NALCO, NTPC, IB VALLEY PROJECT etc., Odisha is becoming an industrial hub in the Eastern Zone. Seeing this high potential of employment for Diploma holders large number of institutes were established as per norms and standards of AICTE and approved by AICTE / State Govt. and affiliated to SCTE&VT, Odisha, Bhubaneswar. As per AICTE approval for 2024-25 academic session, there are 159 Polytechnics (35 Govt./ Govt. Aided + 124 Private) in the State with approved intake of about 58,207 (including supernumerary seats) in 50 disciplines of Engineering, Non-Engineering courses. The Govt. is very keen to expand polytechnic education and to produce quality technician manpower through polytechnics in the State. An integrated approach for Technical Education has been adopted i.e. provision for admission of ITI pass out to 3<sup>rd</sup> Semester Diploma and Polytechnic pass out to 3<sup>rd</sup> Semester Degree Engineering made under lateral entry scheme.

### 1.2 ADMINISTRATION AND CERTIFICATION:

The Government Polytechnics of the State are under the administrative control of the **Directorate of Technical Education & Training (DTE&T), Odisha, Cuttack**, under the Department of Skill Development and Technical Education, Government of Odisha, Bhubaneswar. **IGIT, Sarang & ITT, Choudwar** are fully aided Polytechnics managed by Registered Societies. All the Diploma Courses of the State are affiliated to the **State Council for Technical Education & Vocational Training (SCTE&VT), Odisha**. Semester Examination is conducted at the end of each semester except for the course in **Pharmacy** which runs in yearly pattern. Diploma is awarded after passing the final examination conducted by the SCTE&VT, Odisha.

### 1.3 TRAINING AND PLACEMENT:

In order to facilitate recruitment of the final year / pass out students in different Industries/ Organizations through off campus/ in campus, Training & Placement Cell has been established in each Diploma Institute. **Central Placement Cell (CPC)** has been functioning since 2014 under the direct supervision of the Directorate of Technical Education & Training, Odisha for conducting recruitments centrally. Besides getting placement in various Central/ State Govt. Departments/ Defence / Paramilitary forces, our Polytechnic students are continuously getting employed with attractive packages in the industries/ organization like **TPCODL, Odisha, Maruti Suzuki India Limited, Arcellor Mittal Nippon Steel India, Adani solar Pvt. Ltd., Jubilant Foodwork Ltd., Subros Noida Ltd., Ceat Tyre Pvt. Ltd, Tata Electronics Pvt., Ltd, Hosur, Hindustan CocaCola Beverages Pvt. Ltd, Saint Gobain Glass PVT. Ltd., Chennai, Philips Machine Tools India Pvt. Ltd., Maharastra, JSW Steel Coated products Ltd., Maharashtra, MRF Tyre Ltd, Rashmi Metaliks, Kharagpur, ATC Tyres Pvt.Ltd.AP (Yokohama Tyres) etc.** The provision of one-year Post Diploma Apprenticeship Training by Board of Practical Training (ER), Government of India is optional for the pass out students.

#### 1.4 CURRICULAR DEVELOPMENT ACTIVITIES:

Constant Endeavour is being made to update the syllabus as per the need of the industry and advancement of the technology. Seminar and co-curricular activities are regularly conducted among the students for an all-round development of future technicians. It ensures a fundamental and common approach to equip future technicians to face the emerging challenges of Industries in particular & society in general and at the same time provides uniform basic knowledge and skill competencies relevant to service Industries, Engineering and Technology with vertical and horizontal mobility of the students for their professional growth. Special emphasis is being given for development of communication skills and personality. Communication Skill Laboratories have been set up in all Govt. Polytechnics. Also to face tough challenges in professional and personal life, Life Skill has been introduced as a practical subject in 6<sup>th</sup> semester syllabus. With a view to inculcate the habit of team spirit, emphasis is being given for Sports and allied activities like NCC, NSS, Short-Term educational tours, sports at institute level, facilities for Volleyball/Football/Cricket/Athletics, etc.

#### 1.5 WELFARE AND MOTIVATIONAL SCHEMES:

The following scholarships/ assistance are being awarded by Government to the students reading in Diploma Institutes as per their eligibility criteria. The DAC is not responsible for any changes in the schemes and deletion/ addition of new schemes.

- AICTE Pragati Scholarship for girl students (for Freshers) @Rs.50,000/Annum for all category having parental income Rs.8 lakh or less, which will be renewed in the subsequent year.
- AICTE Saksham Scholarship (for freshers) for differently abled students having disability of 40% or more @Rs.50,000/-per annum for all categories having parental annual income up to Rs.8Lakhs.
- AICTE Yashasvi Scheme for meritorious students seeking admission in core branches of Engineering. Scholarship@Rs.30,000/- per annum for selected students with annual family income less than 8Lakhs .
- Merit-cum-poverty scholarships for 10% students in every discipline in every Govt. institute.
- Post-metric scholarships & other financial assistance sanctioned by Govt. from time to time for ST/SC/OBC/ SEBC/ Minority Community students in all institutions
- Financial assistance to complete the study, if the parents/ financial guardian of the student dies during study period.
- One time scholarship of Rs.6000/- to eligible Topper students in each semester examination.
- Tuition Fee Waiver Scheme for admission to 5% supernumerary seats in all institutes for the sons and daughters of parents whose annual income from all sources is less than Rs.8.00 Lakh or the amount fixed by Govt. from time to time.
- Provision for 10% supernumerary seats for Economically Weaker Section (EWS) quota for admission in technical institutions from the academic session 2020-21.
- Green Passage Scheme for Orphans: Orphans taking admission in any Govt. Polytechnics/Engineering School shall be exempted from payment of Tuition Fees/other charges viz. application fees, development fees, hostel rent, library charges, examination fees except caution money (refundable). They shall also be provided monthly maintenance allowance @ Rs.2000/- for Hostellers/ residing in certified mess and @ Rs.1000/- for Day Scholars to meet the charges of food, learning aids and other incidental expenses.
- AICTE SWANATH Scholarship: The Scheme is being implemented by the AICTE to provide encouragement and support to eligible orphans, wards of parents died due to Covid-19, wards of Armed Forces and Central Paramilitary Forces martyred in action (Shaheed) to pursue Higher Education.
- SUDAKSHYA Scheme for Girl Students taking admission in Govt. Polytechnics of the State with financial benefits.

- National Scholarship/ Junior Scholarship basing on HSC Marks.
- Financial Assistance for Girl Toppers.
- Any other welfare scheme as notified by the Government from time to time.

**NB : The mentioned scholarships are subject to change as regards to applicability and sanction amount according to the decision of the Central / State Government.**

The admission into all Diploma level programmes in the State (All intakes of Govt. polytechnics, Odisha Quota in outside State Polytechnics or outside State quota in Govt. Polytechnics of Odisha decided by AICTE/ SCTE&VT(O) & MHRD and all seats of Private Polytechnics) are made through Diploma Admission Committee.

## 1.6 ABBREVIATIONS AND TERMS USED

"AICTE"	All India Council for Technical Education
"Allotted Seat"	Seat allotted during counselling
"BSE"	Board of Secondary Education, Odisha
"CAF"	Common Application Form
"CBSE"	Central Board of Secondary Education
"CHSE"	Council of Higher Secondary Education, Odisha
"CPC"	Central Placement Cell
"CoA"	Council of Architecture
"DAC"	Diploma Admission Committee
"Department"	Skill Development & Technical Education Department, Govt. of Odisha, Bhubaneswar
"DTE&T"	Director of Technical Education & Training, Odisha
"ES"	Ex-Servicemen and their Wards" of Odisha
"EWS"	Economically weaker Section
"GP"	Green Passage
"HSC"	High School Certificate" examination.
"ICSE"	Indian Certificate of Secondary Education
"Intake"	Sanctioned Intake
"MHRD"	Ministry of Human Resource Development, Government of India
"NC"	National Cadet Corps
"NRI's Seats"	Non-Resident Indian
"OCAC"	Odisha Computer Application Centre
"PC"	Physically Challenged" of Odisha.
"PCI"	Pharmacy Council Of India
"PwD"	Persons with Disability
"QE".	Qualifying Examination
"Reported Seat"	allotted seat confirmed after physical reporting at the allotted institute
"SAMS"	Student Academic Management System
"SCTE&VT"	State Council for Technical Education & Vocational Training (Affiliating Board)
"SC" / "ST"	Scheduled Caste / Scheduled Tribe of Odisha
"SF"	Self-Financing scheme
"State Govt."	Government of Odisha
"SP"	Sports Category of Odisha
"TFW"	Tuition Fee Waiver Scheme.



## CHAPTER-2

### 2.1 GENERAL INFORMATION

1. The **ONLINE** Common Application Form (**CAF**) for all Diploma Courses is available in the website ([www.dtetodisha.gov.in](http://www.dtetodisha.gov.in)) and <http://skill.samsodisha.gov.in>, which may be filled up correctly and should be submitted **ONLINE** on or before due date & time. The Applicants may refer to the Diploma Admission Timeline (which may be revised from time to time, if necessary) uploaded on the SAMS Portal for the dates of different activities.
2. Any candidate who has been disqualified or debarred by the University or Board or any other Statutory Board shall not be eligible for admission into the Polytechnics of Odisha State for the period he/ she has been debarred.
3. Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/ herself in any unlawful Act or indulges in any kind of unfair means in the admission process, he/she shall be liable to prosecution under relevant law / Indian Penal Code.
4. The Principal of the concerned Polytechnic/ Institute shall satisfy himself regarding the authenticity of all documents/certificates submitted by the candidates for the purpose of their admission in the Polytechnics, which shall be verified by the institution from the issuing authority. The Principal/ Authority of the verifying institution shall be held solely responsible for any ineligible/ irregular admission made in the Polytechnics.
5. If any candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect/ false later on, his/ her admission shall be cancelled and all fees/ dues paid by him/ her shall be forfeited. The DTE&T, Odisha/ Institute may also take further action, as deemed fit, against the candidate and his/ her guardian in accordance with provisions of law.
6. Fulfilling eligibility for Diploma Engineering/Diploma Engineering (Lateral Entry)/ Non-Engineering courses with respect to qualification shall be proved by the candidate at the time of document verification at the allotted institution. The candidate may seek admission at his/her own risk and cost and if he/ she is found ineligible at any time, his/ her entire dues shall be forfeited and his/her admission shall be cancelled for which he/she shall have no claim, whatsoever.
7. Candidates seeking admission in Private unaided institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the DTE&T and shall not be registered by the State Council for Technical Education & Vocational Training (SCET&VT), Odisha and they themselves shall be responsible for any such lapse.
8. The decision of the DTE&T, Odisha and Chairman of the Diploma Admission Committee in all matters relating to the admission shall be final and binding.
9. All disputes pertaining to counseling and selection for making admissions to all Diploma Courses for the session 2025-26 are subject to the jurisdiction of Courts at Cuttack only. The DTE&T, Odisha shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall lie against the State of Odisha or any Officer of the State Govt. or the Counseling Agency or SCET&VT, Odisha for anything which is done in good faith or intended to be done for the purpose of Diploma Admission and Counseling.
10. Always quote your Common Application Form (CAF) Number & User-ID while making correspondence regarding admission to Diploma Courses.



## 2.2 IMPORTANT INFORMATION FOR CURBING RAGGING:

1. The following will be termed as the act of ragging : Any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
2. Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/ cannot be identified, collective punishment can be awarded to act as a deterrent.
3. In pursuance to the order of the Hon'ble Supreme Court passed in Civil Appeal No. (S) 24295/2004, if any incident of ragging comes to the notice of the Authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution.
4. Directions of the Hon'ble Supreme Court passed in the judgment of Civil Appeal No.887/2009 to control ragging in Educational Institutions should be strictly followed. As per the order of the Hon'ble Supreme Court some of the salient measures shall be taken for information of students/ guardians.
  - a. The serious view taken by the Hon'ble Supreme Court of India on ragging may be brought to the notice of all students
  - b. All senior students should be made aware of punishment to be awarded to them if they are found to be involved in ragging.
  - c. All students shall submit two affidavits (One by the student & other by his/her Parent/ Guardian) in the AICTE prescribed format collecting from the Institution, (duly verified by OATH COMMISSIONER) within a week of reporting to the effect that they will never be involved in ragging to their junior students during their study in the institute.
  - d. At the time of counseling students should be made aware to file complaints if seniors are indulging in ragging.
  - e. An institutional framework should be put in place where the students can file complaint against ragging.
  - f. The revised Anti-Ragging guidelines issued by AICTE is available at Annexure-VIII. Online Anti-Ragging Affidavit need to be submitted by the students and parents.
  - g. In no case Institutions shall ask the students to submit offline Anti-Ragging affidavit and no fees shall be collected from any student in this regard.

## CHAPTER-3

### 3.1.A. ELIGIBILITY CRITERIA FOR ADMISSION INTO 1<sup>ST</sup> SEMESTER DIPLOMA IN ENGINEERING/ TECHNOLOGY COURSES

Sl. No	COURSE	DURATION	ENTRY QUALIFICATION	AGE AS ON 01.07.2025.
1	1 <sup>st</sup> semester Engineering Diploma courses	3 years	Pass in HSC examination conducted by BSE, Odisha/ 10 <sup>th</sup> standard examination declared equivalent by BSE, Odisha.	Lower age 14 years and no bar for upper age

### 3.1.B. ELIGIBILITY CRITERIA FOR ADMISSION INTO 1<sup>ST</sup> SEMESTER/ 1<sup>ST</sup> Year DIPLOMA IN NON- ENGINEERING

Sl. No	COURSE	DURATION	ENTRY QUALIFICATION	AGE AS ON 1.7.2025.
1	Beauty Culture	3 Years	Pass in HSC examination conducted by BSE, Odisha/ 10 <sup>th</sup> standard examination declared equivalent by BSE, Odisha.	Lower age 14years and no bar for upper age
2.	Travel & Tourism	3 Years	Pass in HSC examination conducted by BSE, Odisha/ 10 <sup>th</sup> standard examination declared equivalent by BSE, Odisha.	Lower age 14years and no bar for upper age
2	Hotel Management & Catering Technology (HM&CT)	3 years	Pass in +2 Examination from CHSE, Odisha or its Equivalent examination in Science/ Arts/ Commerce/ Vocational recognized by CHSE, Odisha.	Lower age 16years and no bar for upper age
3	Modern Office Management (MOM).	3 years	Pass in +2 Examination from CHSE, Odisha or its equivalent examination in Science/ Arts/ Commerce/ Vocational recognized by CHSE, Odisha.	Lower age 16years and no bar for upper age
4	Pharmacy	2 years	A Pass in +2 Science examination with Physics, Chemistry & Biology or Mathematics or any other qualification approved by Pharmacy Council of India as equivalent to the above examination.	Lower age 16years and no bar for upper age

### 3.1.C. ELIGIBILITY FOR ADMISSION TO 3<sup>RD</sup> SEMESTER DIPLOMA IN ENGINEERING/ TECHNOLOGY UNDER LATERAL ENTRY

Sl. No	COURSE	DURATION	ENTRY QUALIFICATION	AGE AS ON 1.7.2025.
1	Third semester diploma courses (Lateral admission for eligible branches only)	2 years	Pass in +2 Science Examination from CHSE, Odisha or its equivalent examination with PCM / +2 Vocational (2 years course) in any Engineering Trades / 2 years ITI in Engineering Trade or COE Trade with pass in HSC examination conducted by BSE, Odisha/ 10 <sup>th</sup> standard examination declared equivalent by BSE, Odisha.	Lower age 16 years and no bar for upper age

### 3.1.D. ELIGIBILITY CRITERIA FOR ADMISSION TO 3<sup>RD</sup> SEMESTER DIPLOMA IN ENGINEERING/ TECHNOLOGY UNDER LATERAL ENTRY FOR WORKING PROFESSIONALS

Sl. No	COURSE	DURATION	ENTRY QUALIFICATION	AGE AS ON 1.7.2025
1	Third semester diploma courses (Lateral admission for eligible branches only)	2 years	Pass in +2 Science Examination from CHSE, Odisha or its equivalent examination with PCM / +2 Vocational (2 years course) in any Engineering Trades / 2 years ITI in Engineering Trade or COE Trade with pass in HSC examination conducted by BSE, Odisha/ 10 <sup>th</sup> standard examination declared equivalent by BSE, Odisha.	Lower age 16 years and no bar for upper age
<p><i>Besides above educational qualification, the following conditions / rules will be applicable:</i></p> <ol style="list-style-type: none"> <li>Professionals working in Registered Industry / Organization (Central/State) / Private/ Public Limited Company/ MSMEs located within <b>75</b> KM radial distance from the Institute.</li> <li>Minimum ONE-year full time / regular working experience</li> <li>Admission will be made strictly on merit basis and the aggregate marks of qualifying examination will be calculated considering all the subjects irrespective of any optional/ additional subject.</li> <li>The minimum admission required to run any course is 1/3<sup>rd</sup> of approved intake in each course.</li> </ol> <p>NB: Allotment will be made only if 1/3<sup>rd</sup> of approved intake condition is satisfied else candidates applying for such courses will not be able to get allotment letter. <i>All such unallotted candidates may participate in Spot round admission (if approved by the Govt.)</i></p>				

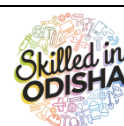
**3.1. E** The outside State candidates who have prosecuted their study for the qualifying examination in an Institution located in the State of Odisha having approval from the Competent Authority are allowed for admission under Lateral Entry. They will be allowed for admission in the remaining vacant seats, if any, after the State merit list is fully exhausted through web-based e-counseling conducted by the Diploma Admission Committee.

#### **N.B.**

- **The list of 10<sup>th</sup> standard / HSC examinations of other Boards, declared equivalent by BSE, Odisha is available on the website i.e. [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in), [www.bseorissa.in](http://www.bseorissa.in) and in <https://skill.samsodisha.gov.in/Website/diploma/Diphome.aspx>**
- **In case of compartmental pass, the marks secured in first chance examination shall be considered for calculating the merit percentage marks at the qualifying examination.**
- Pass in +2 Science Examination from CHSE, Odisha or its equivalent examination with PCM / +2 Vocational (2 years course) in any Engineering Trades / 2 years ITI in Engineering Trade or COE Trade with pass in HSC examination conducted by BSE, Odisha/ 10<sup>th</sup> standard examination declared equivalent by BSE, Odisha shall be admitted against 10% supernumerary seats under Lateral Entry in Government / Private Institutions.
- ITI (Engineering Trade or COE Trade) / +2 Vocational (2 years course) pass out students in any Engineering Trades are eligible for admission to 80% seats of Lateral Entry in any discipline of Diploma Engineering Programme. For the rest 20% seats, +2 Science pass out with PCM are eligible under Lateral Entry in Diploma Engineering programme (vide G.O. No. IXTTI-8/2009/4624/I, dt.26.03.2010).

- Seats remaining vacant in either of the aforesaid qualifying examination will be filled up from other qualifying examination and vice-versa as the case may be. TFW (Tuition Fee Waiver) seats @5% of the intake are allowed only in those branches where last year's admission was at least 50% of the approved intake, calculated by combining both ITI & +2 Science seats.
- In case of under Matric 2 years ITI Engineering Trade courses, the candidates must have passed HSC examination conducted by BSE, Odisha/ 10<sup>th</sup> standard examination declared equivalent by BSE, Odisha at the time of the application for admission to Diploma courses under Lateral Entry.
- Regarding COE Trade, the candidate should have passed one-year BBBT & 6 months Advanced Module. He/she has to produce the completion certificate of Specialized Module issued from the concerned Principal/ industry where the applicant has undergone training in the specialized module.
- The ITI candidates passing 2 years duration Dual System Training (DST) in Engineering trade duly approved by NCVT are also eligible for admission into Lateral Entry.
- No admission will be done under Lateral Entry in Architectural Assistantship and non-engineering courses.
- Admission of Working Professionals will be into Lateral Entry (Eligible Branches only) following AICTE guidelines.
- The percentage of marks shall be arrived at by dividing the total marks obtained by the candidate in all the subjects irrespective of optional/ additional optional subject if any, by the total maximum marks of all the subjects.
- *To avail reservation, the candidate must be a permanent resident/native of Odisha, however, the children/ ward of All India Civil Service Officers serving in the State can avail reservation in all categories except ST & SC.*
- *For admission into 3<sup>rd</sup> Semester Diploma Courses under Lateral Entry, the candidate must be a permanent resident/native of Odisha. However, the outside state candidates are allowed for admission to 3<sup>rd</sup> semester Diploma courses under lateral entry subject to fulfilling the criteria (3.1.E).*
- *The Govt. of Odisha / Diploma Admission Committee-2025 will not be responsible for any regulation of service/ employment where different requirement of age & other eligibility criteria exists. The candidate should take admission at his / her own risk as regard to age & other eligibility criteria regarding regulation of service.*
- *Some seats in Diploma Courses outside the State are allotted by MHRD / AICTE for Odisha State Candidates. Minimum eligibility criteria and age limits as applicable in the concerned States / Institutes will be followed for admission to those seats. The candidates are advised to visit their website before participating in the admission process. The allotted seats in different states during 2024-25 are reflected at Chapter-6 as an indicator. However, the latest available seats for the academic session 2025-26 will be reflected in D.T.E.&T., Odisha website: [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in) and <http://skill.samsodisha.gov.in> before commencement of counseling.*

## CHAPTER-4



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website: <http://www.dtetorissa.gov.in>**

### Timeline For Diploma Admission 2025-26

SL#	Activities	Timeline (Diploma Admission 2025)		
		3rd Semester (LE)	3rd Semester (Working Professional)	1st Sem./ Year
1	Availability of ONLINE Common Application Form (CAF) and choice filling on the SAMS Portal	01.04.2025	01.04.2025	01.04.2025
2	Last date for applying ONLINE Common Application Form (CAF)	15.05.2025	30.06.2025	25.05.2025
3	Verification of Provisional Allotment of Seats (First Round) at the DAC	22.05.2025 (11:00 AM)	-	11.06.2025 (11:00 AM)
4	Publication of Provisional Allotment of Seats (First Round)	22.05.2025 (03:00 PM)	-	11.06.2025 (03:00 PM)
5	Online payment of Part Admission fees (First Round)	22.05.2025 to 24.05.2025	-	11.06.2025 to 18.06.2025
6	Applicants, who are allotted first choice in the first round, after payment of part admission fee, will download the allotment Letter and report at the allotted institution.	22.05.2025 to 24.05.2025	-	11.06.2025 to 18.06.2025
7	Candidates opted to Freeze/Lock the choice (other than 1st choice) , he or she may click the "Freeze" option through his/her login id after successful payment of part admission Fee and will download the allotment letter to report at the allotted institution.	22.05.2025 to 24.05.2025	-	11.06.2025 to 18.06.2025
8	Validation/Verification of documents, Admission & Error correction in the CAF of the applicants on the e-Space of the respective Institutions.	22.05.2025 to 24.05.2025	-	11.06.2025 to 18.06.2025
9	Verification of Provisional Allotment of Seats (Final Round) at the DAC	31.05.2025 (11:00 AM)	07.07.2025(11 AM)	25.06.2025 (11:00 AM)
10	Availability of final round allotment letter to the applicants, except those, who have been issued allotment letter in the first round.	31.05.2025 (03:00 PM)	07.07.2025(03 PM)	25.06.2025 (03:00 PM)
11	Applicants, who are allotted in the final round, after payment of part admission fee, will download the allotment Letter and report at the allotted institution.	31.05.2025 to 02.06.2025	07.07.2025 to 09.07.2025	25.06.2025 to 30.06.2025
12	Reporting of the allotted candidates of final round only at the allotted institution	31.05.2025 to 02.06.2025	07.07.2025 to 10.07.2025	25.06.2025 to 30.06.2025
13	Validation/Verification of documents, Admission & Error correction in the CAF of the applicants on the e-Space of the respective Institutions.	31.05.2025 to 02.06.2025	07.07.2025 to 10.07.2025	25.06.2025 to 30.06.2025
14	Redressal of Grievances of the applicants raised during admission process for settlement	03.06.2025	11.07.2025	01.07.2025
15	Publication of institute/branch wise vacancy report on the website	04.06.2025	12.07.2025	02.07.2025
<b>NB :</b> <ul style="list-style-type: none"> <li>The date may be changed according to revision of AICTE Academic Calendar and (or) decision of Diploma Admission Committee 2025.</li> </ul> <p>All the Government Polytechnics/ Engineering Schools of the State have to establish Help Desk (except IGIT, Sarang) to the extend support to the applicants for Diploma admission 2025.</p>				

## CHAPTER - 5

### How to Apply for Diploma Admission 2025

#### Introduction

The ONLINE Application Form for all Diploma Courses is available in the website **[www.samsodisha.gov.in](http://www.samsodisha.gov.in)**, which may be filled up correctly and should be submitted ONLINE on or before due date & time.

The scanned copy of colored photograph & Signature (Size should be between 20-100 kb) are required at the time of submission of application form. The candidates/ parents are required to read carefully this USER MANUAL and instructions therein to fill the Online Common Application Form (CAF) for the Session 2025-26.

#### **Purpose**

This document is for helping the Diploma applicants to fill-up the CAF, Upload image, Upload Signature, Upload all reservation related documents at the provided place, Choice Fill up, Application Fees payment and take printout of the Application. Candidates who have appeared the qualifying examination can also apply and qualifying examination marks are to be updated after publication of result, subject to last date of receipt of online CAF. Applicants can print the copy of the submitted Application only after update of the qualifying examination marks as applicable in the relevant fields.

#### **Getting Started**

To start using the application, enter the URL: [www.samsodisha.gov.in](http://www.samsodisha.gov.in) in the Internet Browser and the Homepage Screen opens. In the Homepage, there is a link “[Diploma \(Polytechnic\)](#)” under Skill Development & Tech Education as shown in **Figure 1**.

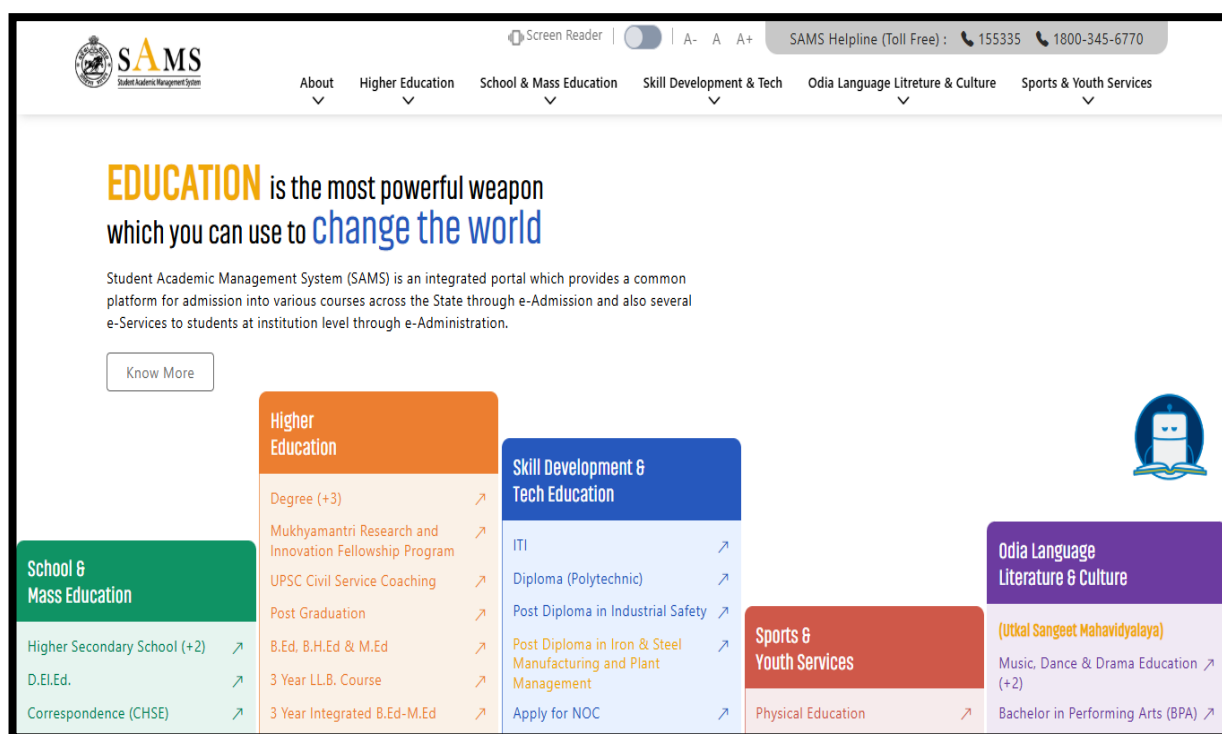


Figure 1 Home Page

On clicking the “**Diploma (Polytechnic)**” the following screen will be displayed.

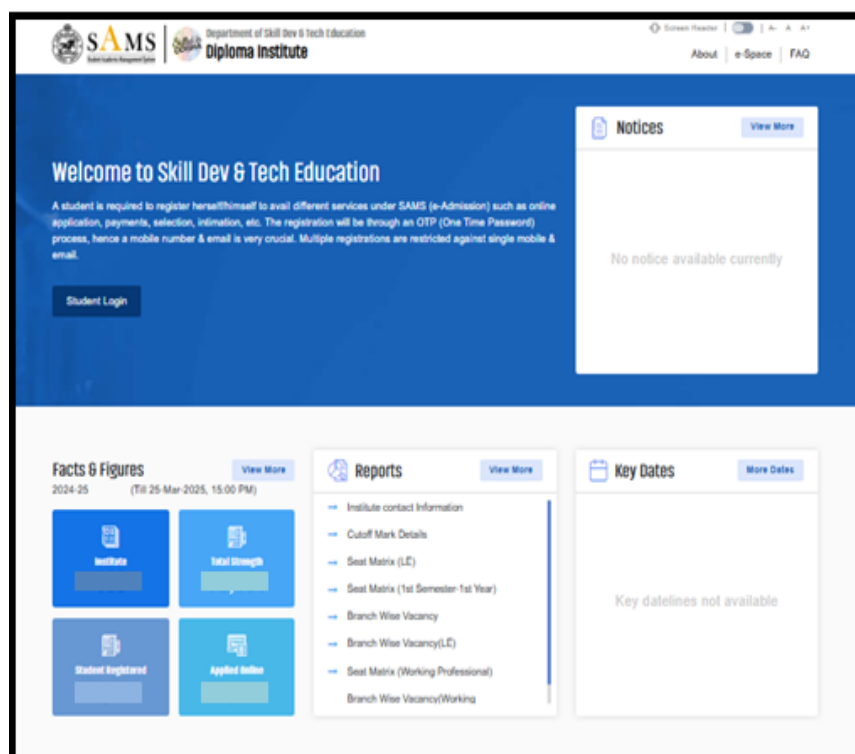


Figure 2 Diploma Landing Page

## Registration

Here the applicant has to register himself/herself to be a bonafide Applicant. After clicking on the “**New Registration**” as shown in the **Figure 2**, the following screen (**Figure 3**) will be displayed.

### New User (SIGN UP)

In case you don't have any Aadhaar Number and have not create any e-Mail ID then read the instruction carefully and click on “OK” to Proceed. For doing so, click on the **New Registration** option as shown in **Figure 2**, which further redirects you to **Figure 3**:

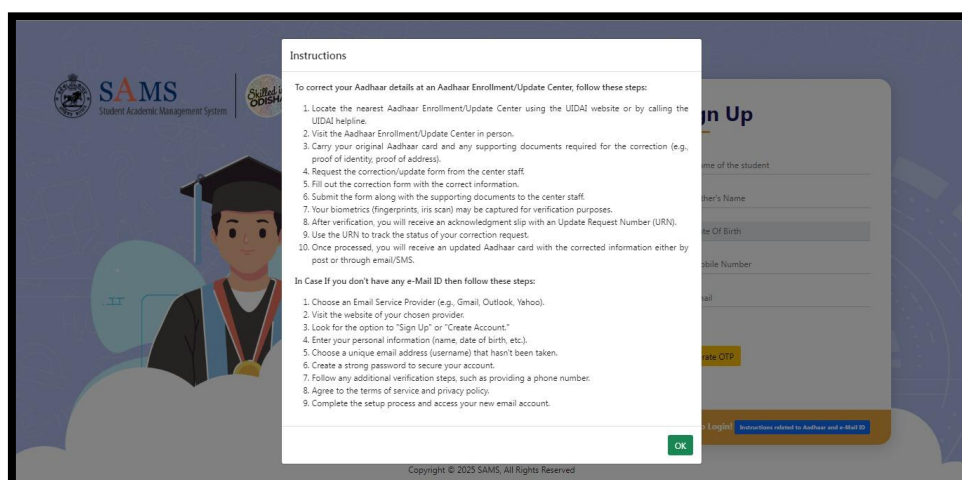


Figure 3 Instructions



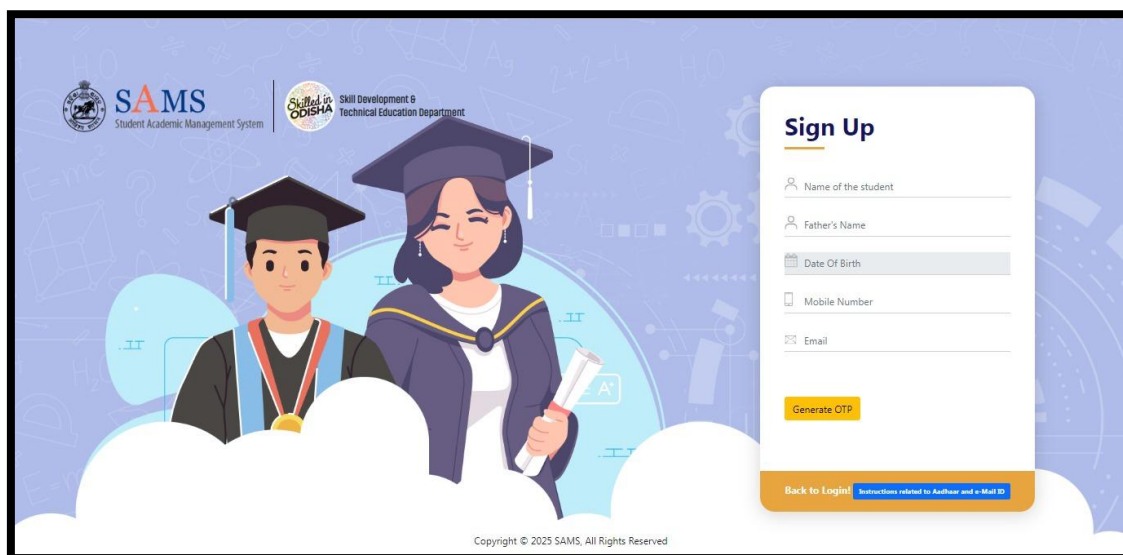


Figure 4 Registration Details

- As displayed on screen enter the name of the candidate (As in HSC/Equivalent Board Certificate) and Father's name
- Enter your valid/active 10-digit mobile number and email ID in the given box. (Should be Candidate's/ Parent's/Legal Guardian's Mobile No. and email address. Applicants should not use the Mobile Number of any other Person).
- Click on the "Generate OTP", promptly you will receive a six-digit verification code (OTP) on your mobile phone intended to be registered.
- The screen will be displayed underneath.

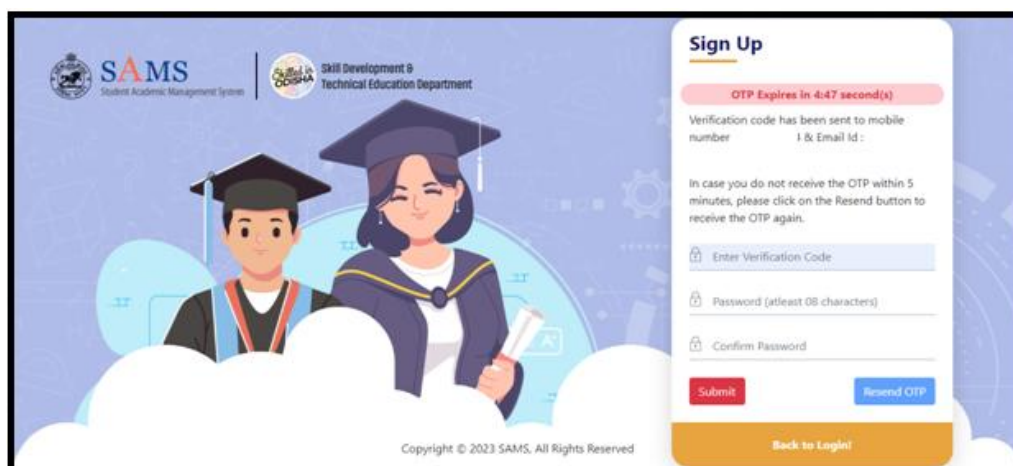


Figure 5 Password setup through OTP

- Here you need to enter the OTP (as received on your mobile phone intended to be registered) in the given box.
- Then enter your password and confirm your password as displayed screen (Password that includes Upper case, lower case, numbers and special characters of at least 8 characters length) (**Example:** Admission@2025, this password is indicative only, the applicants are informed to create their own password accordingly).

- Click on the submit button, automatically a pop-up will be displayed that “you have successfully registered” as the screen will be displayed as underneath.
- Don’t share your Login ID and Password to any other person, as it will be misused.



Figure 6 Registration Successful

### **Student’s Login**

- Once registered, the applicant needs to enter the registered mobile number and specified password to Login into his Application (CAF) as shown in **Figure 7**.
- Click on the “Login (Existing User)”.
- It will be displayed underneath screen.

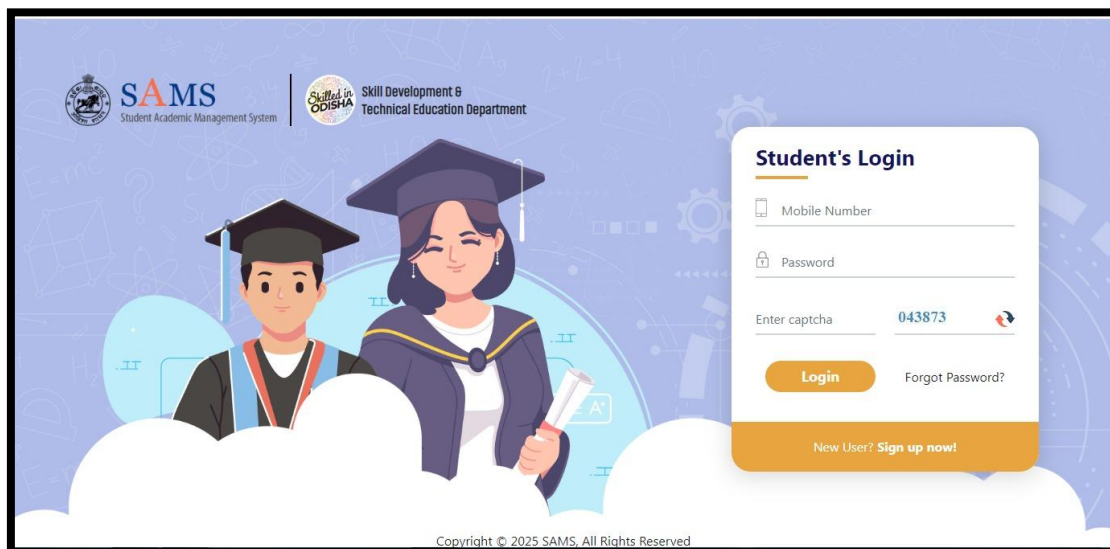


Figure 7 Login

### **Forgot Password**

- In case you have forgotten the login password, then click the Forgot Password link, this will redirect you to **Figure 8** to enter the Mobile Number and Email ID (as registered). Then click the Generate OTP option as shown in the **Figure 8**.

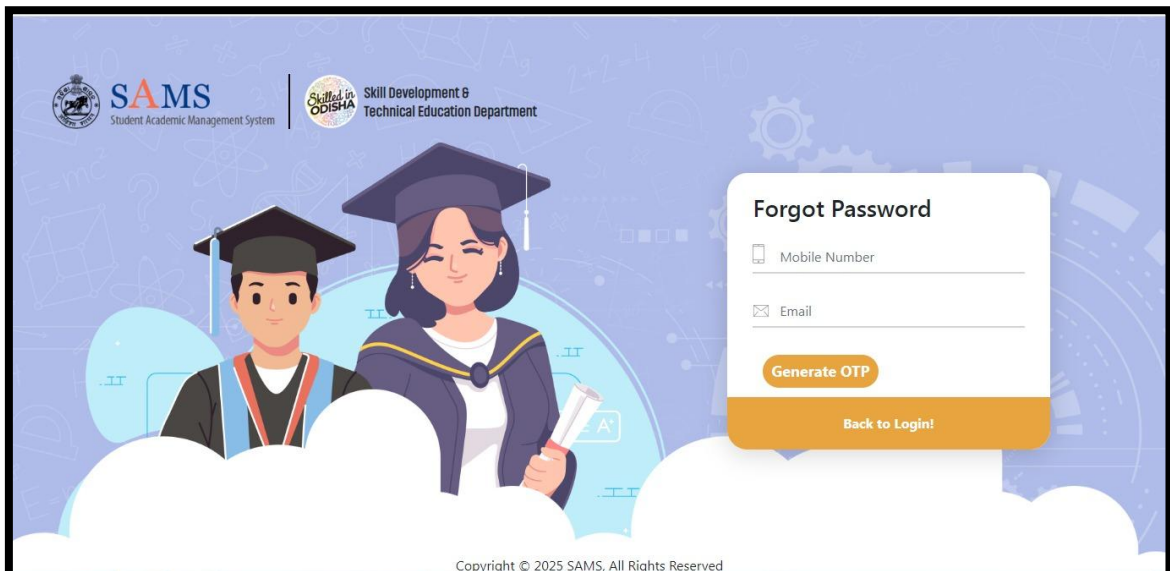


Figure 8 Forgot Password

- A verification code will be sent to the respective registered mobile number and mail id as shown in **Figure 9**.
- Enter the Verification Code received in the textbox.

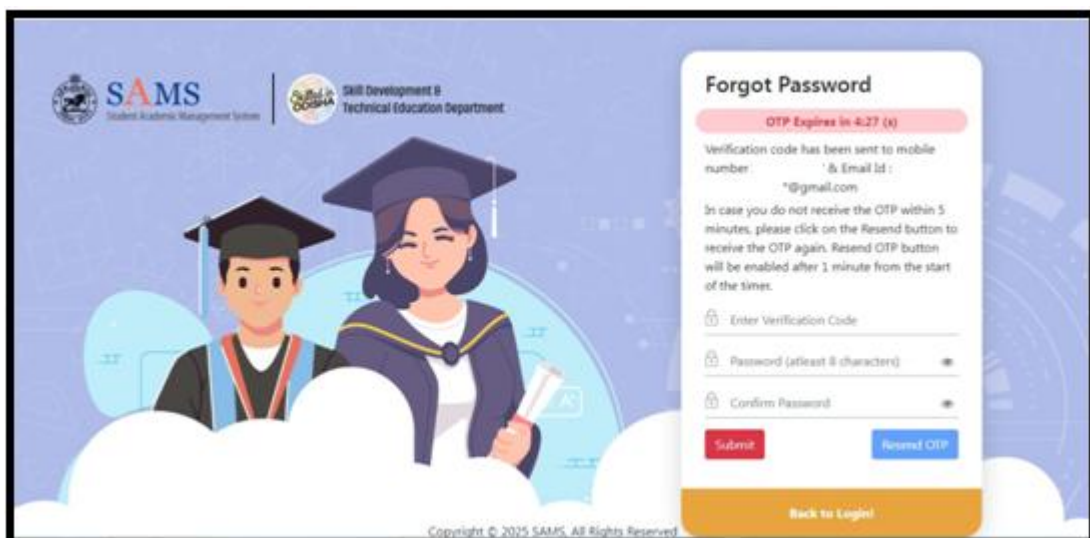


Figure 9 Forgot Password OTP Screen

- Enter the Password that includes Upper case, lower case, numbers and special characters of at least 8 characters length in the textbox.
- Re-enter the Password for confirmation.
- Click the Submit button.

Thus, the password is changed successfully, and the new password is activated which can be used for future login purpose.

## Dashboard

- i. On successful Sign In with your registered mobile number and password, you will land onto the following SAMS DIPLOMA dashboard, refer Figure 10, displaying the list of important menus in the left column along with the important announcements and Dateline for the online activities with respect to admission.

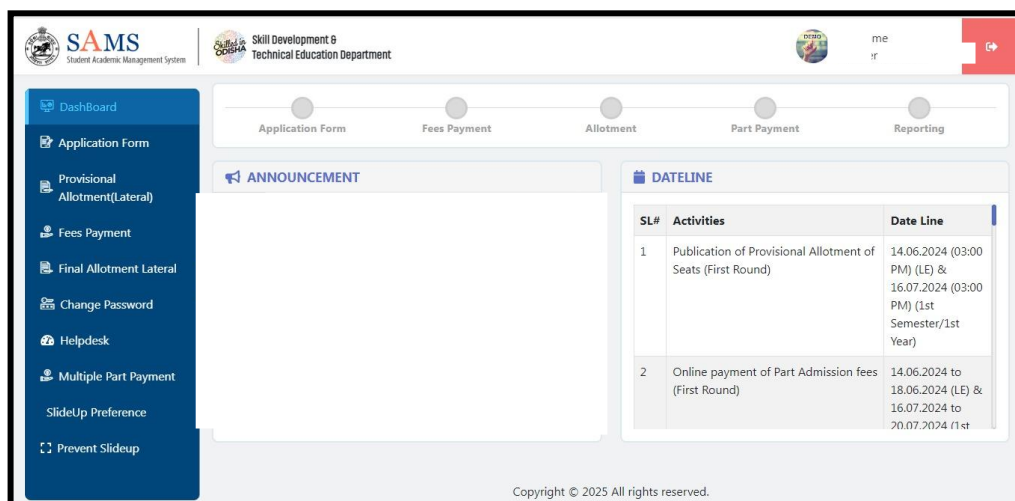


Figure 10 Dashboard

## Application Form

The applicant needs to click on “Application form” which redirects him/her to the Common Application Form for Admission into Diploma Courses (2025-26).

To start filling out the application form using DigiLocker as shown in Figure 11, an applicant must follow the steps which are mentioned below:

- After login into the SAMS Account click on “**Application Form**” to start filling up the CAF.
- Those applicants who have a DigiLocker account, click on the “**Yes**” option, it will redirect you to the DigiLocker account page.



Figure 11 DigiLocker

**NOTE:** If an applicant does not have the DigiLocker account then, he/she may create an account by navigating to the <https://www.digilocker.gov.in/> and then click on SIGN UP to create an account and then login into the account by clicking on SIGN IN. After that you need to issue the documents to DigiLocker by clicking on the Issue Document

- After clicking on the “Yes” option, applicant may login into the DigiLocker account using his/her registered mobile number / Aadhaar number and PIN. Applicants may also login without PIN by clicking the PIN less authentication,
- After that an OTP will be sent to the registered mobile number. Once you enter an OTP, you will be successfully entered into the DigiLocker account
- To fetch the result and demographic details from DigiLocker, below mentioned documents should be enlisted under the issued document list:
  - Aadhaar Card
  - 10th or +2 Mark sheet
- If the above-mentioned document is not shown under the issued document list, then issue the document by login into your DigiLocker account
- After redirecting into the DigiLocker account, applicants will be asked to give your consent to the SAMS, Odisha
- Once you click “Allow” to give your consent, applicant will be redirected to the Application Form screen of SAMS, Odisha and the necessary information like result and demographic details shall automatically capture in CAF
- Applicants belong to BSE, Odisha and CHSE, Odisha, their results data will be captured from the result database by entering them and their demographic details will be captured from DigiLocker
- In case there is some variance in the Digilocker fetched demographic details, applicants will have the provision to validate it by through **SPDP** by entering the using his Aadhaar number.
- Further, if the fetched result and demographic details are incorrect, then the applicant will have the provision to modify the required details by themselves to proceed further.

## Academic Details

The user needs to fill up all the Personal Information (details about self) in this section.

The screenshot shows the 'ACADEMIC DETAILS' section of the SAMS Odisha application form. The form is divided into several sections: 'Course Details', 'Board Exam Name', 'Exam Type', 'Roll Number', and 'Mark Sheet'. There are also fields for 'Subjective Marks' and 'Objective Marks'. The form is designed for users to input their academic information for the application process. The form is titled 'ACADEMIC DETAILS' and includes sections for Course Details, Board Exam Name, Exam Type, Roll Number, and Mark Sheet. It also has fields for Subjective Marks and Objective Marks. The form is designed for users to input their academic information for the application process.

Figure 12 Academic Details

- Select the course name from the dropdown **“Course details”**.
  - Here you can select the name of the course either as Diploma in Engineering Only, Diploma in Non-Engineering Only, Diploma in Engineering (Lateral only), Diploma in Engineering Lateral (Working Professionals Only) and other options for selecting the combination of courses.
  - The candidate chooses the course according to his/her eligibility and choices from the drop-down menu.
- Select **“Exam Name”** from the drop-down menu.
- Select the **“Board/Council Name”** under which the applicant has appeared for the exam.
- Select the **“Year of Passing”/ “Year of Appearing”** of the HSC/Equivalent Board examination from the board followed by choosing the **“Exam Type”** either as **“Annual”** or **“Supplementary”**. Care must be taken to select the Year of Passing/Appearing.
- Enter the **“Roll Number”** of the HSC/Equivalent Board Exam of the applicant.
- Choose **“Mark Type”** as Mark, CGPA or Grade.

**NOTE:** Candidates who passed from BSE (O) and CHSE (O) on or after 2014 are not required to provide the examination mark details. Their data will be auto populated in the application form.

#### **Mark Secured in each subject in 10<sup>th</sup> Examination**

- Enter your **“Maximum Mark”** of the examination followed by the total **“Secured Mark”**. It is applicable to the applicants who passed from any Board other than BSE, Odisha/ CHSE/Odisha in any year or applicants passed from BSE, Odisha/ CHSE, Odisha prior to 2014.
- If you have passed examination compartmentally, then select **“Yes”** and provide the mark secured in the first attempt.
- Then enter the Subject wise Mark(s) by Select subject name, provide the Maximum Mark & Secured Mark, and compartmental status, i.e. either Yes or No.
- For entry of marks of all subjects, Click the Add More button for additional subject details.
- Caution to be exercised while updating the marks of different subjects. All subjects including extra optional / additional subject etc. are also to be included in the subjects as well as in total marks secured.
- Doing so, the names of the subjects and the secured marks will be shown as per the screenshot below.
- The subject details displayed can be removed from the list on single click on the Delete button.

Mark Secured in 10th Examination (ସଫଳତା ପ୍ରାପ୍ତି ହେବା ପରେ ପୃଷ୍ଠା)

Total mark secured in all subjects (ସମସ୍ତ ବିଷୟରେ ମୋଟ ମାର୍କ)

Maximum Mark (ସର୍ବାଧିକ ମାର୍କ) \* 600 Secured Mark (ପ୍ରାପ୍ତ ମାର୍କ) \* 300 % 50.00 Have you passed Compartmentally ? (କମ୍ପାର୍ଟମେଣ୍ଟରେ ପାସ ହୋଇଛି କି?) ☐ Yes (ହଁ) ☒ No (ନା)

Subjectwise Mark(s) (ବିଷୟବିଶେଷ ମାର୍କ)

Subject (ବିଷୟ) --Select-- Maximum Mark (ସର୍ବାଧିକ ମାର୍କ) Secured Mark (ପ୍ରାପ୍ତ ମାର୍କ) % Have you passed Dynamic Of Retailing Compartmentally ? (ଡାଇନାମିକ ରିଟେଲିଂ କମ୍ପାର୍ଟମେଣ୍ଟରେ ପାସ ହୋଇଛି କି?) ☐ Yes (ହଁ) ☒ No (ନା) [Add More](#)

**Note :** If you are not getting your appeared subject name in the list provide under "Subject", then please send a request mail to [ccrdiploma2025@gmail.com](mailto:ccrdiploma2025@gmail.com) by attaching the scan copy of marks sheet along with your registered mobile no. for communication.

Sl#	Subject	Maximum Mark	Secured Mark	Compartmental	Mark Secured in first attempt	Percentage	Action
1.	English	100	50	No	--	50.00	<a href="#">Edit</a> <a href="#">Delete</a>
2.	Mathematics	100	50	No	--	50.00	<a href="#">Edit</a> <a href="#">Delete</a>
3.	Science	100	50	No	--	50.00	<a href="#">Edit</a> <a href="#">Delete</a>
4.	Dynamic Of Retailing	100	50	No	--	50.00	<a href="#">Edit</a> <a href="#">Delete</a>

[Save & Next](#)

Figure 13 Mark Details

For saving the **Academic Details**, click on the “**Save and Next**”, Referring to **Figure 13**

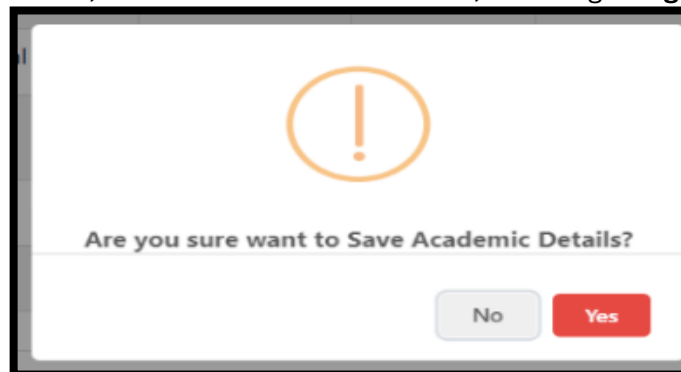


Figure 14 Save Academic Details

Choosing the “**Yes**” option and then **OK** option, your Academic Details will Saved Successfully, and you will be redirected to the “**Personal Information**” Screen.

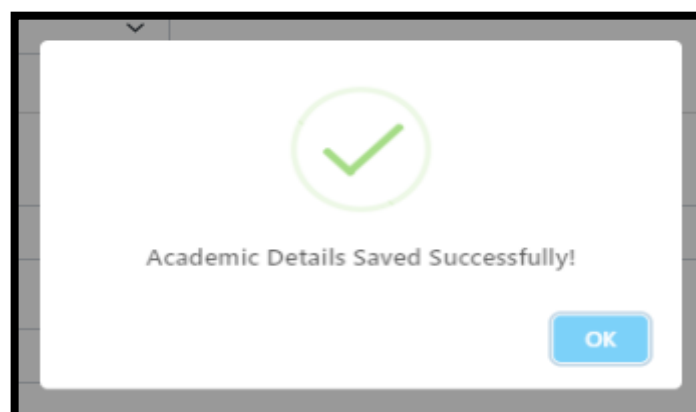


Figure 15 Academic Details Saved



## Personal Information

Figure 16 Personal Information

- Enter Your AADHAAR no. in the text box given and click on “Fetch from SPDP”
- A verification code will be sent to the respective Aadhaar linked Mobile No.
- Enter the Verification Code received in the textbox as shown in **Figure 17**.

Figure 17 OTP Verification

- Click on the Verify OTP button, automatically a pop-up will be displayed that “**Data Fetched from SPDP Successfully**” as the screen displayed underneath.

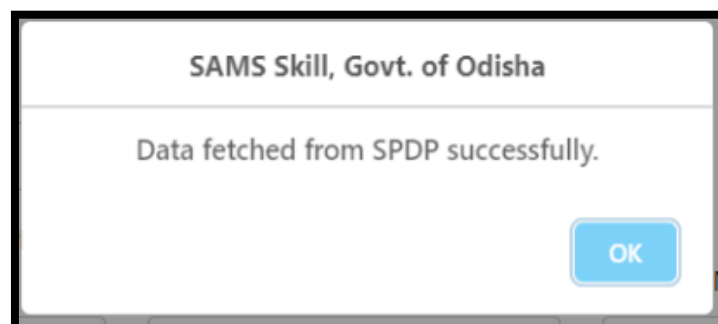


Figure 18 Data Fetched from SPDP

- Then the data like Applicant's Name, Father's Name, Gender, Date of Birth, Blood Group, State, District, and Block/ULB will automatically fill up in the CAF.

**NOTE:-** The name of applicant fetched in CAF should be matched with the name of the applicant in the CAF Page & HSC Certificate.

**If you want to keep from using SPDP (Social Protection Delivery Platform), then proceed as instructed below:**

- Enter the “AADHAAR/EID Number” in the given box.
- Enter the “Applicant’s Full Name” in the textbox given (As per HSC/Equiv. Board Certificate).
- Provide the applicant’s “Father Name” and “Mother Name” (As per HSC/Equiv. Board Certificate).
- Choose your “Blood Group” from the dropdown. It is optional.
- Provide your “Date of Birth” from the calendar.
- Choose your “Gender”?
- If you belong to “Building & Other Construction Workers (BOC) beneficiary”. If ‘Yes’ then provide the “BOC Registration Number” in the given box.
- The fields denoted by “\*” marks are mandatory to be filled in.

### **Photo & Signature Uploading**

The applicant has to upload a recent photograph & signature for identification.

- The applicant has to load his recent passport size photo of 20 kb to 100 kb in jpg or jpeg format only.
- Click the “**Upload Photo**” button and “**Upload Signature**” to upload the applicant photograph and Signature within 20-100 KByte each. The photograph & signature should be in jpg/.jpeg format.

### **Address for Correspondence**

Figure 19 Address for Correspondence

- Select the name of the State from the drop-down menu to which the applicant belongs followed by choosing the name of the District and the Block name.
- Enter the details of Addressee with “House No- Street/ Village, Post Office & PoliceStation Name”.
- Enter the PIN code of the area.

- The registered Mobile Number and e-Mail ID will be displayed automatically.
- Enter the “WhatsApp Mobile Number” if it is available, (It is optional).

For saving the **Personal Information**, click the “**Save and Next**”.

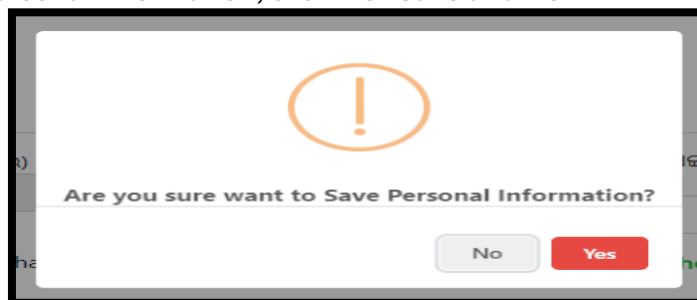


Figure 20 Save Personal Information

Referring to Figure 20, Choosing the “**Yes**” option and then “**OK**” option, your Academic Details will Saved Successfully, and you will be redirected to the “**Domicile & Reservation Details**” Screen.

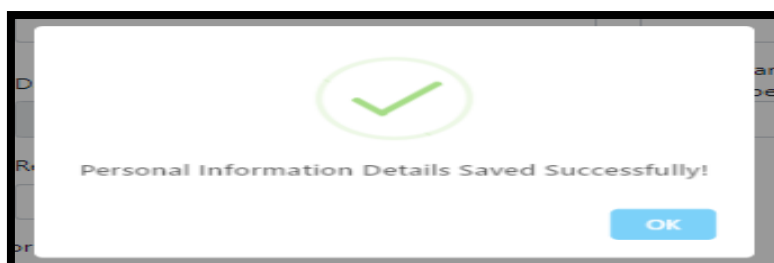


Figure 21 Personal Information Saved

## **Domicile & Reservation Details**

### **DOMICILE:**

For domicile details Chapter-7 may be referred to.

### **CANDIDATES CLAIMING RESERVATION UNDER SC/ST/ES/PC CATEGORIES:**

- Candidates claiming reservation under SC/ST categories must be permanent resident/native of Odisha and shall have to submit the corresponding category certificate issued by the competent authorities of Odisha only.
- Candidates claiming reservation under ES/PC categories must be permanent resident/native of Odisha or children/wards of AICS Officers serving in the State at the time of application will be at par with the natives of Odisha and shall have to submit the corresponding Employer’s Certificate issued by the competent authorities of Odisha only.

**Green Passage Scheme of Govt. of Odisha:** The main aim and objective of the scheme is to provide free education to the children without biological or adoptive parents. 1% of total seats are reserved under this scheme.

Figure 22 Domicile

- Choose either Yes or No to select if “you are an applicant of Odisha State” which is category ‘S’
  - **If yes**, then select the S-Domicile category. Please provide the information from the dropdown followed by the name of the place from the menu.
- Choose either Yes or No to select the option if the applicant is Outside the State of Odisha, i.e. the Z category.
  - **If yes**, select the State name from the dropdown”.
- Similarly, choose either Yes or No if Odia Living applicant is staying in outlying Odia Speaking tracts (L)”?
  - **If yes**, then select the State name from the dropdown.

## Reservation Details

Figure 23 Reservation Details

- Choose the correct option to which you belong to, i.e. either Scheduled Caste, Scheduled Tribe or Others and accordingly put the Barcode Number of your certificate, if you are belonging to SC or ST Category, then the application will be verified online by green tick.
- Select the checkbox, if you belong to any reservation category “Physically Challenged (PC), Children/Wards of Ex-servicemen (ES), Sports, and National Cadet Corps (NC), Orphan etc.

## Other Information

Other Information (ଅନ୍ୟାନ୍ୟ ତଥ୍ୟ)

Nationality (ବିଦେଶତା) \*      Annual Income (ବାର୍ଷିକ ଆୟ)

--Select--      --Select--

Do you belong to Economically Weaker Sections (EWS) category? (ଆପଣ କଣ EWS ବର୍ଗରେ ଆବୁଲୁଛି ?)

☐ Yes (ହଁ) ☒ No (ନା)

Previous      Save & Next

Figure 24 Other Information

- Select “Nationality of the applicant, i.e. INDIAN & “Annual Income” from the drop-down list.
- If the Annual Income is less than Rs. 8 lakh, then Choose the option either YES or NO if you want to avail for TFW Scheme or not. If yes, then provide the Income Certificate Barcode number in the textbox given.
- If the Annual Income is less than Rs. 8 lakh and the applicant is not covered under this scheme of reservation for SC/ST, click “Yes” or “No” in “Do you belong to Economically Weaker Sections (EWS) category?” If yes, then provide the **Income & Asset certificate** Barcode number in the textbox given.

For saving the **Domicile & Reservation Details**, click on “**Save and Next**”.

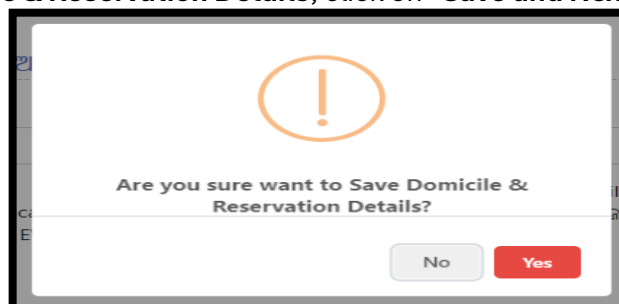


Figure 25 Save Domicile & Reservation

Choosing the “**Yes**” option and then “**OK**” option, your Academic Details will be Saved Successfully, and you will be redirected to the “**Upload Document**” Screen.

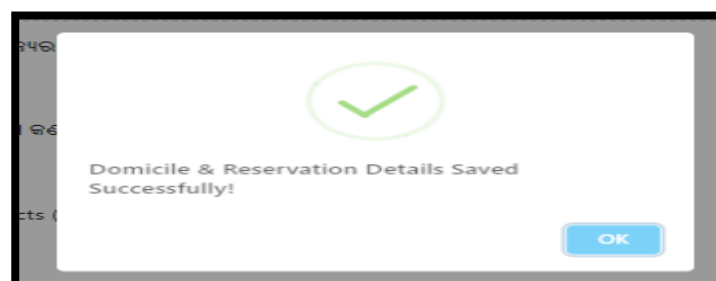


Figure 26 Domicile & Reservation Saved

## Document Uploading

- Based on the selection of the reservation category, applicant's need to upload the legible scanned PDF copies. File size must be in between 50 Kb to 500 Kb.

The screenshot shows the 'Upload Document' screen within the 'Application Form' section. The left sidebar contains navigation options: Dashboard, Application Form, Provisional Allotment(Lateral), Fees Payment, Final Allotment Lateral, Change Password, Helpdesk, Multiple Part Payment, SlideUp Preference, and Prevent Slideup. The main content area has a breadcrumb trail: / Application Form / Document. Below this, there are tabs for Academic Details, Personal Details, Domicile & Res., Document (selected), and Choice Filling. The 'UPLOAD DOCUMENT' section instructs the user to upload scan copies of supporting documents, listing rules: only PDF files, min/max size of 50/500KB, file names with alphanumeric characters and hyphens/underscores, and a 30-character limit. A table lists three documents to be uploaded:

SL#	Details of Document(s)	Upload	Action
1	Certificate of HSC examination /10th standard examination declared equivalent by BSE, Odisha	Choose file   No file chosen	Upload
2	Mark sheet of HSC examination /10th standard examination declared equivalent by BSE, Odisha	Choose file   No file chosen	Upload
3	Physical Challenged Certificate from CDMO/ Competent Authority.	Choose file   No file chosen	Upload

At the bottom, there are 'Previous' and 'Save & Next' buttons.

Figure 27 Upload Document

For saving the “**Upload Document**”, click the “**Save and Next**”, as shown in **Figure 27**. Choosing the “**Yes**” option and **Ok** option, you will be redirected to the “**Choice Filling**” Screen.

The screenshot shows a confirmation dialog box with a large orange exclamation mark icon. The text inside asks, 'Are you sure want to Save Document Details?'. At the bottom, there are two buttons: 'No' and 'Yes'.

Figure 28 Save Document Details

The screenshot shows a success message dialog box with a large green checkmark icon. The text inside says, 'Document(s) Saved Successfully!'. At the bottom right, there is an 'OK' button.

Figure 29 Document Details Saved

## Choice Filling

- After uploading of the documents, applicant needs to fill up the choices.
- An applicant can fill up the choices either institute wise, then branches or branch wise, then institutions.

The screenshot displays the 'CHOICE FILLING' page in the SAMS system. The left sidebar contains navigation links. The main area shows a progress bar indicating the current step. The 'Preference for choice filling' section allows selecting between 'Branch Wise' and 'Institute Wise'. The 'ADD CHOICE' section provides fields for Admission Type, Branch, Institute Type, and Institute, with an 'Add More' button. The 'CHOICE DETAILS' section at the bottom includes 'Previous' and 'Save & Preview' buttons.

Figure 30 Fill Choices

- Applicants must provide at least one choice. There is no limitation to numbers of choices to be filled-up. However, it is advised to fill more nos of choices to get better chance during selection process.

This screenshot shows the 'CHOICE DETAILS' table after adding multiple choices. The table has columns for SLP, Admission Type, Option No., Institute, Branch, and Delete. Three entries are listed, all with 'Fresh' as the Admission Type. The 'Delete' column contains red square icons. The 'Save & Preview' button is located at the bottom of the table.

SLP	Admission Type	Option No.	Institute	Branch	Delete
1	Fresh	1			
2	Fresh	2			
3	Fresh	3			

Figure 31 Add Multiple Choices

- To add more options, an applicant must fill up the **"ADD CHOICE"** details and then click on the **"Add More"** button (Figure 31). This way, applicants can fill in as many options as they want.
- Once the option details are provided, an applicant may change Option No. as desired (Refer Figure 30).



## NOTE:

- 1) The list of Institutions and Branches displayed for Choice Filling are based on AICTE approvals / SCTE&VT, Odisha affiliations during the Academic Session 2024-25.
- 2) The Institutions/ Branches available on the SAMS portal for choice filling will be changed once AICTE approval and SCTE&VT, Odisha Affiliation are received for the academic year 2025-26.
- 3) Candidates need to check the website from time to time to remain updated about the availability of new branches/ increase or decrease in intake in existing branches at different institutions.
- 4) The allotment will be made in accordance with the AICTE approval & SCTE&VT, Odisha affiliation for the academic session 2025-26.

## CAF Preview

The screenshot displays the 'CAF Preview' form on the SAMS portal. The form is organized into five main sections, each with a 'Click here to edit' link:

- ACADEMIC DETAILS:** Includes fields for Institution Name, Roll Number, Date of Birth, and various checkboxes for academic status and preferences.
- PERSONAL INFORMATION:** Includes fields for Applicant Name, Gender, Date of Birth, and Address.
- DOMICILE & RESERVATION DETAILS:** Includes fields for Domicile Type, Reservation Category, and various checkboxes for reservation status.
- UPLOAD DOCUMENT:** Includes a table for uploading documents, with columns for Document Name, File Name, and Status.
- OPTION DETAILS:** Includes a table for selecting options, with columns for Option Name, Option Type, and Branch.

At the bottom of the form, there is a 'Submit Application' button and a disclaimer text.

Figure 32 CAF Preview

- You can modify your application by clicking “Click here to edit Academic details”, “Click here to edit Personal Information details”, “Click here to edit Domicile & Reservation Details”, “Click here to edit Documents details” and “Click here to edit Option(s) Details”
- Click the **“Submit Application”** button to submit the online application form for Diploma admission into various streams.
- You need to click “Yes” to confirm.

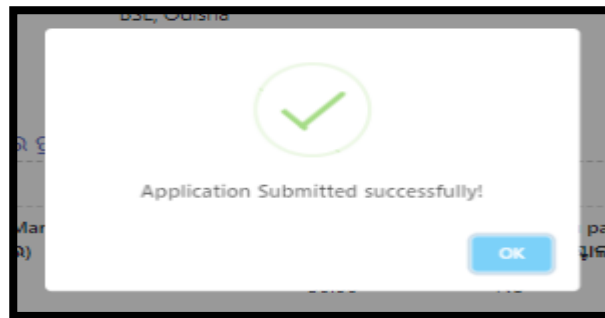


Figure 33 Successful Message

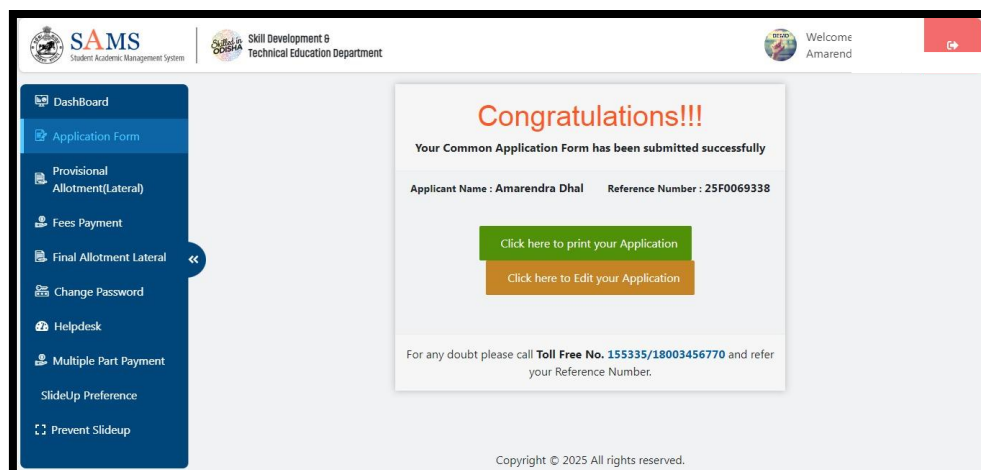


Figure 34 CAF Submitted Successfully

Thus, you have submitted the application successfully generating the reference number for future correspondence.

- Once the application is confirmed, the user is redirected to **“Fee Payment”** screen.
- After Submission of CAF, you can modify your application by clicking **“Click here to Edit your Application”**.

**NOTE:** - After successful payment/submission of CAF, an applicant can edit his/her CAF multiple times till the last date of receipt of CAF.

## Fees Payment

The Fees Payment link when clicked, the applicant name and details as registered are displayed.

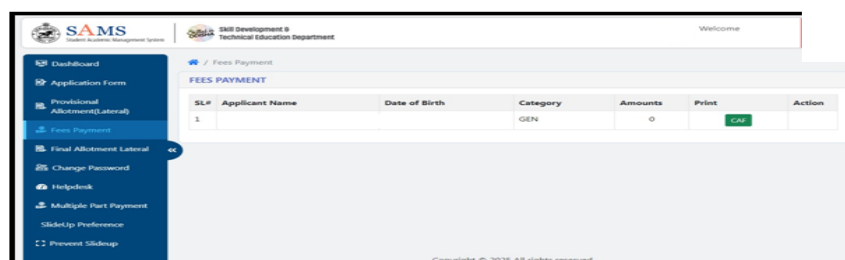


Figure 35 Fees Payment

- Click the pay button to proceed on for payment.

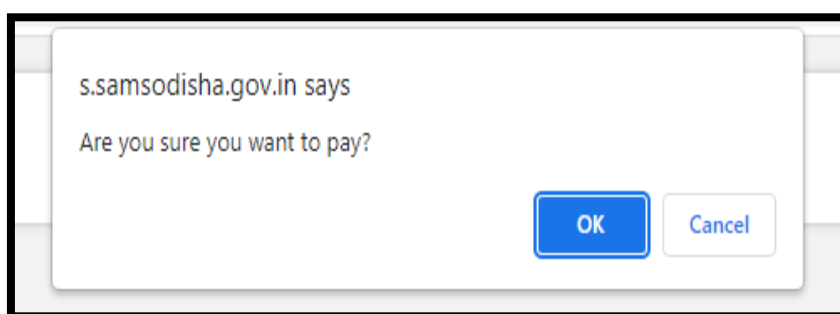


Figure 36 Confirm Message

- Confirm by pressing “OK” to proceed.

 A screenshot of a payment gateway interface. On the left is a sidebar with payment options: Credit Card (selected), Debit Card, Other Debit Cards, Internet Banking, QR, and UPI. The main area is titled 'Pay by Credit Card' and shows logos for VISA, MasterCard, and RuPay. Below these are input fields for 'Card Number' (with a hint 'Enter card number'), 'Expiration Date' (split into 'Month' and 'Year' fields), and 'CVV/CVC'. There is also a 'Card Holder Name' field with a hint 'Enter card holder name'. At the bottom is a large orange 'Make Payment' button and a small 'Cancel' link. On the right, a box shows 'Merchant Name: Diploma Entrance Test' and 'Payment Amount: ₹ 1.00'. The BIIIDesk logo is in the bottom right corner.

Figure 37 Make Payment

- You are redirected towards the payment gateway where you are required to choose the payment option, i.e. through Credit Card, Debit Card, Debit +ATM Pin, through Internet Banking, UPI Payment.
- Choosing the desired option, fill in the card and bank details in the respective fields and Make Payment.

***NOTE: If any changes are made in the CAF relating to Gender (from Female/Transgender to Male), Reservation Category (from SC/ST/PC/Orphan to Unreserved Category) the applicant has to pay the differential amount of application fee at the time of modification in the CAF, after which the changes will be accepted by the system and the applicant can download the updated CAF.***

## **Print**

The applicant, after the payment can take the printout of the Application for further use in this link. Applicants who have appeared in the Qualifying Examination can take Print out of the Application only after entry of mark details after publication of results of qualifying examination.

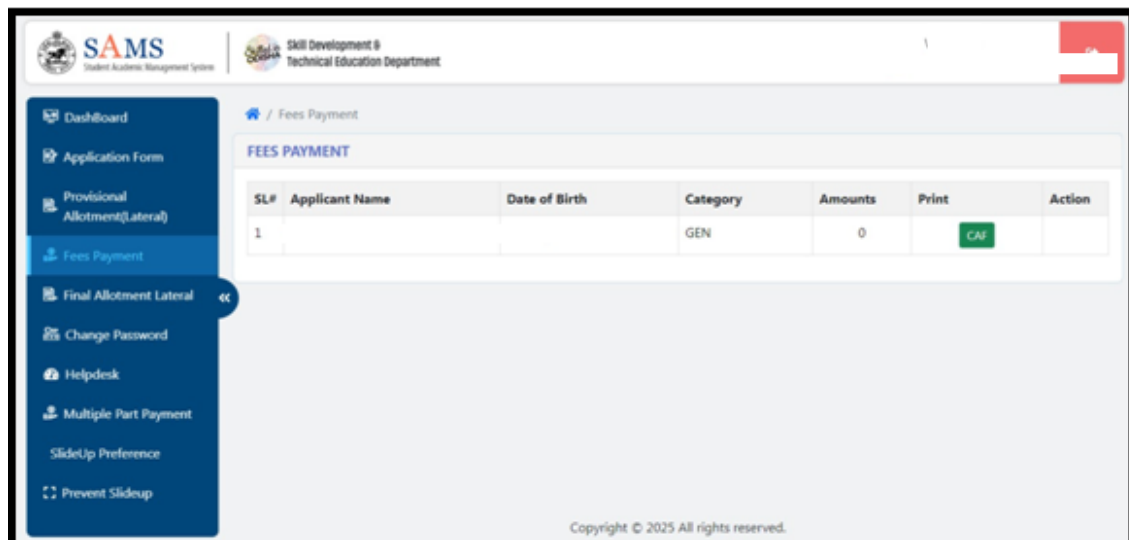


Figure 38 Print Application

- On clicking the “CAF” button the application can be printed

**Common Application Form**  
For Admission to Diploma (2025-26)  
Directorate of Technical Education & Training, Odisha  
Wednesday, 26 Mar 2025 11:06:12 PM  
No. of Pages: CAF without 1  
CAT/Rak: PC

2578060338

**Applicant Details**

Course Details: Diploma in Engineering Only  
Applicant's Name: Anandendra Chhal  
Father's Name: Mayadhar Chhal  
Mother's Name: Gouda Chhal  
Blood Group: O+  
Religion: Hindu  
Aadhar Number: XXXX  
Do you belong to Building & Other Construction? No  
Beneficiary? No  
SOC Registration No. NA

**Address for Correspondence**

State: Odisha  
District: Khurda  
Block/ULB: Shubanswari (MC)  
House No., Street/Village, Post Office Name: Plot no-56467 Mayapal, Shubanswari  
Pin Code: 755008  
E-Mail: shubanswari20@gmail.com  
Mobile: 9048729427  
WhatsApp Mobile No.: 9048729407

**Bank Details**

Account No: 523012414625  
IFSC Code: SBIN0012054  
Bank Name: State Bank of India  
Branch: JARAKA  
Account Holder Name: anandendra20

**10th Examination Details**

Exam Name: 10th  
Board/Council Name: Board of Secondary Education, Odisha, Cuttack-01 (year 2001 & onwards)  
Board Exam Name: High School Certificate Examination  
Year of Passing: 2012  
Marksheet Mark: 800.00  
Secured Mark: 400.00  
Have you passed the Examination Compartmentally? No  
Mark Secured in First Attempt: -

**Domicile**

Are you Odisha State Applicant (S)? Yes  
Are you Outside Odisha State Applicant (Z)? No  
Are you Odia Living in outlying Odia Speaking Tracts (L)? No

**Reservation Details (Reservation is applicable only for "S" domicile Applicants)**

Category: Other  
Physically Challenged(PC): Yes  
Sports: NA  
Children/Words of Ex-servicemen (ES): NA  
National Cadet Corps (NCC): NA

**Physically Challenged Info**

PC Type: Permanent  
PC Percentage: Between 40 and 65  
PC Category: Blindness  
PC Issuing Authority: CDMO

**Other Information**

Nationality: Indian  
Annual Income: Upto 2.5 Lakh  
TFW Scheme: No  
Do you belong to Economically Weaker Sections (EWS) category? No

**Option Details**

SL#	Admission Type	Option No.	College Name	Branch Name
1	Fresh	1	Shubanswari Odisha School Of Engrg., Cuttack	AC&E

**Enclosures (Certified True Copy of the following documents must be enclosed along with the CAF)**

SL#	Documents
1	Original Certificate of HSC examination/10th standard examination declared equivalent by SSE, Odisha
2	Original Mark sheet of HSC examination/10th standard examination declared equivalent by SSE, Odisha
3	Original Physically Challenged Certificate from CDMO/Competent Authority

Figure 39 Printed Application Form

## Help desk

- This module is available at “**Student Login**” meant for applicant
- Any difficulties faced during filling of CAF and in the merit, list may be clarified by using this module.

The screenshot shows the 'New Ticket' form in the SAMS Helpdesk. The form includes fields for Category, Sub Category, Date Of Complaint, Error Report Details, Contact No, and an Upload Image section. The 'Date Of Complaint' is set to 25-Mar-2025. The 'Upload Image' section shows a file upload button and a message: 'Choose file No file chosen 200Kb Allow only Pdf files'. The 'Submit' button is green, and the 'Cancel' button is red.

Figure 40 Register Query/Raise a Ticket

The screenshot shows the 'View Ticket' page in the SAMS Helpdesk. It displays a table with ticket details. The table has columns: SL#, Complaint No., Registered Mobile No., Subject, Description, Ticket By, Ticket Status, Logged Date, and History. A single ticket is listed with SL# 1, Complaint No. 00000000000000000000000000000000, Registered Mobile No. 9876543210, Subject, and Description. The ticket status is 'Open' and the logged date is 25-Mar-2025. A 'History' button is visible next to the ticket.

SL#	Complaint No.	Registered Mobile No.	Subject	Description	Ticket By	Ticket Status	Logged Date	History
1	00000000000000000000000000000000	9876543210				Open	25-Mar-2025	History

Figure 41 View Registered Ticket Details

The screenshot shows the 'Ticket History' modal in the SAMS Helpdesk. It displays a table with ticket details. The table has columns: SL#, User Name, Remark, Status, and Action Date. A single ticket is listed with SL# 1, User Name Administrator, Remark its fixed please check now., Status Close, and Action Date 25-Jun-2022. A 'Close' button is visible at the bottom right of the modal.

SL#	User Name	Remark	Status	Action Date
1	Administrator	its fixed please check now.	Close	25-Jun-2022

Figure 42 View Ticket History

### IMPORTANT INFORMATIONS:

1. The Applicants must be careful while filling in the CAF and ensure that the information furnished / Documents uploaded are authentic. Adopting any unfair means/ uploading any forged documents during admission process shall be treated as criminal offence and action as deemed fit shall be instituted against such person.
2. Help Desk Facility has been set up in Govt. Polytechnics. For any query relating to applying ONLINE CAF and other admission related information, the applicants can contact/visit any nearby Govt. Polytechnic for necessary assistance.
3. The applicants can also **contact SANJOG HELPLINE Phone No. 155335/1800-345-6770 (Toll Free) - (From 6 AM to 10 PM) or email to [ccrdiploma2024@gmail.com](mailto:ccrdiploma2024@gmail.com)** for any admission related query.
4. Applicants are advised to regularly visit **the NOTICE** Section of SAMS Portal for various Admission related updates.

## CHAPTER-6

### INSTITUTION DETAILS & AVAILABILITY OF COURSES

- i. The seats shown below in different disciplines in Govt. & Private Institutes are as per the AICTE approval for 2024-25 and duly affiliated by SCTE&VT, Odisha. Admissions for 2025-26 shall be made according to approval of AICTE for 2025-26 and affiliation by SCTE&VT, Odisha.
- ii. Counseling shall be done for all seats of Govt. and Private Polytechnics except some seats reserved (Sponsored seats) at **Govt. Polytechnic, Darlipali**, ITT, Choudwar, OSME, Keonjhar, IGIT, Sarang according to Govt. instructions from time to time.
- iii. Admission to new Diploma Institutes will be made according to approval of AICTE and SCTE&VT(O) affiliation for 2025-26 duly approved by the Government and admission will only be conducted through DAC-2025 for the session 2025-26.
- iv. There are some seats reserved for ODISHA STATE students in Polytechnics of other State. The details of such discipline/ seats will be notified at the time of counseling schedule subject to receipt of confirmation from the MHRD/ AICTE, New Delhi in time. The seats approved by MHRD and its eligibility criteria are reflected below for the reference of the students. However, the seats and eligibility criteria during 2025-26 will be notified, if required, before counseling.
- v. No admission will be done under Lateral Entry in Arch. Asst. and Non-Engineering Courses (\*) .
- vi. Duration of all courses is 3 years except Pharmacy which is of 2 years duration.
- vii. 5% supernumerary seats are also available in each branch for eligible TFW candidates. Refer other norms mentioned at Chapter-7
- viii. 10 % EWS quota have been made operational from the Academic year 2020-2021 without disturbing the existing reservation percentage being followed in these institutions in accordance with SD&TE Department Notification No. 3594 dtd.29.07.2019.
- ix. Admission into Diploma in Plastics Mould Technology (DPMT) and Diploma in Plastics Technology (DPT) at CIPET, Balasore against 40% intake. The other details are available at clause-7.7. (CIPET, Balasore is approved by the AICTE, New Delhi but not affiliated to the SCTEVT, Odisha)

List of Seats approved by MHRD				
Sl. No.	Name of the Course	Name of Institution / State	No of Seats	Eligibility Criteria <u>2025-26</u>
1.	Printing Technology	Regional Institute of Printing Technology (RIPT), Jadavpur, Kolkata, West Bengal-700032	06	Age: Should not be born after <b>01.01.2006</b> (The candidate must have passed 10 <sup>th</sup> standard examination obtaining at least 35% marks and must have been placed in the merit list of Diploma Admission-2025).



**LIST OF GOVT. DIPLOMA INSTITUTIONS NBA ACCREDITED**

SL. No.	Name of the Institution	Name of Branch	Accreditation Period
1	BHUBANANANDA ORISSA SCHOOL OF ENGINEERING (Cuttack)	Applied Electronics & Instrumentation Engineering	AY 2023-24, 2024-25 and 2025-26, i.e., up to 30/06/2026
		Automobile Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
		Computer Science & Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Electronics and Telecommunications Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Information Technology	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Mechanical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
2	GOVERNMENT POLYTECHNIC, ANGUL	Mechanical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
3	Government Polytechnic Bhadrak	Electrical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Mechanical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
4	GOVERNMENT POLYTECHNIC BHUBANESWAR	Electronics & Telecommunication Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Information Technology	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
5	GOVERNMENT POLYTECHNIC JAGATSINGHPUR	Civil Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028
6	GOVERNMENT POLYTECHNIC KORAPUT	Electrical Engineering	AY 2023-24, 2024-25 and 2025-26 i.e. 30-06-2026
7	GOVERNMENT POLYTECHNIC MAYURBHANJ	Civil Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Electrical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e., up to 30/06/2026
		Mechanical Engineering	AY 2025-26, 2026-27 and 2027-28, up to 30/06/2028
8	GOVERNMENT POLYTECHNIC, BALASORE	Electrical Engineering	AY 2023-24, 2024-25 and 2025-26 i.e. 30-06-2026
		Mechanical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e. up to 30/06/2027
9	GOVERNMENT POLYTECHNIC, BOUDH	Electrical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
10	Government Polytechnic, Malkangiri	Civil Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028
		Electrical Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028

11	GOVERNMENT POLYTECHNIC, SAMBALPUR	Mechanical Engineering	AY 2023-24,2024-25 and 2025-26 i.e. 30-06-2026
12	GOVERNMENT POLYTECHNIC, BARGARH	Electrical Engineering	AY 2023-24,2024-25 and 2025-26 i.e. 30-06-2026
13	GOVERNMENT POLYTECHNIC, BERHAMPUR	Mechanical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
14	GOVERNMENT POLYTECHNIC, DHENKANAL	Computer Science & Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
15	GOVT. POLYTECHNIC NABARANGPUR	Electrical Engineering	AY 2023-24,2024-25 and 2025-26 i.e. 30-06-2026
16	INSTITUTE OF TEXTILE TECHNOLOGY, CHOUDWAR	Textile Technology	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
17	JHARSUGUDA ENGINEERING SCHOOL Jharsuguda	Civil Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
		Electrical Engineering	AY 2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
18	ORISSA SCHOOL OF MINING ENGINEERING Keonjhar	Electrical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
19	SKDAV GOVERNMENT POLYTECHNIC, ROURKELA	Electronics & Telecommunication Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
20	Utkalmani Gopabandhu Institute of Engineering, Rourkela	Chemical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e. up to 30-06-2026
		Mechanical Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028

**CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET), BALASORE:**

(Under Ministry of Chemicals & Petrochemicals, Govt. of India)

1	CIPET-CSTS BALASORE (Balasore)	Plastic Technology	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
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INTAKE CAPACITY OF GOVERNMENT POLYTECHNICS (DIPLOMA ENGINEERING & NON-ENGINEERING) DURING 2024-25																																			
(INTAKE CAPACITY FOR THE YEAR 2025-26 WILL BE UPDATED AFTER RECEIPT OF AICTE, CoA & PCI APPROVAL)																																			
SI No	NAME OF THE INSTITUTION	YEAR OF ESTT	AGRICULTURE ENGINEERING	APPLIED ETC & INSTRUMENTATION	ARCH. ASST.	AUTOMATION & ROBOTICS	AUTOMOBILE	BEAUTY CULTURE*	BIO TECHNOLOGY	CERAMICS ENGG. & TECH.	CHEMICAL	CIVIL	COMPUTER ENGINEERING & IOT	COMPUTER SCIENCE	DIGITAL MANUFACTURING TECHNOLOGIES	DRILLING ENGG	ELECTRICAL	Electrical & ETC Enng.	ELECTRONICS & TEL. COMM.	FOOD TECHNOLOGY	HOTEL MANAGEMENT & CAT. TECH*.	INFORMATION TECHNOLOGY	MECHANICAL	MECHATRONICS	METALLURGY	MINING ENGG	MODERN OFFICE MANAGEMENT*	PETROCHEMICAL ENGINEERING	PHARMACY*	PRECISION MANUFACTURING	TEXTILE ENGG.	TEXTILE TECH.	TRAVEL AND TOURISM*	TOTAL	
1	BHUBANANANDA ORISSA SCHOOL OF ENGG., CUTTACK	1923		40		30	40					120		40	30			140		40			20	90	30										620
2	GOVT. POLYTECHNIC, ANGUL	2014										60	30					60						60		30	30								270
3	GOVT. POLYTECHNIC, BALASORE	2013										120	30					60		60				60											330
4	GOVT. POLYTECHNIC, BARGARH	2014										60		30				60	30					60											240
5	GOVT. POLYTECHNIC, BERHAMPUR	1995										60		40				60		20	30			60											270
6	GOVT. POLYTECHNIC, BHADRAK	2017												30				60						60								60			210
7	GOVT. POLYTECHNIC, BHUBANESWAR	1978			30			30				90	30					60		30			30	60				30		60					450
8	GOVT. POLYTECHNIC, BOLANGIR	2013					60					60		30				60						60											270
9	GOVT. POLYTECHNIC, BOUDH	2014										60						60						60											180
10	GOVT. POLYTECHNIC, DARLIPALI, SUNDARGARH	2024		60														60							60		60								240
11	GOVT. POLYTECHNIC, DEOGARH	2017										60						60						60			60								240
12	GOVT. POLYTECHNIC, DHENKANAL	1986										60		40				60	30	20				60											270
13	GOVT. POLYTECHNIC, GAJAPATI	2013										60						60		30				60											210

SI No	NAME OF THE INSTITUTION	YEAR OF ESTT	AGRICULTURE ENGINEERING	APPLIED ETC & INSTRUMENTATION	ARCH. ASST.	AUTOMATION & ROBOTICS	AUTOMOBILE	BEAUTY CULTURE*	BIO TECHNOLOGY	CERAMICS ENGG. & TECH.	CHEMICAL	CIVIL	COMPUTER ENGINEERING & IOT	COMPUTER SCIENCE	DIGITAL MANUFACTURING TECHNOLOGIES	DRILLING ENGG	ELECTRICAL	Electrical & ETC Engg.	ELECTRONICS & TEL. COMM.	FOOD TECHNOLOGY	HOTEL MANAGEMENT & CAT. TECH*.	INFORMATION TECHNOLOGY	MECHANICAL	MECHATRONICS	METALLURGY	MINING ENGG	MODERN OFFICE MANAGEMENT*	PETROCHEMICAL ENGINEERING	PHARMACY*	PRECISION MANUFACTURING	TEXTILE ENGG.	TEXTILE TECH.	TRAVEL AND TOURISM*	TOTAL
14	GOVT. POLYTECHNIC, JAGATSINGHPUR	2017									60	60					60						60					30						270
15	GOVT. POLYTECHNIC, JAJPUR	2014										60					60						60		60	60				30				330
16	GOVT. POLYTECHNIC, KALAHANDI	2014										60					60						60											180
17	GOVT. POLYTECHNIC, KANDHAMAL	2013										90		30			60						60											240
18	GOVT. POLYTECHNIC, KENDRAPARA	2013										60		30			120		60				60											330
19	GOVT. POLYTECHNIC, KORAPUT	2014										60					60						60											180
20	GOVT. POLYTECHNIC, MALKANAGIRI	2015										60					30	30					60											180
21	GOVT. POLYTECHNIC, MAYURBHANJ, TIKARPADA	2015										60					60						60	30	60									270
22	GOVT. POLYTECHNIC, NABARANGPUR	2013					30					60					30						60											180
23	GOVT. POLYTECHNIC, NAYAGARH	2014										60		30			60						60											210
24	GOVT. POLYTECHNIC, NUAPADA	2014										30		30			60						30											150
25	GOVT. POLYTECHNIC, PURI, BRAHMAGIRI (BIJU PATNAIK INSTITUTE OF TECHNOLOGY)	2014										60					60						60									30		210
26	GOVT. POLYTECHNIC, SAMBALPUR	2013	30									60					120		30				60											300
27	GOVT. POLYTECHNIC, SUBARNAPUR	2013										60					60						60		30									210

Sl No	NAME OF THE INSTITUTION	YEAR OF ESTT	AGRICULTURE ENGINEERING	APPLIED ETC & INSTRUMENTATION	ARCH. ASST.	AUTOMATION & ROBOTICS	AUTOMOBILE	BEAUTY CULTURE*	BIO TECHNOLOGY	CERAMICS ENGG. & TECH.	CHEMICAL	CIVIL	COMPUTER ENGINEERING & IOT	COMPUTER SCIENCE	DIGITAL MANUFACTURING TECHNOLOGIES	DRILLING ENGG	ELECTRICAL	Electrical & ETC Engg.	ELECTRONICS & TEL. COMM.	FOOD TECHNOLOGY	HOTEL MANAGEMENT & CAT. TECH*.	INFORMATION TECHNOLOGY	MECHANICAL	MECHATRONICS	METALLURGY	MINING ENGG	MODERN OFFICE MANAGEMENT*	PETROCHEMICAL ENGINEERING	PHARMACY*	PRECISION MANUFACTURING	TEXTILE ENGG.	TEXTILE TECH.	TRAVEL AND TOURISM*	TOTAL		
28	INDIRA GANDHI INSTITUTE OF TECH., SARANG (SOCIETY)	1981										60					60		25				60		60										265	
29	INST. OF TEXTILE TECHNOLOGY, CHOUDWAR, CUTTACK (SOCIETY)	1983										40					60						60	40								40			240	
30	JHARSUGUDA ENGINEERING SCHOOL, JHARSUGUDA	1955										90	30				90		30			30	120	30											420	
31	ORISSA SCHOOL OF MINING ENGINEERING, KEONJHAR	1956										30				30	30						60		60	60										270
32	SKDAV GOVT. POLYTECHNIC, ROURKELA	1967						30				60					60		40			30	60													280
33	UMA CHARAN PATNAIK ENGG. SCHOOL, BERHAMPUR	1956							30		40	60		60			60		60			20	60													390
34	UTKAL GOURAV MADHUSUDAN INST. OF TECHNOLOGY, RAYAGADA	1979										40					40		30				40													150
35	UTKALMANI GOPABANDHU INST. OF ENGG, ROURKELA	1962								40	50	40	30				60		50				90	30	90											480
Total			30	100	30	30	130	60	30	40	150	2070	150	390	30	30	2220	90	505	20	30	130	2110	220	390	270	30	30	60	30	60	40	30		9535	

**GOVERNMENT INSTITUTION DETAILS:**

SL No	Institute Name	ADDRESS	Contact No Principal	Contact No Admission (I/C)	Institution Website & E-mail ID
1	BHUBANANANDA ORISSA SCHOOL OF ENGINEERING	SCB MEDICAL COLLEGE ROAD, MANGALABAG, CUTTACK - 753007	7978639143	9438446981	<a href="https://bosecuttack.in">https://bosecuttack.in</a> <a href="mailto:principalbose@rediffmail.com">principalbose@rediffmail.com</a>
2	GOVT POLYTECHNIC ANGUL	AT-KUSASINGHA, PO-KARADAGADIA DIST-ANGUL, PIN-759132	7978929040	7749803311	<a href="https://gpangul.org">https://gpangul.org</a> <a href="mailto:principalgpangul@gmail.com">principalgpangul@gmail.com</a>
3	GOVT POLYTECHNIC BALASORE	AT-BIDYADHARPUR PO-REMUNA DISTRICT- BALASORE ODISHA-756019	9437569481	9861464705	<a href="http://gpbalasore.org.in">http://gpbalasore.org.in</a> <a href="mailto:govtpolytechnic.bls@rediffmail.com">govtpolytechnic.bls@rediffmail.com</a>
4	GOVT POLYTECHNIC BARGARH	AT-TENTLA , PO-KATAPALI VIA-BARDOL DIST-BARGARH PIN-768038	9437221290	9439545595	<a href="https://govtpolytechnicbargarh.in">https://govtpolytechnicbargarh.in</a> <a href="mailto:govpolybgr@gmail.com">govpolybgr@gmail.com</a>
5	GOVT POLYTECHNIC BERHAMPUR,	ENGINEERING SCHOOL ROAD BERHAMPUR PIN-760010 DIST-GANJAM ODISHA	9337004204	9861357602	<a href="https://gpberhampur.org.in">https://gpberhampur.org.in</a> <a href="mailto:govtpolytechnicberhampur@gmail.com">govtpolytechnicberhampur@gmail.com</a>
6	GOVT POLYTECHNIC BOLANGIR	AT-LARKIPALI, PO- RAJENDRA COLLEGE, DIST- BOLANGIR, PIN-767002, ODISHA	8637264187	7978915486	<a href="https://gpblgr.ac.in">https://gpblgr.ac.in</a> <a href="mailto:polytechnic.bolangir@gmail.com">polytechnic.bolangir@gmail.com</a>
7	GOVT POLYTECHNIC BHADRAK	AT/PO- TENTULIGADIA, RAHANDIA HAT, DIST- BHADRAK, PIN-756135	9438176656	9438070263	<a href="https://gpbhadrak.org">https://gpbhadrak.org</a> <a href="mailto:principalgpbhadrak@gmail.com">principalgpbhadrak@gmail.com</a>
8	GOVT POLYTECHNIC BHUBANESWAR	PLOT NO-1, CHANDRASEKHARPUR, BHUBANESWAR (NEAR ORSAC), KHORDHA-751023, ODISHA	9438293909	7978049954	<a href="http://https://gpbhubaneswar.org">http://https://gpbhubaneswar.org</a> <a href="mailto:principalgpbbsr@gmail.com">principalgpbbsr@gmail.com</a>
9	GOVT POLYTECHNIC BOUDH	AT-NUAPALI PO-KHUNTIAPADA VIA-BAGHIAPADA BOUDH-762026	9437218739	8984587710	<a href="https://gpboudh.in">https://gpboudh.in</a> <a href="mailto:principalgpboudh@gmail.com">principalgpboudh@gmail.com</a>
10	GOVT POLYTECHNIC DEOGARH	AT/PO-PURUNAGARH, DIST-DEOGARH, PIN-768119	9437255742	7077719875	<a href="https://gpdeogarh.org.in">https://gpdeogarh.org.in</a> <a href="mailto:principalgpdeogarh@gmail.com">principalgpdeogarh@gmail.com</a>
11	GOVT POLYTECHNIC DHENKANAL	MAHISAPAT, DHENKANAL, ODISHA, 759001	8249793163	8763612042	<a href="https://gpdhenkanal.org">https://gpdhenkanal.org</a> <a href="mailto:wpdhenkanal@rediffmail.com">wpdhenkanal@rediffmail.com</a>
12	GOVT POLYTECHNIC GAJAPATI	AT- BETAGUDA, PO- JHAMI, VIA- PARALAKHEMUNDI, DIST- GAJAPATI, PIN- 761201	9437207105	9040616263	<a href="https://govpolytechgajapati.org">https://govpolytechgajapati.org</a> <a href="mailto:gpgajapati2013@gmail.com">gpgajapati2013@gmail.com</a>

13	GOVT POLYTECHNIC JAGATSINGHPUR,	AT JAMUGAON, VIA- ALANAHAT, PIN-754107, JAGATSINGHPUR	9439614877	9437228865	<a href="https://gpjagatsinghpur.ac.in">https://gpjagatsinghpur.ac.in</a> principalgpjspur@gmail.com
14	GOVT POLYTECHNIC JAJPUR	AT/PO - RAGADI, VIA- JAJPUR ROAD, DIST -JAJPUR , ODISHA PIN-755019	8917395510	7008054896	<a href="https://gpjajpur.org">https://gpjajpur.org</a> principalgpjajpur@rediffmail.com
15	GOVT POLYTECHNIC KALAHANDI	AT/PO- PARAMANANDAPUR, VIA- BHAWANIPATNA, DIST-KALAHANDI STATE- ODISHA, PIN-766002	9437424241	8260167573	<a href="http://gpkalahandi.in/">http://gpkalahandi.in/</a> principalgpkalahandi@gmail.com
16	GOVT POLYTECHNIC KANDHAMAL,	AT-GOVERNMENT COLLEGE ROAD, P.O- PHULBANI, DIST-KANDHAMAL, ODISHA 762001	8249559946	9438450265	<a href="https://gpkandhamal.org">https://gpkandhamal.org</a> gpkandhamal@gmail.com
17	GOVT POLYTECHNIC KENDRAPARA,	AT/PO- CHATRA CHAKADA, VIA-DERABISH, DIST-KENDRAPARA PIN-754289	9437228218	8280105977	<a href="https://gpkendrapara.edu.in">https://gpkendrapara.edu.in</a> principalgpkendrapara@rediffmail.com
18	GOVT POLYTECHNIC KORAPUT	AT-RONDAPALLI, P.O.-AMBAGUDA / JEYPORE DIST:- KORAPUT	9439420891	7008377851	<a href="https://govtpolytechnickorapur.org">https://govtpolytechnickorapur.org</a> principalgpkorapur@gmail.com
19	GOVT POLYTECHNIC MALKANGIRI	AT-PRADHANIGUDA PO/DIST-MALKANGIRI, PIN-764045	9439897997	8895170953	<a href="https://gpmalkangiri.co.in">https://gpmalkangiri.co.in</a> principalgpmalkangiri@gmail.com
20	GOVT POLYTECHNIC MAYURBHANJ	AT-TIKARPADA, P.O-PODA ASTIA, VIA-SHAMAKHUNTA, MAYURBHANJ PIN-757049, ODISHA	9937871621	7894214084	<a href="https://gpmayurbhanj.org.in">https://gpmayurbhanj.org.in</a> principalgpmayurbhanj@gmail.com
21	GOVT POLYTECHNIC NABARANGPUR	AT/PO-AGNIPUR, DIST- NABARANGPUR, 764059, ODISHA	7978061991	7978000430	<a href="https://https://gpnawarangpur.org">https://https://gpnawarangpur.org</a> principal_gpn@yahoo.in
22	GOVT POLYTECHNIC NAYAGARH	PLOT NO. 715, AT-GHASADEIPUR, PO- NANDIGHORE, PS-ODAGAON, DIST-NAYAGARH, PIN-752081	9437383787	8249560953	<a href="https://govtpolytechnicnayagarh.org">https://govtpolytechnicnayagarh.org</a> principalgpnayagarh@gmail.com
23	GOVT POLYTECHNIC NUAPADA	AT-NUAPADA TOWN BHERA, PO-GODPHULA, DIST-NUAPADA, PIN-766105	9437620754	8658334748	<a href="https://gpnuaapada.in">https://gpnuaapada.in</a> principalgpnuaapada@yahoo.co.uk
24	GOVERNMENT POLYTECHNIC, PURI (BIJU PATTANAIK INSTITUTE OF TECHNOLOGY)	AT-MOTTO, PO-CHAPAMANIK, VIA- BRAHMAGIRI, DIST-PURI-752011	9437511011	9776553650	<a href="https://gppuri.in">https://gppuri.in</a> governmentpolytechnicpuri@rediffmail.com
25	GOVT POLYTECHNIC SAMBALPUR	NEAR BLOCK OFFICE, SALAD ROAD, RENGALI- 768212, SAMBALPUR, ODISHA	9937823658	7008162152	<a href="http://https://gpsambalpur.com">http://https://gpsambalpur.com</a> gpsambalpurprincipal@gmail.com
26	GOVT POLYTECHNIC SONEPUR	AT-BADAJHINKI, P.O/DIST.-SONEPUR-767 017	9853600938	8658553678	<a href="https://govtpolysonepur.org">https://govtpolysonepur.org</a> principalgpsonepur@rediffmail.com

27	INDIRA GANDHI INSTITUTE OF TECHNOLOGY (IGIT), SARANG	AT/PO-SARANG, DIST-DHENKANAL, PIN-759146	9160497096	9439184841	<a href="https://igitsarang.ac.in">https://igitsarang.ac.in</a> principal@igitsarang.ac.in
28	INSTITUTE OF TEXTILE TECHNOLOGY (ITT) CHOUDWAR	AT:GANDHI CHHAK PO CHOUDWAR DIST: CUTTACK ODISHA 754025	9437365731	9861794420	<a href="https://ittchoudwar.org">https://ittchoudwar.org</a> itt.cdr@gmail.com
29	JHARSUGUDA ENGINEERING SCHOOL (JES)	BADHEIMUNDA CHOWK, PO-KALIMANDIR ROAD, JHARSUGUDA,, PIN-768202	9861132851	9668383126	<a href="https://jesisg.org.in">https://jesisg.org.in</a> principal_jes@rediffmail.com
30	ORISSA SCHOOL OF MINING ENGINEERING (OSME)	AT/PO/DIST-KEONJHAR PIN-758001	9437752440	9776807182	<a href="https://osme.co.in">https://osme.co.in</a> osmeprincipal@gmail.com
31	SKDAV GOVT POLYTECHNIC	BASANTI COLONY, ROURKELA - 769012	9937713781	9861142341	<a href="https://skdavpolytech.ac.in">https://skdavpolytech.ac.in</a> principal_skdav@rediffmail.com
32	UMA CHARAN PATNAIK ENGINEERING SCHOOL (UCPES), BERHAMPUR	BERHAMPUR DIS- GANJAM, PIN- 760010, ODISHA	9437404277	8249313382	<a href="https://ucpesbam.in">https://ucpesbam.in</a> principalucpes@gmail.com
33	UTKAL GOURAB MADHUSUDAN INSTITUTE OF TECHNOLOGY (UGMIT)	BACK SIDE OF S.P. OFFICE AT/PO/DIST. - RAYAGADA, ODISHA, INDIA, PIN - 765001	9439197212	9439431670	<a href="https://ugmit.org.in">https://ugmit.org.in</a>  ugmit1979@yahoo.in
34	UTKALMANI GOPABANDHU INSTITUTE OF ENGINEERING (UGIE)	JAIL ROAD, NEAR STPI CHOWK, ROURKELA- 769004	9437861589	9938028576	<a href="https://ugierkl.ac.in">https://ugierkl.ac.in</a>  ugie_principal@rediffmail.com
35	GOVT. POLYTECHNIC, DARLIPALI, SUNDARGARH	LEPHRIPARA, DARLIPALI, SUNDERGARH, ODISHA.	7008471459	9040083060	gpdarlipali24@gmail.com

#### **CENTRAL INSTITUTE OF PETROCHEMICALS ENGINEERING & TECHNOLOGY (CIPET), BALASORE:**

(Under Ministry of Chemicals & Petrochemicals, Govt. of India)

SL No	Institute Name	ADDRESS	Contact No Principal	Contact No Admission (I/C)	Institution Website
01	CIPET, BALASORE	PLOT NO-A, IDCO, BAMPADA INDUSTRIAL AREA, BALASORE - 756056	8342977308	9937142648	<a href="https://www.cipet.gov.in/centres/cipet-balasore">https://www.cipet.gov.in/centres/cipet-balasore</a> apptc.balasore@cipet.gov.in



LIST OF PRIVATE DIPLOMA INSTITUTIONS NBA ACCREDITED			
SL No.	Name of the Institution	Name of Branch	Accreditation Period
1	C.V. Raman Polytechnic (Khurda)	Computer Science & Engineering	AY2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
2	DRIEMS POLYTECHNIC (Cuttack)	Computer Science & Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
		Electrical Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
		Mechanical Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
3	GANDHI ACADEMY OF TECHNOLOGY AND ENGINEERING (Ganjam)	Civil Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028
		Electrical Engineering	AY 2025-26, 2026-27 and 2027-28, i.e., up to 30/06/2028
4	GANDHI INSTITUTE FOR EDUCATION AND TECHNOLOGY, (Khurda)	Electrical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e., up to 30/06/2026
		Mechanical Engineering	AY 2023-24, 2024-25 and 2025-26, i.e., up to 30/06/2026
5	Ganesh Institute of Engineering and Technology, Polytechnic (Khurda)	Civil Engineering	AY2024-25, 2025-26 and 2026-27, i.e. up to 30/06/2027
		Electrical Engineering	AY2024-25, 2025-26 and 2026-27, i.e. up to 30/06/2027
		Mechanical Engineering	AY2024-25, 2025-26 and 2026-27, i.e. up to 30/06/2027
6	KIIT POLYTECHNIC (Khurda)	Civil Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
		Computer Science & Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
		Electrical Engineering	AY2022-23, 2023-24 and 2024-25, i.e. up to 30-06-2025
7	RAAJDHANI ENGINEERING COLLEGE (Khurda)	Civil Engineering	AY2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027
		Mechanical Engineering	AY2024-25, 2025-26 and 2026-27, i.e., up to 30/06/2027

INTAKE CAPACITY OF PRIVATE POLYTECHNICS (DIPLOMA ENGINEERING & NON-ENGINEERING) DURING 2024-25																														
(INTAKE CAPACITY FOR THE YEAR 2025-26 WILL BE UPDATED ON THE SAMS PORTAL AFTER RECEIPT OF AICTE, CoA, PCI APPROVAL & SCTE&VT(O) Affiliation)																														
SI No	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL(INST.&CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHA TRONICS	METALLURGY	MINING ENGG	Total	
1	ADARSHA COLLEGE OF ENGINEERING, ANGUL	2013	-	-	-	-	-	-	60	-	-	-	-	60	-	-	-	-	60	-	-	60	-	-	-	-	60	60	360	
2	ADARSHA INSTITUTE OF TECHNOLOGY & MANAGEMENT, ANGUL	2009	-	-	-	-	-	-	-	120	60	-	-	150	-	-	-	15	-	-	-	210	-	-	-	-	-	-	150	705
3	AMARAVATI POLYTECHNIC, RAIRANGPUR, MAYURBHANJ	2017	-	-	-	-	-	-	-	60	60	-	-	90	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	360
4	ARYAN INST. OF ENGG. & TECH. POLY, SUNDARGRAM, CUTTACK	2008	-	-	-	-	-	-	-	120	30	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	420
5	ARYAN INSTITUTE OF ENGINEERING & TECHNOLOGY, BARAKUDA, KHURDA	2017	-	-	-	-	-	-	-	60	60	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	60	420
6	ASIAN SCHOOL OF TECH., BANTALA, MUKTAPUR, KHURDA	2009	-	-	-	-	-	-	-	60	30	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	360
7	AUMSAI INSTITUTE OF TECHNICAL EDUCATIONPOLY, BERHAMPUR	2008	-	-	-	-	-	-	-	60	60	-	-	120	-	-	-	-	-	-	-	180	-	-	-	-	-	-	-	420
8	B.I.T. POLYTECHNIC, BALASORE	2009	-	-	-	-	-	-	-	30	30	-	-	60	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	270
9	BADRI PRASAD INST. OF TECH., DEBAIPALI, SAMBALPUR	2009	-	-	-	-	-	-	-	120	-	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	390
10	BAJIROUT INST. OF ENG. & TECH. (POLY), GOBINDPUR, DHENKANAL	2012	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	30	-	-	-	120	-	-	-	-	-	-	60	390
11	BALAJI INST. OF TECH. & SCIENCE, KNOWLEDGE CENTRE, GUNUPUR	2009	-	-	-	-	-	-	-	120	60	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	-	420
12	BALASORE SCHOOL OF ENGINEERING, BALASORE	1998	-	-	-	-	-	-	-	60	90	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	-	420

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST.&CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
13	BARAPADA SCHOOL OF ENGG. & TECH., BARAPADA, BHADRAK	1983	-	-	-	-	-	-	-	90	45	-	-	68	-	-	-	68	-	30	-	90	-	-	-	-	-	-	391
14	BARUNEI INST. OF ENGG. & TECH.POLY, KHURDA	2009	-	-	-	-	-	-	-	30	30	-	-	45	-	-	-	30	-	-	-	45	-	-	-	-	-	-	180
15	BERHAMPUR SCHOOL OF ENGG. & TECHNOLOGY, DORA, BERHAMPUR	2004	-	-	-	-	-	-	-	90	-	-	-	90	-	-	-	30	-	-	-	120	-	-	-	-	-	-	330
16	BHADRAK ENGG. SCHOOL & TECH., ASURALI, BHADRAK	2009	-	-	-	-	-	-	-	120	30	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	420
17	BHARAT INST. OF ENGG. & TECH., SIVRAM VIHAR, BERHAMPUR	2009	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	60	-	-	-	120	-	-	-	-	-	-	300
18	BHUBANESWAR ENGINEERING COLLEGE (BEC), GANGAPADA, BHUBANESWAR	2012	-	30	30	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	240
19	BHUBANESWAR INSTITUTE OF INDUSTRIAL TECHNOLOGY, Bhubaneswar	2007	-	-	-	-	-	-	-	60	-	-	-	90	-	-	-	30	-	-	-	120	-	-	-	-	30	60	390
20	BIJU PATNAIK INST. OF TECHNOLOGY, PHULBANI	2006	-	-	-	-	-	-	-	60	30	-	-	60	-	-	-	60	-	-	-	90	-	-	-	-	-	-	300
21	BLACK DIAMOND SCHOOL OF ENGINEERING, BRAJRAJNAGAR	1996	-	-	-	-	-	-	-	45	15	-	-	45	-	-	-	15	-	-	-	60	-	-	-	-	-	-	180
22	C.V. RAMAN POLYTECHNIC, BHUBANESWAR	2005	-	-	-	-	-	-	-	30	120	-	-	30	-	-	-	30	-	-	-	60	-	-	-	30	-	-	300
23	CAPITAL ENGINEERING COLLEGE, KHORDA	2019	-	-	-	-	-	-	-	60	180	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	480
24	CITY INST.OF TECHNICAL EDUCATION, KUANR MUNDA, ROURKELA	2009	-	-	-	-	-	-	-	60	-	-	-	90	-	-	-	60	-	-	-	90	-	-	-	-	-	-	300

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	A&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST. & CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
25	COLLEGE OF ENGINEERING, BHUBANESWAR	2006	-	-	-	-	-	-	-	120	-	-	-	120	-	-	-	60	-	-	-	120	-	-	-	-	-	-	420
26	DHABALESWAR INSTITUTE OF POLYTECHNIC, ATHAGARH	2006	-	-	-	-	-	-	-	90	30	-	-	120	-	-	-	60	-	-	-	120	-	-	-	-	-	-	420
27	DIVINE INSTITUTE OF ENGG. & TECH., PODA ASTIA, BARIPADA	2009	-	-	-	-	-	-	-	60	-	-	-	120	-	60	-	-	-	-	-	120	-	-	-	-	-	-	360
28	DRIEMS POLYTECHNIC, TANGI, CUTTACK	2003	-	-	-	-	-	-	-	60	120	-	-	120	-	-	-	60	-	-	-	210	-	-	-	-	-	-	570
29	EASTERN ACADEMY OF SCIENCE & TECHNOLOGY (EAST), PHULNAKHARA	2013	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	120
30	EINSTEIN ACADEMY OF TECH. & MGMT, BBSR	2014	-	-	-	-	-	60	-	120	60	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	480
31	GANAPATI INST. OF ENGG. & TECH. POLY, JAGATPUR, CUTTACK	2009	-	-	-	-	-	-	-	60	60	-	-	90	-	-	-	30	-	-	-	120	-	-	-	-	-	-	360
32	GANDHI ACADEMY OF TECHNOLOGY ENGINEERING, GOLANTHARA, BERHAMPUR	2009	-	-	-	-	-	-	-	60	60	-	-	90	-	-	-	30	-	-	-	180	-	-	-	-	-	-	420
33	GANDHI ENGG. COLLEGE (GEC), BHUBANESWAR	2018	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300
34	GANDHI INST. FOR EDN. & TECH., BANIATANGI KHORDHA	2013	-	-	-	-	-	-	-	60	60	-	-	180	-	-	-	-	-	-	-	180	-	-	-	-	-	-	480
35	GANDHI INSTITUTE OF ADVANCED COMPUER & RESEARCH, RAYAGADA	2014	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	-	240
36	GANDHI INSTITUTE OF EXCELLENT TECHNOCRATS, GHANGAPATANA, BHUBANESWAR, KHORDHA.	2019	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	240

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&E	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST.&CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
37	GANDHI INSTITUTE OF SCIENCE & TECHNOLOGY, KHOLIGUDA, RAYAGADA	2013	-	-	-	-	-	-	-	30	-	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	-	210
38	GANDHI INSTITUTE OF TECH. & MGMT. (GITAM), GANGAPADA, BHUBANESWAR	2014	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
39	GANDHI SCHOOL OF ENGG., PURUSOTTAMPUR, BERHAMPUR	2008	-	-	-	-	-	-	-	30	-	-	-	120	-	-	-	60	-	30	-	180	-	-	-	-	-	-	420
40	GANESH INSTITUTE OF ENGG. & TECH.POLY, ANDHARUA, BBSR	2008	-	-	-	-	-	30	-	60	60	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	390
41	GIFT AUTONOMOUS, BHUBANESWAR	2019	-	-	-	-	-	-	-	120	60	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	420
42	GURUKRUPA TECHNICAL SCHOOL, NARSINGHPUR, CUTTACK	2008	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	60	-	-	-	60	-	-	-	-	-	-	300
43	GURUKULA ENGG SCHOOL, CHHATABAR, KHURDA	2009	-	-	-	-	-	-	-	120	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	60	420
44	HI-TECH INSTITUTE OF TECHN., INDL ESTATE, KHURDA	2012	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
45	HI-TECH. INSTITUTE OF ENGG. & MGMT., RANITAL, BHADRAK	2009	-	-	-	-	-	-	-	90	-	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	360
46	HI-TECH. INSTITUTE OF INF. & TECH. , UMERI, JEYPORE	2007	30	-	-	-	-	-	-	90	30	-	-	60	-	-	-	-	-	-	-	90	-	-	-	-	-	-	300
47	HOLY INSTITUTE OF TECHNOLOGY, GOBINADPUR, GANJAM	2009	-	-	-	-	-	-	-	60	30	-	-	90	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300
48	IDEAL SCHOOL OF ENGG POLY, JHINKHARADA, KHURDA	2008	-	-	-	-	-	-	-	60	30	-	-	120	-	-	-	30	-	-	-	60	-	-	-	-	-	-	300

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST. & CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
49	IIPM SCHOOL OF ENGINEERING & TECHNOLOGY, NEAR L&T CAMPUS, KANSBAHAL, RAJGANGPUR, SUNDARGARH	2017	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	60	120
50	INDOTECH COLLEGE OF ENGG., BHUBANESWAR	2019	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
51	INDUS SCHOOL OF ENGG., BARAKUDA, KHURDA	2009	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	60	-	-	-	60	-	-	-	-	-	-	240
52	INSTITUTE OF ENGG. & MGMT., JEYPORE, KORAPUT	1993	-	-	-	-	-	-	40	90	30	-	-	90	-	-	-	60	-	-	-	100	-	-	-	-	-	-	410
53	INTERNATIONAL POLYTECHNIC, LAHANGA, MOTA, KHURDA	2014	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	60	300
54	JEYPORE SCHOOL OF ENGG. & TECH., RONDAPALLI, JEYPORE	2007	-	-	-	-	-	-	-	60	30	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	210
55	JHADESWAR INST. OF ENGG. & TECH., CHHANPUR, BALASORE	2009	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	30	-	-	-	180	-	-	-	-	-	-	390
56	KALAHANDI SCHOOL OF ENGG. & TECH. POLY, BHAWANIPATNA	2008	-	-	-	-	-	-	-	90	30	-	-	90	-	-	-	30	-	-	-	90	-	-	-	-	-	-	330
57	KALAM INSTITUTE OF TECHNOLOGY, BERHAMPUR	2008	-	-	-	-	-	-	-	120	120	-	-	120	-	-	-	60	-	-	-	120	-	-	-	-	-	-	540
58	KALINGA INST. OF ENGG. & TECHNOLOGY, FC PROJECT, JAJPUR	2009	-	-	-	-	-	-	-	30	-	-	-	120	-	-	-	30	-	-	-	240	-	-	-	-	-	120	540
59	KALINGA NAGAR POLYTECHNIC, TARAPUR, JAJPUR	2009	-	-	-	-	-	-	-	60	-	-	-	180	-	-	-	-	-	-	-	240	-	-	-	-	30	-	510
60	KEONJHAR SCHOOL OF ENGINEERING, KEONJHAR	2009	-	-	-	-	-	-	-	60	-	-	-	90	-	-	-	-	-	-	-	120	-	-	-	-	60	60	390

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61	KIIT POLYTECHNIC, PATIA, BHUBANESWAR	1995	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	60	-	-	-	80	-	-	-	-	30	-	350
62	KRUPAJAL ENGINEERING COLLEGE, BHUBANESWAR	2004	-	-	-	-	-	-	-	150	30	-	-	120	-	-	-	-	-	-	-	240	-	-	-	-	-	-	540
63	MAHALAXMI INSTITUTE OF TECH. & ENGG., RAJ NILAGIRI, BALASORE	2011	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300
64	MAHAMAYA INST. OF MEDICAL & TECH. SCIENCE (POLY), NUAPADA	2008	-	-	-	40	-	-	-	90	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	250
65	MAHARAJA INSTITUTE OF ADVANCED COMPUTING AND RESEARCH	2009	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	60	-	-	-	180	-	-	-	-	-	-	420
66	MAHAVIR ENGINEERING COLLEGE, MAHAVIR NAGAR, BBSR, PANIORA, PALASHPUR, KHURDA-752054	2014	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	60	60	-	-	-	-	300
67	MAYURBHANJ SCHOOL OF ENGINEERING, BARIPADA	1993	-	-	-	-	-	60	-	60	-	-	-	120	-	-	-	60	-	-	-	180	-	-	-	-	-	-	480
68	MITS SCHOOL OF ENGINEERING, Bhubaneswar	2009	-	-	-	-	-	-	-	40	-	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	-	220
69	MODERN INSTITUTE OF TECH & MGMT, JANLA, KHURDA	2023	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	60	360
70	NALANDA INSTITUTE OF TECH., CHANDAKA, BHUBANESWAR	2008	-	-	-	-	-	30	-	90	90	-	-	180	-	-	-	-	-	-	-	240	-	-	-	-	-	-	630
71	NARAYANI INST. OF ENGG. & TECHNOLOGY, BANARPAL, ANGUL	2009	-	-	-	-	-	-	-	90	-	-	-	180	-	-	-	30	-	-	-	240	-	-	-	-	-	180	720
72	NAYAGARH INSTITUTE OF ENGINEERING & TECHNOLOGY	2010	-	-	-	-	-	-	-	51	-	-	-	51	-	-	-	51	-	-	-	51	-	-	-	-	-	-	204

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	A&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST. & CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
73	NIGAM INSTITUTE OF ENGINEERING & TECHNOLOGY, BARANGA, CUTTACK	2013	-	-	-	-	60	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	60	-	300
74	NIIS INSTITUTE OF ENGINEERING & TECHNOLOGY, BHUBANESWAR	2010	-	-	-	-	-	-	-	90	-	-	-	90	-	-	-	-	-	-	-	90	-	-	-	-	-	-	270
75	NILACHAL POLYTECHNIC, BHUBANESWAR	1997	-	-	-	-	-	-	-	30	120	-	-	90	-	-	-	-	-	-	-	90	-	-	-	-	-	-	330
76	NILASAILA INSTITUTE OF SCIENCE & TECH., SERGARH, BALASORE	2012	-	-	-	-	-	60	-	60	-	-	-	60	60	-	-	-	-	-	-	60	-	-	-	-	-	-	300
77	NM INSTITUTE OF ENGG. & TECHNOLOGY, SIJUA, PATRAPADA, BHUBANESWAR	2014	-	-	-	-	-	-	-	60	120	-	-	90	-	-	-	-	-	-	-	90	-	-	-	-	-	-	360
78	NORTH ODISHA SCHOOL OF ENGG., RASAGOVINDPUR, MAYURBHANJ	2014	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300
79	ODISHA POLYTECHNIC, KURUDA, BALASORE	2015	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300
80	ORISSA INSTITUTE OF ENGG. & TECHNOLOGY, DHENKANAL	2008	-	-	-	-	-	-	-	60	30	30	-	-	-	-	-	30	-	-	-	30	-	-	-	-	-	-	180
81	ORISSA SCHOOL OF ENGINEERING (POLY), BERHAMPUR	2009	-	-	-	-	-	-	-	30	-	60	-	60	-	-	-	15	-	-	-	-	-	-	-	-	-	-	165
82	OXFORD COLLEGE OF ENGG. & MANANGEMENT, BHUBANESWAR	2011	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	60
83	OXFORD SCHOOL OF POLYTECHNIC DIPLOMA, BALIANTA, BBSR	2012	-	-	-	-	-	60	-	60	-	-	-	120	-	-	-	60	-	-	-	120	-	-	-	-	-	-	420



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84	PABITRA MOHAN INSTITUTE OF TECHNOLOGY, TALCHER, ANGUL	2007	-	-	-	-	-	-	-	60	20	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	60	380
85	PADMASHREE KRUTARTHA ACHARYA INST. OF ENG. & TECH., BARAGARH	1994	-	-	-	-	-	-	-	60	40	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	60	-	400
86	PATHANI SAMANTA INSTITUTE OF ENGG. & TECH. POLY, DHENKANAL	2008	-	-	-	-	-	-	-	45	23	-	-	90	-	-	-	23	-	-	-	90	-	-	-	-	-	45	316
87	PNS SCHOOL OF ENGG. & TECH. MARSAGHAI, KENDRAPARA	2009	-	-	-	-	-	-	-	30	60	-	-	81	-	-	-	30	-	-	-	108	-	-	-	-	-	-	309
88	PURNA CHANDRA INST. OF ENGG. & TECHNOLOGY, CHHENDIPADA, ANGUL	2009	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	120	420
89	PURUSOTTAM SCHOOL OF ENGG. & TECH. POLY, MANDIAKUDUR, ROURKELA	2008	-	-	-	-	-	-	-	54	27	-	-	81	-	-	-	15	-	-	-	81	-	-	-	-	15	-	273
90	RAJA KISHORE CHANDRA ACADEMY OF TECH., NILAGIRI, BALASORE	2010	-	-	-	-	-	-	-	120	-	-	-	150	-	-	-	60	-	-	150	-	-	-	-	-	-	-	480
91	RAJDHANI ENGG. COLLEGE, MANCHESWAR RLY. COLONY, BHUBANESWAR	2014	-	-	-	-	-	-	-	60	120	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	420
92	RAMARANI INSTITUTE OF TECHNOLOGY, BALASORE	2009	-	-	-	-	-	60	-	90	-	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	420
93	RAYAGADA INSTITUTE OF TECHNOLOGY & MGT, RAYAGADA	2013	-	-	-	-	-	-	-	60	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	120
94	RK INSTITUTE OF ENGG. & TECH., KANTAPADA, NIALI, CUTTACK	2010	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	-	-	-	-	120	-	-	-	-	-	-	300

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	A&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST. & CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
95	ROURKELA INSTITUTE OF TECH., KALUNGA, ROURKELA	1984	-	-	-	-	-	-	-	30	30	-	-	30	-	-	-	-	-	-	-	30	-	-	-	-	-	-	120
96	SAI INSTITUTE OF TECH. SCIENCE, CHOUDWAR, CUTTACK	2014	-	-	-	-	-	-	-	42	-	-	-	42	-	-	-	-	-	-	-	42	-	-	-	-	-	-	126
97	SAI SCHOOL OF ENGINEERING, AKATPALI, BURLA, SAMBALPUR	2019	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
98	SAKUNTALA SUDARSAN INST. OF TECH., KALAKAD, MAYURBHANJ	2016	-	-	-	-	-	-	-	60	-	-	-	120	-	-	60	-	-	-	-	120	-	-	60	-	-	-	420
99	SAMANTA CHANDRA SEKHAR INST. OF TECH. & MGT., SEMILIGUDA	2006	-	-	-	-	-	-	-	60	60	-	-	45	-	-	-	30	-	-	-	90	-	-	-	-	-	-	285
100	SANJAY MEMORIAL INSTITUTE OF TECH., ANKUSPUR, BERHAMPUR	1982	-	-	-	-	-	-	-	90	30	-	-	90	-	-	-	30	-	-	-	120	-	-	-	-	-	-	360
101	SATYA SAI SCHOOL OF ENGG. DIPLOMA, BALASORE	2011	-	-	-	-	-	-	-	60	-	-	-	120	-	-	-	60	-	-	-	120	-	-	-	-	-	-	360
102	SEEMANTA ENGG. COLLEGE, JHAR POKHARIA, MAYURBHANJ	2014	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
103	SIDDHARTHA INSTITUTE OF ENGG. & TECH., EKTAGUDA, KORAPUT	2008	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	180
104	SOPHITORIUM ENGINEERING SCHOOL, BANIATANGI, KHORDA	2023	-	-	-	-	-	-	-	120	60	-	-	60	-	-	-	60	-	-	-	60	-	-	-	-	-	-	360
105	SORO SCHOOL OF ENGINEERING, SORO BALASORE.	2016	-	-	-	-	-	60	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	300
106	SPINTRONIC TECHNOLOGY & ADVANCE RESEARCH, JATNI, BHUBANESWAR	2014	-	-	-	-	-	-	-	60	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	120

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST. & CONT)	ELECTRONICS & TC	HM&CT	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
107	SRI POLYTECHNIC, KOMOND, ODAGAON, NAYAGARH	2008	-	-	-	-	-	30	-	60	-	-	-	120	-	-	-	30	-	-	-	120	-	-	-	-	-	-	360
108	SSB REGIONAL INST. OF SC. & TECH. POLY, CHITRADA, MAYURBHANJ	2009	-	-	-	-	-	-	-	60	60	-	-	120	-	-	-	60	-	-	-	180	-	-	-	-	-	-	480
109	SUDDHANANDA RESIDENTIAL POLYTECHNIC, NACHHIPUR, CUTTACK	2008	-	-	-	30	-	30	-	60	30	-	-	90	-	-	-	30	-	-	-	90	-	-	-	-	-	-	360
110	SUDHANANDA ENGINEERING & RESEARCH CENTRE, BHUBANESWAR	2014	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	120
111	SUNDERGARH ENGINEERING SCHOOL, KIREI, SUNDERGARH	1997	-	-	-	-	-	-	-	90	60	-	-	90	-	-	-	60	-	-	-	90	-	-	-	-	30	-	420
112	SUSHREE INSTITUTE OF TECH. EDUCATION, BOLANGIR	2000	-	-	-	-	-	-	-	60	30	-	-	90	-	-	-	60	-	30	-	120	-	-	-	-	-	-	390
113	SWAMI VIVEKANANDA SCHOOL OF ENGG. & TECH. (POLY), BHUBANESWAR	2008	-	-	-	-	-	-	-	54	27	-	-	162	-	-	-	27	-	-	-	162	-	-	-	-	-	54	486
114	SYNERGY POLYTECHNIC, BHIMPUR, BHUBANESWAR	2017	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	30	270
115	SYNERGY SCHOOL OF ENGINEERING, AT-BANAMALI PRASAD, DHENKANAL	2017	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	60	300
116	TEMPLE CITY INST. OF TECHNOLOGY & ENGG., BARUNEI, KHORDHA	2018	-	-	-	-	-	-	-	60	60	-	60	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	300
117	THE TECHNO SCHOOL, PATRAPADA, BHUBANESWAR	2012	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	240

	NAME OF THE INSTITUTION	YEAR OF ESTT	AE&IE	AERONAUTICS	AIRCRAFT MAINT	ARCH. ASST.	AI&ML	AUTOMOBILE	CHEMICAL	CIVIL	COMP. SCIENCE	DIPLOMA IN MECHANICAL	E&CE	ELECTRICAL	ELECTRICAL & ELECTRONICS	ELECTRICAL MECHANICAL	ELECTRICAL (INST.&CONT)	ELECTRONICS & TC	HM&CT*	INFORMATION TECH.	MECH(SW)	MECHANICAL	MECHANICAL ENGG. (MAINT)	MECHANICAL ENGG. (PROD.)	MECHANICAL (INDUSRY INTRG)	MECHATRONICS	METALLURGY	MINING ENGG	Total
118	UTKAL INSTITUTE OF ENGG. & TECH., RATHIPUR, KHURDA	2009	-	-	-	-	-	-	-	60	60	-	-	120	-	-	-	-	-	-	-	60	-	-	-	-	-	-	300
119	VEDANG INSTITUTE OF TECH., DURGA PRASAD, KHORDHA	2014	-	-	-	-	-	-	-	-	-	-	-	-	60	-	-	-	-	-	-	60	-	-	-	-	-	-	120
120	VENUS GROUP OF EDUCATIONAL & REASERCH INSTITUTE, BAHANAGA, BALASORE	2013	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	60	-	-	-	60	-	-	-	-	-	-	240
121	VIJAYANJALI SCHOOL OF ENGINEERING, KHANTAPADA, BALASORE	2020	-	-	-	-	-	-	-	60	-	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	60	300
122	VIKASH POLYTECHNIC, BARGARH	2012	-	-	-	-	-	-	-	60	30	-	30	60	-	-	-	-	-	-	-	60	-	-	-	-	-	-	240
123	ZENITH INSTITUTE OF SCIENCE & TECHNOLOGY, JATANI, KHURDA	2010	-	-	-	-	-	-	-	60	60	-	-	60	-	-	-	-	-	-	-	120	-	-	-	-	-	60	360
	Total		30	30	30	70	60	480	100	7861	3617	90	90	10760	120	60	60	2359	60	90	150	12789	60	60	60	30	375	1479	40970

**N.B.**

- The sanctioned intake for the session 2025-26 according to approval of AICTE, SCTE&VT(O) Affiliation along with the new institutes will be made available in our website ([www.dtetodisha.gov.in](http://www.dtetodisha.gov.in))/<http://skill.samsodisha.gov.in> before commencement of counseling duly approved by the Govt.
- 5% supernumerary seats are also available in each branch for eligible TFW candidates. Refer other norms mentioned at Chapter-7
- No admission will be done under Lateral Entry in Arch. Asst. & all Non-Engineering Courses (\*).
- 10 % EWS quota would be made operational from the Academic year 2020-2021 without disturbing the existing reservation percentage being followed in these institutions in accordance with SD&TE Department Notification No. 3594 dtd.29.07.2019 subject to compliance of the criteria contained at the aforesaid notification.

**Abbreviations used for Branch Names:**

AE – Aeronautical Engineering ; AE&I – Applied Electronics & Instrumentation ; AI&ML- Artificial Intelligence & Machine Learning Arch., Aircraft Maint.- Aircraft Maintenance Eng; Arch. Asst. – Architectural Assistantship ; Auto – Automobile Engineering ; Bio-Tech – Biotechnology ; Chem. – Chemical Engineering ; DME – Diploma in Mechanical Engineering ; E&CE – Electronics & Communication Engg. ; EEE-Electrical & Electronics Engg.; Elect.; (Inst.&Cont.) – Electrical (Instrumentation and Control) ; E&ME – Electrical & Mechanical Engineering ; IT – Information Technology ;Mechanical Engg.(Production);Mechanical Engg. (Maintenance); Mech. (Industry Integrated); Meta – Metallurgy; Min – Mining; MOM – Modern Office Management; Phar. – Pharmacy; HMCT – Hotel Management & Catering Technology; MLT – Medical Laboratory Technology.

### **INSTITUTION CONTACT DETAILS:**

Sl. No.	Institute Name	Principal	Admission I/C	Address	WEBSITE Email ID
1.	Adarsha College of Engineering, Angul	9439743899	-	AT – ADARSHA VIHAR, NEAR R.T.O, NH-55, P.O- ANGUL. DIST – ANGUL – 759122, ODISHA	www.adarshaengg.com adarshacollege.angul@gmail.com
2.	Adarsha Institute of Technology & Management, Angul	7608098874	7008147247	AT-SARADHAPUR, PO-KUMURISINGHA, DIST-ANGUL, ODISHA- 759122	www.adarshadiploma.com adarsha.itm@gmail.com
3.	Amaravati Polytechnic, Mayurbhanj	9337436724	7978699147	RAIRANGPUR, MAYURBHANJ, 757046	amravatipolytechnic.org.in amravatipoly@gmail.com
4.	Aryan Inst. of Engg. & Tech. Poly, Cuttack	9438486394	9937011563	VIDYA VIHAR, SUNDARGRAM, CUTTACK, 754002	https://aryanpoly.ac.in/ principal@aryanpoly.ac.in
5.	Aryan Institute of Engineering & Technology, Barakuda, Khurda	9237394112	9437481252	AT-BARAKUDA, PO-PANCHAGAON, PS- AIRFIELD, DIST-KHORDHA, ODISHA	https://aryanpoly.ac.in/ aset.bbsr@gmail.com
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7.	Aumsai Institute of Technical Education poly, Berhampur	8895770400	9658505082	NARAYANPUR, GOPALPUR, GANJAM	www.aumsaiengineering.co.in principal.aumsai@gmail.com
8.	B.I.T. Polytechnic, Balasore	9861947995	9861782030	ARMALA ,SOMANATHPUR, BALASORE	www.bitpolytech.org bit_balasore@rediffmail.com
9.	Badri Prasad Inst. of Tech., Debaipali, Sambalpur	7008936065	7008455677	AT- DEBAIPALI, MAJHIPALI CHOWK, PO - SASON, DIST - SAMBALPUR, PIN - 768200	www.bitsambalpur.in badriprasad.sbp@gmail.com
10.	Bajirout Inst. of Eng. & Tech. (Poly), Gobindpur, Dhenkanal	9861684065	8249369823	AT- TALABARKOTE, NEAR SPINNING MILL PO-GOVINDPUR, DHENKANAL, ORISSA, PIN- 759027	http://www.bietodisha.com/ principalbiet13@gmail.com
11.	Balaji Inst. of Tech. & Science, Knowledge Centre, Gunupur	9437234011	9114468750	VILLAGE/PO-KHARLINGI, PS/TAHASIL- GUNUPUR, DIST-RAYAGADA. ODISHA. PIN- 765022	www.bitsgunupur.org bits.gnpr09@gmail.com
12.	Balasore School of Engineering, Balasore	8093623247	8280042543	AT-SRIKANTHAPUR, NEAR RANIPATNA PO/DIST-BALASORE PIN-756001	http://bsebaleswar.org principalbse@yahoo.co.in
13.	Barapada School of Engg. & Tech., Barapada, Bhadrak	8917372694	7008616598	AT:- BARAPADA PO:- BARAPADA DIST.:- BHADRAK PIN:- 756113	www.bsetbarapada.ac.in/ principalbset@rediffmail.com
14.	Barunei Inst. of Engg. & Tech.Poly, Khurda	9438486506	9937100441	AT-KADALIBADI, PO-DALEIPUT, DIST- KHORDHA, PIN-752055.	www.bietodisha.org barunei2009@gmail.com
15.	Berhampur School of Engg. & Technology, Dora, Berhampur	9437951670	9776317996	AT-RAMACHANDRAPUR, PO-DURA, NEAR BERHAMPUR UNIVERSITY, BERHAMPUR- 760010	www.bsetberhampur.ac.in mkpanda66@gmail.com

16.	Bhadrak Engg. School & Tech., Asurali, Bhadrak	9437266180	9439900105	NITYANANDA VIHAR, AT/POST-ASURALI, DIST-BHADRAK, ODISHA-756137	<a href="http://www.bestbhadrak.org">www.bestbhadrak.org</a> principalbest@gmail.com
17.	Bharat Inst. of Engg. & Tech., Sivram Vihar, Berhampur	9124310102	8249102057	AT/PO-SIBARAM VIHAR, GHATAKESWAR HILLS, NEAR NARASINGAPUR VILLAGE, MOHADA, BERHAMPUR, GANJAM-760002	<a href="http://www.biet.edu.in">www.biet.edu.in</a> bietmohada@gmail.com
18.	Bhubaneswar Engineering College (BEC), Gangapada, Bhubaneswar	7847045352	9437137608	N.K NAGAR, GRAMADIH, GANGAPARA, BBSR, PIN-752054	<a href="http://www.becbbsr.ac.in">www.becbbsr.ac.in</a> bec.diploma@becbbsr.ac.in
19.	Bhubaneswar Institute of Industrial Technology, Khordha.	9439157100	7008343070	AT- MAGUNI BADAJENA NAGAR, PO-RETANG, VIA-JANLA, DIST-KHORDHA, PIN-752054	<a href="http://www.diploma.biitgroup.org/">http://www.diploma.biitgroup.org/</a> abhipatra18@gmail.com
20.	Biju Patnaik Inst. of Technology, Phulbani	9437091173	9861483665	AT-DADPAJU, PO-PHULBANI, DIST-KANDHAMAL, ODISHA, PIN-762001	<a href="https://www.bpitphulbani.ac.in/">https://www.bpitphulbani.ac.in/</a> info@bpitphulbani.ac.in
21.	Black Diamond School of Engineering, Jharsuguda	9861066049	7440099909	AT-BALIJORI, L&T BY-PASS ROAD, NEAR DISTRICT HEAD QUARTER HOSPITAL, JHARSUGUDA POST BOX NO-21 DIST-JHARSUGUDA, ODISHA PIN-768201	<a href="http://www.bdse.in">www.bdse.in</a> principalbdse@gmail.com
22.	C.V. Raman Polytechnic, Bhubaneswar	9437155107	9040197822	BIDYA NAGAR , MAHURA, JANLA, BHUBANESWAR-752054	<a href="http://www.cvrp.edu.in">www.cvrp.edu.in</a> infopolytechnic@cvrgi.edu.in
23.	Capital Engineering College, Khorda	7894412926	9776325555	PLOT NO. 1288, MAHATAPALLA, BAJAPUR, KHORDHA, PIN-752060.	<a href="https://cecodisha.edu.in/">https://cecodisha.edu.in/</a> capitalodisha@gmail.com
24.	City Inst.Of Technical Education, Rourkela	9437045074	7978676886	JAMUNANAGAR, NH-143, PS-KUARMUNDA, DIST-SUNDARGARH, PIN-770039, ROURKELA, ODISHA.	<a href="http://www.citerkl.org">www.citerkl.org</a> cite_rkl@rediffmail.com
25.	College of Engineering, Bhubaneswar	9437639657	8895415571	KOUSTUV TECHNICAL CAMPUS, PL NO-1A, INFOCITY ROAD PATIA, BHUBANESWAR, 751024	<a href="http://www.ksebbsr.ac.in">www.ksebbsr.ac.in</a> principal_kse@koustuvgroup.ac.in
26.	Dhableswar Institute of Polytechnic, Athagarh	9437443155	9437946407	AT-RADHADAMODARPUR I.E PO-RADHAKISHOREPUR KHUNTUNI, ATHGARH, DIST-CUTTACK, PIN-754029	<a href="http://www.dipcuttack.org.in">www.dipcuttack.org.in</a> muna.dip@gmail.com
27.	Divine Institute of Engg. & Tech., Poda Astia, Baripada	9861528996	9437218254	AT/PO-PODA ASTIA BARIPADA, MAYURBHANJ 757049	<a href="http://www.divinebaripada.org">www.divinebaripada.org</a> dietbaripada@gmail.com
28.	Driems Polytechnic, Tangi, Cuttack	7735504685	9438065742	KAIRAPARI, KOTSAHI, TANGI, CUTTACK 754022	<a href="http://driemspolytechnic.org">driemspolytechnic.org</a> driemsdiploma@driems.ac.in
29.	Eastern Academy of Science & Technology (East), Phulnakhara	8144262856	7978057474	At: Prachi Vihar, Anantapur, Phulnakhara, Bhubaneswar, Dist: Khurda, ODISHA PIN: 754001	<a href="https://eastodissa.ac.in/">https://eastodissa.ac.in/</a> principaleastdiploma@gmail.com
30.	Einstein Academy of Tech. & Mgmt, Bbsr	7008575929	9040005464	AT-BANIATANGI, PO-BAJAPUR, DIST-KHORDHA, PIN-752060	<a href="http://www.eatm.in">www.eatm.in</a> diplomaexam.eatm@gmail.com
31.	Ganapati Inst. of Engg. & Tech.Poly, Jagatpur, Cuttack	9861037826	9437962959	GOPINATHPUR, MATHASAH, BHAIKPUR, JAGATPUR, CUTTACK, PIN-754200	<a href="http://www.gietorissa.org">www.gietorissa.org</a> contactgiet@gmail.com

32.	Gandhi Academy of Technology Engineering, Berhampur	9337753377	9337733014	GOLANTHARA, BERHAMPUR, 761008	<a href="http://gandhipolytechnic.ac.in">gandhipolytechnic.ac.in</a> <a href="mailto:dr.gsmohapatro@gmail.com">dr.gsmohapatro@gmail.com</a>
33.	Gandhi Engg. College (GEC), Bhubaneswar	7381054400	7978232309	AT-BADARAGHUNATHPUR, PO-MADANPUR, BHUBANESWAR, KHORDA ODISHA, 752054	<a href="http://gec.edu.in/">http://gec.edu.in/</a> <a href="mailto:diploma@gec.edu.in">diploma@gec.edu.in</a>
34.	Gandhi Inst. For Edn. & Tech., Baniatangi Khordha	8102706732	9437170759	AT - BANIATANGI, PO - BAJPUR, DIST - KHORDHA, PIN - 752060	<a href="http://www.giet.edu.in">www.giet.edu.in</a> <a href="mailto:infodiploma@giat.edu.in">infodiploma@giat.edu.in</a>
35.	Gandhi Institute of Advanced Computer & Research, Rayagada	9438165655	7008700065	PRAJUKTI VIHAR, AUROBINDA MARG, RAYAGADA, PIN-765002	<a href="http://www.giacr.ac.in">www.giacr.ac.in</a> <a href="mailto:mail@giacr.ac.in">mail@giacr.ac.in</a>
36.	Gandhi Institute of Excellent Technocrats, Ghangapatana, Bhubaneswar, Khordha.	9437640423	7894424122	SANTI NIKETAN, AT-GHANGAPATNA, PO-KANTABADA, VIA-JANLA, BHUBANESWAR, ODISHA ,PIN-752054	<a href="http://www.gietbbsr.edu.in">www.gietbbsr.edu.in</a> <a href="mailto:info.gietbbsr@gmail.com">info.gietbbsr@gmail.com</a>
37.	Gandhi Institute of Science & Technology, Kholiguda, Rayagada	7008386360	8249543985	KHOLLIGUDA, RAYAGADA	<a href="http://www.gistrayagada.ac.in">www.gistrayagada.ac.in</a> <a href="mailto:gistdiploma1@gmail.com">gistdiploma1@gmail.com</a>
38.	Gandhi Institute of Tech. & Mgmt. (Gitam), Gangapada, Bhubaneswar	9861457418	9078984093	AT/PO- SARASWATIVIHAR, GANGAPADA, BHUBANESWAR, KHORDHA,752054	<a href="http://www.gitam.ac.in">www.gitam.ac.in</a> <a href="mailto:principaldip@gitam.ac.in">principaldip@gitam.ac.in</a>
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40.	Ganesh Institute of Engg. & Tech.Poly, Andharua, Bbsr	9437069836	7978050043	BIDYA NAGAR, JAGANNATH PRASAD, PO-ANDHARUA, BHUBANESWAR, PIN-751003	<a href="https://www.ganeshpolytechnic.edu.in/">https://www.ganeshpolytechnic.edu.in/</a> <a href="mailto:principal@ganeshpolytechnic.edu.in">principal@ganeshpolytechnic.edu.in</a>
41.	GIFT Autonomous, Bhubaneswar	7873008101	7873008155	AT - GRAMADIHA, PO GANGAPADA, VIA - JANLA DISTRICT- KHORDHA BHUBANESHWAR ODISHA	<a href="https://top-autonomous-college-in-odisha.gift.edu.in/">https://top-autonomous-college-in-odisha.gift.edu.in/</a> <a href="mailto:principal@gift.edu.in">principal@gift.edu.in</a>
42.	Gurukrupa Technical School, Narsinghpur, Cuttack	9777298312	9861545570	AT- KENDUPALLI,PO- NUKHAPADA,PS-NARASINGHPUR, DIST- CUTTACK, ODISHA. PIN-754032	<a href="http://www.gurukrupagroup.org">www.gurukrupagroup.org</a> <a href="mailto:gipprincipal2008@gmail.com">gipprincipal2008@gmail.com</a>
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44.	Hi-Tech Institute of Techn., Indl Estate, Khurda	9178109856	9090959511	INDUSTRIAL ESTATE, DIST-KHORDHA, ODISHA, PIN-752057	<a href="https://www.hit.ac.in/">https://www.hit.ac.in/</a> <a href="mailto:principal@hit.ac.in">principal@hit.ac.in</a>
45.	Hi-Tech. Institute of Engg. & Mgmt., Ranital, Bhadrak	9337243580	9348694005	NH-5, AT/PO- RANITAL, DIST-BHADRAK, PIN-756111, ODISHA	<a href="http://www.hien-bdk.org">www.hien-bdk.org</a> <a href="mailto:principal.hiem@yahoo.co.in">principal.hiem@yahoo.co.in</a>
46.	Hi-Tech. Institute of Inf. & Tech. , Umeri, Jeypore	9437206676	7008372379	HI-TECH NAGAR, UMERI , JEYPORE, DIST-KORAPUT, ODISHA	<a href="http://www.hiitjeypore.edu.in">www.hiitjeypore.edu.in</a> <a href="mailto:hiitjeypore@gmail.com">hiitjeypore@gmail.com</a>
47.	Holy Institute of Technology, Gobinadpur, Ganjam	7682810241	9040827710	AT-GOVINDAPUR, PO-BENDALIA BERHAMPUR, GANJAM, ODISHA-760002	<a href="https://www.rmitgroups.org/hit/index.php">https://www.rmitgroups.org/hit/index.php</a> <a href="mailto:siba.mahapatra@yahoo.com">siba.mahapatra@yahoo.com</a>

48.	Ideal School of Engg Poly, Jhinkharada, Khurda	9337744603	9778576337	AT-JHINKHARADA, PO-RETANG, DIST-KHORDHA, ODISHA, PIN-752054	www.idealschool.edu.in engineering.ideal@gmail.com
49.	IIPM School of Engineering & Technology, Sundargarh	7008353610	9776557155	KANSBAHAL ROURKELA, KANSBAHAL, NEAR ROURKELA, SUNDARGARH, ODISHA, INDIA PIN: 770034	www.iipmset.ac.in principaldiploma@iipm.ac.in
50.	Indotech College of Engg. Khordha.	9692688600	7735505751	PLOT NO-144, MALLIPADA, KHORDHA, ODISHA-752018	www.indotech.ac.in indotechengg@gmail.com
51.	Indus School of Engg., Barakuda, Khurda	7894449353	9238331771	BARAKUDA HEIGHTS, KHORDHA, 752050	www.indus.ac.in principal.ise.indus@gmail.com
52.	International Polytechnic, Lahanga, Bhubaneswar.	9040634968	9938190778	AT-LAHANGA, PO- MOTTA, MALIPADA, KHORDHA(752020)	<a href="https://internationalpolytechnic.org/">https://internationalpolytechnic.org/</a> internationalpolytechnic@gmail.com
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54.	Jeypore School of Engg. & Tech., Rondapalli, Jeypore	9437375004	9437199319	A/T- RONDAPALI , P/O- RONDAPALI, JEYPORE, DIST- KORAPUT, ODISHA, PIN- 764002	www.jset.edu.in jset2007@gmail.com
55.	Jhadeswar Inst. of Engg. & Tech., Chhanpur, Balasore	9438458393	9853410164	AT-BARCHIKHUNTA, PO-CHHANPUR, NEAR BIRLATYRES, INDIAN OIL ROAD, BALASORE 756056	www.jietorissa.org principaljiet@gmail.com
56.	Kalahandi School of Engg. & Tech.Poly, Bhawanipatna	7008251580	9178014858	AT-BAIDYANATH VIHAR, PO-UDITNARAYAN PUR, BHAWANIPATNA, KALAHANDI, ODISHA	www.kset.in principalkset@gmail.com
57.	Kalam Institute of Technology, Berhampur	9861135235	9439136030	AT- GOVINDAPUR, PO- LAXMIPUR, DIST- GANJAM, PIN- 761 003	www.kitpberhampur.in apkitp@gmail.com
58.	Kalinga Inst. Of Engg. & Technology, FC Project, Jajpur	9861463166	7008974421	FC PROJECT, JAJPUR ROAD, JAJPUR 755020	www.kiet.org.in principalkietjajpur@gmail.com
59.	Kalinga Nagar Polytechnic, Tarapur, Jajpur	9090969612	7008387169	AT-TARAPUR,P.O- LAXMI NAGAR, JAJPUR ROAD JAJPUR 755015	www.knpjajpur.org bishnuch.das@gmail.com
60.	Keonjhar School of Engineering, Keonjhar	7978436812	9437152127	AT/PO-DIMBO, PS-TOWN, DIST-KEONJHAR, STATE-ODISHA, PIN-758014	www.ksedani.in principal.ksedani1@gmail.com
61.	KIIT Polytechnic, Bhubaneswar	9937220244	9437089956	KOLAB CAMPUS, KIIT PATIA, BHUBANESWAR	<a href="mailto:kpkiit@kp.kiit.ac.in">kpkiit@kp.kiit.ac.in</a> <a href="mailto:kpkiit@kp.kiit.ac.in">kpkiit@kp.kiit.ac.in</a>
62.	Krupajal Engineering College, Bhubaneswar	7735385039	9437222051	PRASANTI VIHAR, PUBASASAN, KOUSALYAGANGA, BHUBANESHWAR ,PIN- 751002	www.krupajalgroup.org kes_principal@krupajal.ac.in
63.	Mahalaxmi Institute of Tech. & Engg., Raj Nilagiri, Balasore	9556624983	7504112995	AT/PO- MIRIGINI, PS- RAJ-NILGIRI, DIST :- BALASORE,756040	www.mite.org.in mitenilgiri@gmail.com
64.	Mahamaya Inst. of Medical & Tech. Science poly, Nuapada	9437056380	9668332305	AT/PO/DIST-NUAPADA, PIN-766105, ODISHA	mimts.ac.in mimtsnuapada@gmail.com



65.	Maharaja Institute of Advanced Computing and Research	9777791901	8763115413	GOMAI, GANGAPADA, KHORDHA	<a href="http://www.mgiodisha.org">www.mgiodisha.org</a> <a href="mailto:gaganmay1984@gmail.com">gaganmay1984@gmail.com</a>
66.	Mahavir Engineering College, Bhubaneswar	9040682443	9437005882	Mahavir Nagar, Bbsr, Paniora, Palashpur, Khurda-752054	<a href="http://www.mecodisha.edu.in/md.pdf">www.mecodisha.edu.in/md.pdf</a> <a href="mailto:mecbhubaneswar@gmail.com">mecbhubaneswar@gmail.com</a>
67.	Mayurbhanj School of Engineering, Baripada	9437188959	7064835581	AT: LAXMIPOSI, PO: BARIPADA, DIST: MAYURBHANJ, ODISHA PIN: 757107	<a href="http://www.msebaripada.org">www.msebaripada.org</a> <a href="mailto:msebaripada@gmail.com">msebaripada@gmail.com</a>
68.	MIT SCHOOL OF ENGINEERING Bhubaneswar	9861170232	9556008228	AT/PO-JANLA, BHUBANESWAR PIN-752054	<a href="http://www.mse.edu.in">www.mse.edu.in</a> <a href="mailto:principalmse@gmail.com">principalmse@gmail.com</a>
69.	Modern Institute of Tech & Mgmt, Janla, Khurda	9861531313	7609998668	AT-BHAGABATIPUR, PO-KANTABADA, VIA-JANLA, KHORDHA, 752054	<a href="https://www.mitm.edu.in/">https://www.mitm.edu.in/</a> <a href="mailto:info@mitm.edu.in">info@mitm.edu.in</a>
70.	Nalanda Institute of Tech., Chandaka, Bhubaneswar	9439102712	7008216625	BUDDHIST VILLA , CHANDAKA, BHUBANESWAR, KHORDHA, 754005	<a href="http://www.thenalanda.com">www.thenalanda.com</a> <a href="mailto:nitpbbsr2008@gmail.com">nitpbbsr2008@gmail.com</a>
71.	Narayani Inst. of Engg. & Technology, Banarpal, Angul	9439881137	9438075411	AT/PO- ARAHAT, VIA-NARPAL, DIST- ANGUL, PIN- 759128	<a href="http://www.nietanugul.edu.in">www.nietanugul.edu.in</a> <a href="mailto:nietangul@gmail.com">nietangul@gmail.com</a>
72.	Nayagarh Institute of Engineering & Technology (Polytechnic)	9937465397	9437451701	VIDYA VIHAR, PANIPOILA, NAYAGARH, ODISHA-752070	<a href="http://www.nietodisha.edu.in">www.nietodisha.edu.in</a> <a href="mailto:principalnietnayagarh2010@gmail.com">principalnietnayagarh2010@gmail.com</a>
73.	Nigam Institute of Engineering & Technology, Baranga, Cuttack	9040095080	6370665797	GOVINDAPUR, BARANG, CUTTACK-754006	<a href="http://www.nietodisha.com">www.nietodisha.com</a> <a href="mailto:nigaminstitute@gmail.com">nigaminstitute@gmail.com</a>
74.	NIIS Institute of Engineering & Technology, Bhubaneswar	9237392091	9237392094	AT/PO- CHHATABAR, VIA-JANLA, DIST- KHORDHA PIN- 752054	<a href="http://www.shibaniinstitute.org">www.shibaniinstitute.org</a> <a href="mailto:principal.nietbbsr@gmail.com">principal.nietbbsr@gmail.com</a>
75.	Nilachal Polytechnic, Bhubaneswar	9437575989	7205777350	540/1780, PATHARAGADIA, NEAR INFOCITY & SIKHARCHANDI TEMPLE, PO-KIIT, BHUBANESWAR-751024	<a href="http://www.nilachalpolytechnic.org">www.nilachalpolytechnic.org</a> <a href="mailto:principal@nilachalpolytechnic.ac.in">principal@nilachalpolytechnic.ac.in</a>
76.	Nilasaila Institute of Science &Tech., Sergarh, Balasore	7381082061	9040024788	SERGARH, BALASORE, ODISHA-756060	<a href="https://www.nist.org.in">https://www.nist.org.in</a> <a href="mailto:nist.bls@gmail.com">nist.bls@gmail.com</a>
77.	NM Institute of Engg. & Technology, Bhubaneswar	7328829292	9861861347	SIJUA, PATRAPADA, BHUBANESWAR 751019	<a href="https://www.nmiet.ac.in/">https://www.nmiet.ac.in/</a> <a href="mailto:principal@nmiet.ac.in">principal@nmiet.ac.in</a>
78.	North Odisha School of Engg., Mayurbhanj	9937005788	8338847135	AT/PO: BAUNSATOF, VIA: RASGOBINDAPUR, DIST: MAYURBHANJ, ODISHA, 757016	<a href="http://www.northodishaengineering.org">www.northodishaengineering.org</a> <a href="mailto:northodishaschoolofengineering@gmail.com">northodishaschoolofengineering@gmail.com</a>
79.	Odisha Polytechnic, Balasore	7008502484	9337647510	AT/PO: KURUDA DIST: BALASORE, ODISHA, 756056	<a href="http://www.odishapolytechnicbls.org">www.odishapolytechnicbls.org</a> <a href="mailto:odishapolytechnic@gmail.com">odishapolytechnic@gmail.com</a>
80.	Orissa Institute of Engg. & Technology, Dhenkanal	7008266462	9437143020	AT-PATIMAL, PO-MAHULAPADA DHENKANAL 759027	<a href="https://www.oiet.edu.in/">https://www.oiet.edu.in/</a> <a href="mailto:vc@miet.edu.in">vc@miet.edu.in</a>
81.	Orissa School of Engineering poly, Berhampur	8895308893	7008104266	BANTHAPALLI, VIA-BERHAMPUR, GANJAM, ODISHA, PIN 760001	<a href="http://www.ose.org.in">www.ose.org.in</a> <a href="mailto:mithunkumarsahu2008@gmail.com">mithunkumarsahu2008@gmail.com</a>

82.	Oxford College of Engg. & Management, Bhubaneswar	9937000418	9439791237	AT-RAMACHANDRAPUR, PO-BHATAPATNA, PS-BALIAITA, BHUBANESWAR, DIST-KHORDHA	www.oxfordbbsr.com oxfordcollegeofengg@gmail.com
83.	Oxford School of Polytechnic Diploma, Baliaita, Bbsr	9853451257	6370888418	AT-RAMACHANDRAPUR, PO-BHATAPATNA, PS-BALIAITA, BHUBANESWAR, DIST-KHORDHA	WWW.OXFORDBBSR.ORG oxfordpolytechnic@gmail.com
84.	Pabitra Mohan Institute of Technology, Talcher, Angul	7978198551	9439465279	AT-MANIKAMARA, PO-DHARAMPUR, TALCHER, DIST-ANGUL, PIN-759100	www.pmitodisha.edu.in sapnitapanda@gmail.com
85.	Padmashree Krutartha Acharya Inst. of Eng. & Tech., Baragarh	9938043078	7008062833	AT - CHAKARKEND, NH -6, PO - SOHELA, DIST - BARGARH-768028	www.pkaiet.in principal.pkaiet@gmail.com
86.	Pathani Samanta Institute of Engg. & Tech. Poly, Dhenkanal	9777066494	8328955741	AT/PO- KARANDA, DIST-DHENKANAL, PIN-759020	http://www.pathanisamanta.in pathanisamanta@yahoo.com
87.	PNS School of Engg. & Tech. Kendrapara	9861181091	9861147553	NISHAMANI VIHAR, MARSHAGHAI, KENDRAPARA-754213	www.pnsset.co.in pnsset@gmail.com
88.	Purna Chandra Inst. of Engg. & Technology, Chhendipada, Angul	9438253318	9861732573	AT/P.O./P.S.-CHHENDIPADA, DIST.-ANGUL, ODISHA-759124	www.pciet.in pciet.cpd@gmail.com
89.	Purusottam School of Engg. & Tech. Poly, Mandiakudur, Rourkela	8327703200	7064407760	MANDIAKUDAR, ROURLKELA, ODISHA, DIST-SUNDARGARH, PIN-770034	www.purusottamgroup.org principal.pset@gmail.com
90.	Raja Kishore Chandra Academy of Tech., Nilagiri, Balasore	9853870507	9853167697	AT/PO- NILGIRI, DIST- BALASORE, ODISHA, PIN-756040	http://www.rkcatgroups.in rkcat2008@gmail.com
91.	Rajdhani Engg. College, Bhubaneswar	9437208700	9438305040	NEAR MANCHESWAR RLY. STATION, BHUBANESWAR, 751017	www.rec.ac.in principal@rec.ac.in
92.	Ramarani Institute of Technology, Balasore	7381086306	7735747524	AT-TAMULIA, POST-KURUDA, DIST-BALASORE, ODISHA, PIN-756056	www.ritbalasore.net principalramarani@yahoo.in
93.	Rayagada Institute of Technology & Mgt, Rayagada	8114772618	8984133042	AT/PO-PITAMAHAL, DIST-RAYAGADA	www.ritamrayagada.in ritamprincipal@gmail.com
94.	RK Institute of Engg. & Tech., Cuttack	9938056328	8658585213	AT/PO-KANTAPADA, VIA:- BANAMALIPUR, P.S.-NIALI CUTTACK, PIN 752103	www.rkcatgroup.in rkiet2010@gmail.com
95.	Rourkela Institute of Tech., Kalunga, Rourkela	9337057775	8895942686	KALUNGA,ROURLKELA	https://www.ritrkl.ac.in/ info@ritrkl.ac.in
96.	Sai Institute of Tech. Science, Choudwar, Cuttack	9692099969	9007570076	AT- IDCO INDUSTRIAL BELT GOPALPUR, BHABDEIPUR, BANIPADA, P.O.- CHASAPARA, CHOUDWAR, CUTTACK, ODISHA-754027	www.saiinstitute.ac.in saiinstitute.info@gmail.com
97.	Sai School of Engineering, Sambalpur	7653853139	7978109427	AT-A KATAPALI, PS: BURLA, DIST-SAMBALPUR, ODISHA PIN-768006	www.saiinstitutions.in sseburla@gmail.com
98.	Sakuntala Sudarsan Inst. of Tech., Mayurbhanj	8908401052	9438537013	AT- KALAKAD,PO- PATBIL, VIA- KARANJIA, DIST- MAYURBHANJ,ODISHA, PIN-757037	http://ssitpolytechnic.com ssitpolytechnic2016@gmail.com

99.	Samanta Chandra Sekhar Inst. of Tech. & Mgt., Semiliguda	7008793123	7852902127	AT-JANIGUDA, PO-SEMILIGUDA, DIST-KORAPUT, ODISHA 764036	scitm.org.in scitmdiploma@gmail.com
100.	Sanjay Memorial Institute of Tech., Ankuspur, Berhampur	7008291810	9777823540	BRUNDABAN BIHAR, AT/PO: ANKUSHPUR, GANJAM, ODISHA, PIN:761100	www.smitdiploma.org principal_smitdiploma@rediffmail.com
101.	Satya Sai School of Engg. Diploma, Balasore	9937531923	-	SRIKONA, PANJIBAG, CHANDIPUR ROAD, BALASORE, ODISHA-756002	www.satyasaischoolofengg.edu.in jatindrakumar1965@gmail.com
102.	Seemanta Engg. College, Mayurbhanj	8249590671	-	AT-MAYURVIHAR, PO-JHARPOKHARIA, DIST-MAYURBHANJ, PIN-757086	http://www.seemantaengg.ac.in/ principal@seemantaengg.ac.in
103.	Siddhartha Institute of Engg. & Tech., Ektaguda, Koraput	7751894519	6370296620	EKTAGUDA, PO-MOHADEIPUT, DIST-KORAPUT, PIN-764021	www.sietkoraput.in sietkoraput@gmail.com
104.	Sophitorium Engineering School, Baniatangi, Khorda	9861216536	9938513070	BANIATANGI, KHORDHA, ODISHA:752060	http://sophitorium.net/ principal.sophitorium@gmail.com
105.	Soro School of Engineering, Soro, Balasore.	9938569781	9090034689	AT-BRAHMANSARI, PO-SARASANKHA, PS-SORO, DIST-BALASORE, PIN-756045	www.soroschoolofengineering.in hemantarout2@gmail.com
106.	Spintronic Technology & Advance Research, Jatni, Bhubaneswar	9583866993	9437293282	STAR VALLEY, NEAR IIT, AT/PO-TARABOI, JATANI, KHORDHA-752050	principal.spintronic@gmail.com
107.	Sri Polytechnic, Odagaon, Nayagarh	7682815599	-	ODAGAON, DIST- NAYAGARH, PIN-752090, ODISHA.	www.srisikhya.com sripolytechnic08@gmail.com
108.	SSB Regional Inst. of Sc. & Tech. Poly, Chitrada, Mayurbhanj	8280540150	7008614016	AT/PO-CHITRADA, VIA-CHITRADA, DIST-MAYURBHANJ, PIN-757018, ODISHA	http://ssbristchitrada.org.in/ ssbrahmaednt@rediffmail.com
109.	Suddhananda Residential Polytechnic, Nachhipur, Cuttack	9861439360	9861137163	AT - NACHHIPUR, PO - BHATAPATANA, DIST - CUTTACK, 752115	www.sgoi.org principalsrp@gmail.com
110.	Sudhananda Engineering & Research Centre, Bhubaneswar	7978709164	9861426753	AT - NACHHIPUR, PO - BHATAPATANA, BHUBANESWAR, DIST - KHORDHA, 752115	www.sgoi.org principalserc@rediffmail.com
111.	Sundergarh Engineering School, Kirei, Sundergarh	9437344368	9437083338	AT/PO-KIREI, DIST-SUNDARGARH, ODISHA - 770073	<a href="https://www.itsng.in/ses.php">https://www.itsng.in/ses.php</a> sessng@gmail.com
112.	Sushree Institute of Tech. Education, Bolangir	7077704723	9437759544	AT-PALLISHREE VIHAR, PO-CHANDANBHATI, DIST-BALANGIR, PIN-767065, ODISHA	www.sushreetech.com sushreediploma2000@gmail.com
113.	Swami Vivekananda School of Engg. & Tech. (Poly) , Bhubaneswar	9338761490	9338761491	AT-CHAITANYAPRASAD, PO- MADANPUR, BHUBANESWAR, KHORDHA, PIN-752054	www.swamivivekanandaschool.ac.in svset.principal08@gmail.com
114.	Synergy Polytechnic, Bhimpur, Bhubaneswar	8658478735	8917469371	AT-BHIMPUR, PHULNAKHARA, DISTRICT-KHORDHA, ODISHA, PIN-752101	http://www.synergynstitute.ac.in/polytechnic contact.diploma@synergynstitute.ac.in
115.	Synergy School of Engineering, Dhenkanal	9437027019	7008128280	BANAMALIPRASAD, BY THE SIDE OF NH- 55, DHENKANAL, ODISHA,759001, INDIA	www.synergynstitute.net/sse sknayak13@gmail.com
116.	Temple City Inst. of Technology & Engg., Barunei, Khordha	8917373558	7894322266	AT/PO-TARABOI, PS-JATNI, DIST-KHORDHA, ODISHA, PIN-752057.	http://www.titediploma.in/ titeprincipal@gmail.com

117.	The Techno School, Bhubaneswar	8249298967	8917210695	PLOT NO 361(A), PATRAPADA, PO DUMUDUMA,BHUBANESWAR, DIST KHORDHA, PIN -751019	<a href="http://www.tts.ac.in">www.tts.ac.in</a> <a href="mailto:ttsdiploma@gmail.com">ttsdiploma@gmail.com</a>
118.	Utkal Institute of Engg. & Tech., Khurda	9439264467	9937541993	AT-GYANVIHAR, RATHIPUR, PO-KANTIA, PS- JATANI, DIST-KHORDA, PIN-752050, ODISHA	<a href="https://www.uiet.co.in/">https://www.uiet.co.in/</a> <a href="mailto:uiet.tech@gmail.com">uiet.tech@gmail.com</a>
119.	Vedang Institute of Tech., Khordha	9439202413	7008658802	AT-DURGAPRASAD, PO-RAMACHANDI, DIST- KHORDHA, PIN-752010	<a href="http://www.vedang.in">www.vedang.in</a> <a href="mailto:principal@vedang.in">principal@vedang.in</a>
120.	Venus Group of Educational & Research Institute, Balasore	9437977877	7894777666	AT - BAHANAGA, PO- BAHANAGA, VIA - BAHANAGA, DIST - BALASORE, ODISHA - 756042	<a href="http://www.venusgroupssmt.edu.in">www.venusgroupssmt.edu.in</a> <a href="mailto:venusdiploma@gmail.com">venusdiploma@gmail.com</a>
121.	Vijayanjali School of Engineering, Khantapada, Balasore	9338272030	9337048383	AT: GADAVANGA, NO-4, PO/PS: KHANTAPADA, DIST: BALASORE-756043, ODISHA	<a href="http://www.vsebalasore.com">www.vsebalasore.com</a> <a href="mailto:vse.edu.bls@gmail.com">vse.edu.bls@gmail.com</a>
122.	Vikash Polytechnic, Bargarh	9437158858	8280008111	AT-VIKASH ENCLAVE, BARAHAGUDA CANAL CHOWK, PO-TORA, DIST-BARGARH, ODISHA- 768028	<a href="http://www.worissavikash.com">www.worissavikash.com</a> <a href="mailto:vikashpolytechnic@yahoo.com">vikashpolytechnic@yahoo.com</a>
123.	Zenith Institute of Science & Technology, Jatani, Khurda	8908018085	8908018083	AT-PITAPALLY, PO- JATNI , DIST-KHORDHA, PIN-752055	<a href="http://www.zist.ac.in">www.zist.ac.in</a> <a href="mailto:zistorissa@gmail.com">zistorissa@gmail.com</a>

LIST OF INSTITUTIONS WITH INTAKE CAPACITY FOR WORKING PROFESSIONALS 2024-25								
The Intake Capacity for the AY 2025-26 will be updated after receipt of AICTE approval and SCTE&VT Affiliation.								
College Name	CIVIL	Computer Science	ELECTRICAL	ELECTRONICS & TC	MECHANICAL	MINING	AUTOMOBILE	TOTAL
<b>GOVERNMENT INSTITUTIONS:</b>								
Bhubanananda Orissa School of Engg., Cuttack	30		30		30			90
<b>PRIVATE INSTITUTIONS:</b>								
Amaravati Polytechnic, Mayurbhanj			30		30			60
Badri Prasad Inst. of Tech., Sambalpur			30	30	30			90
Balaji Inst. of Tech. & Science, Gunupur			30		30			60
Balasore School of Engineering, Balasore			30	30	30			90
Barapada School of Engg. & Tech., Bhadrak		30	30		30			90
Bhadrak Engg. School & Tech., Asurali, Bhadrak			30					30
Bhubaneswar Institute of Industrial Technology, Janala, Bhubaneswar			30		30	30		90
Black Diamond School of Engg, Brajrajnagar			30		30			60
DRIEMS Polytechnic, Tangi, Cuttack			30	30	30			90
Gandhi Academy of Tech Engg, Berhampur	30		30		30			90
Hi-Tech Institute of Techn., Indl Estate, Khurda	30		30		30			90
Hi-Tech. Institute of Inf. & Tech. , Umeri, Jeypore			30					30
Institute of Engg. & Mgmt., Jeypore, Koraput			30		30			60
Jhadeswar Inst. of Engg. & Tech., Balasore			30	30	30			90
Kalinga Inst. of Engg. & Technology, FC Project, Jajpur			30		30	30		90
Kalinga Nagar Polytechnic, Tarapur, Jajpur			30		30			60
Mayurbhanj School of Engineering, Baripada			30		30		30	90
Nalanda Institute of Tech., Bhubaneswar			30		30			60
Narayani Inst. of Eng. & Technology, Banarpal, Angul			30		30	30		90
Padmashree Krutartha Acharya Inst. of Eng. & Tech., Baragarh			30		30			60
Ramarani Institute of Technology, Balasore			30		30		30	90
Sai School of Engineering, Burla, Sambalpur			30		30			60
SSB Regional Inst. of Sc. & Tech. Poly, Mayurbhanj			30		30			60
Vikash Polytechnic, Bargarh			30		30			60
Total								1830

## CHAPTER-7

### RULES FOR ADMISSION

#### 7.1 DOMICILE:

##### (I) Odisha State Candidates (S – Domicile)

**For admission into Polytechnics/ Engineering Schools under State Domicile (S), a candidate has to satisfy at least one of the following criteria.**

- (a) The Candidate must have passed H.S.C. examination of BSE, Odisha/ 10<sup>th</sup> examination declared equivalent by BSE, Odisha from any of the recognized institution within the State of Odisha.

**OR**

- (b) Parents of the candidate must be permanent resident/native of Odisha. To claim benefit under “S” Domicile, candidate shall furnish a Residential/Nativity Certificate (**not issued prior of April 2020**) in the prescribed form of the Revenue Department issued by Tahasildar / authorized Officer of the Govt. of Odisha. The residential certificate should be issued in the candidate’s name.

**OR**

- (c) Sons/ daughters/ spouse of the employees of the Government of Odisha/ Government of India/ Government of Odisha undertakings/ Government of India undertaking serving in the State of Odisha at the time of application. To claim benefits under **S-Domicile**, candidate has to submit a certificate from the Employer of his/her parents/spouse in the prescribed form.

**OR**

- (d) Children / wards of All India Civil Service Officers serving in the State at the time of application will be at par with the natives of Odisha except the reservations being extended to ST, SC categories so far as admission to Professional/ Technical Institutions in the State is concerned.

***N.B. A candidate coming under “S” Domicile, but not a permanent resident/native of Odisha is not eligible to claim reservation. However, the children/ ward of all India Civil Service Officers serving in the State at the time of application can avail the reservation in all categories except ST & SC.***

##### (II) Outside State Candidates (Z – Domicile)

- Any candidate who does not satisfy any of the criteria for the ‘S’ Domicile will be treated as outside State Candidate “Z” Domicile. 15% seats are reserved for “Z” Domicile candidates in 1<sup>st</sup> Semester of Private Polytechnics only.
- “Z” domicile candidates are also eligible to take admission under Lateral Entry provided they have prosecuted their study for the qualifying examination in an institute inside the State of Odisha having approval from the competent authority after exhaustion of State merit list.
- “Z” Domicile candidates need not submit Residential/Nativity certificate. The institution address mentioned in the 10<sup>th</sup> Pass Certificate issued by any Board outside Odisha and declared equivalent by BSE, Odisha shall be treated as their place of residence.

##### (III) Odias living in the Outlying Odia Speaking Tracts (L – Domicile)

0.5% seats are reserved for Odia students living in the outlying Odia speaking tracts in 1<sup>st</sup> Semester/ year only. Candidates claiming reservation/ benefits under “L” Domicile shall have to submit the certificate of authenticity of Odias belonging to outlying Odia speaking tract in prescribed Form-II (Part-I) issued by competent authority of the concerned State Government of the area where his parents/spouse have the residence and the certificate having passed Odia as MIL in the M.E./HSC/equivalent examination in prescribed Form-II (Part-II) issued by the Headmaster/ Headmistress of the institution, where the applicant has studied.

## 7.2 SUBMISSION OF RESIDENTIAL/NATIVITY CERTIFICATE UNDER “S” DOMICILE:

- The Applicants will submit the certificate of HSC or its equivalent examination passed from any Board within the State of Odisha in lieu of residential/nativity certificate and the local address of the educational institution will be treated as the place of residence and need not submit separate Residential/Nativity Certificate. Such candidates shall get benefit under “S” Domicile.
- If, a candidate passing 10th standard examination outside the State from any Board declared equivalent by BSE, Odisha claims reservation / benefit under "S" Domicile, he/she has to submit permanent residential/nativity Certificate of the State of Odisha from the Tahasildar / Competent Authority of the Govt. of Odisha. The nativity certificate must not be issued earlier to April 2020. The candidate must be a permanent resident of Odisha.
- If, the parents/spouse of the candidate is employee(s) of Govt. of Odisha/ Govt. of Odisha Undertaking/ Govt. of India/ Govt. of India Undertaking at the time of application and not a resident/native of Odisha, then the candidate shall submit the Employer Certificate of his/her parents/spouse to be considered under “S” Domicile only.

## 7.3 (A) RESERVATION OF SEATS UNDER “S” DOMICILE:

There are some seats as mentioned below reserved for SC/ST/GP/ES/ PC / Women category wise which are subject to change as per Govt. directives from time to time. For Sports and NCC category, weightage, as mentioned against each, will be given over and above the aggregate marks secured in the qualifying examination (subject to maximum 100) instead of reservation of seats.

Sl. No.	Caste / Reservation / Weightage	Percentage
1.	Scheduled Caste (SC)	16.25%
2.	Scheduled Tribe (ST)	22.50%
3.	Green Passage (ORPHANS)	1%
4.	Children/Wards of Ex-Servicemen	2%
5.	Physically Challenged	5%
6.	<b>Women</b> <b>(Reservation available in SC, ST, Green Passage, ES, PC &amp; Un-reserved seats)</b> (No reservation available in OL, OS, TFW & EWS)	30%
7.	<b>Candidates applying under Sports Category:</b> <i>weightage of 10% over and above the aggregate marks secured in the qualifying examination will be given to the applicants, who have represented the State at National level in the Sports Events (mentioned separately). The Sports Certificates submitted by the applicants will be accepted only when the certificates are issued for representing the State at National level and countersigned by the Director of Sports, Odisha.</i>	10% Weightage
8.	<b>Candidate passing NCC A or B certificate examination:</b> <i>Weightage of 5% over and above the aggregate marks secured at the qualifying examinations for either NCC “A” or “B” certificate holders as applicable for admission to Diploma Courses during 2025-26 admission session. However, the Certificates must have been issued by the Competent Authority.</i>	5% Weightage

**N.B. :**

(1) In case of change in percentage/ condition of reservation of seats mentioned above on the basis of order/ instruction of the competent authority, it will be notified in the notice section for awareness of the candidates and admission shall be made accordingly.

(2) All reservations are applicable for candidates, who are permanent resident/native of Odisha State only. However, the children/ ward of all India Civil Service Officers serving in the State of Odisha at the time of application can avail the reservation in all categories except ST & SC.

**7.3 (B) RESIDENTIAL PROOF FOR CANDIDATES CLAIMING RESERVATION UNDER SC/ST/GP/ES/PC CATEGORIES AND WEIGHTAGE UNDER NCC/SPORTS CATEGORIES.**

***The documents mentioned under clause 7.2 shall be treated as a proof of residence/nativity of the candidates for the following reservation category:***

- i. Candidates claiming reservation under SC/ST categories must be a permanent resident/native of Odisha and shall have to submit the corresponding category certificate issued by the competent authorities of Odisha only.
- ii. Candidates claiming reservation under GP/ES/PC categories and/or claiming weightage under SP/NCC categories must be a permanent resident/native of Odisha or children/wards of AICS Officers serving in the State of Odisha at the time of application shall be at par with the natives of Odisha and shall have to submit the corresponding category certificates issued by the competent authorities of Odisha only.

**INFORMATION ON RESERVATIONS:**

- i. The reservations are applicable for all seats of Government Polytechnics/ Engineering Schools except some seats at Government Polytechnic, Darlipali, IGIT Sarang, ITT Choudwar, OSME Keonjhar and 85% seats of Private Polytechnics.
- ii. No reservation of seats is available against the seats located outside the State by MHRD/ AICTE.
- iii. Reservation of seats at Govt Polytechnic-Darlipali:  
  
72 seats (i.e. AEI&E-18, Electrical-18, Mechatronics-18 & Mining-18) at Government Polytechnic, Darlipali are reserved for Project affected Person (PAP's) & their wards of NTPC Project/wards of the NTPC, Darlipali/Dulanga employees/ other candidates recommended by the NTPC.
- iv. Reservation of seats at IGI-Sarang & OSME-Keonjhar:  
24 seats (i.e. Civil-08, Electrical-08 & Mechanical-08) at IGIT, Sarang & 16 seats in Mining Engineering at OSME, Keonjhar are reserved for the children of Coal Mines workers. Such candidates may apply directly to the CHIEF PERSONNEL MANAGER, MAHANADI COAL FIELDS LTD., JAGRUTI BIHAR, PO-UCE BURLA, SAMBALPUR-768 018 for selection. The sponsored candidates of MCL need not apply through DAC-2025. Any change made regarding reservation of seats in the Institutions shall be notified at the time of counseling. *Unfilled vacant seats of above Sponsored Quota will be de-reserved and the same will be filled-up during Spot Admission on SAMS Portal.*
- v. Reservation of seats in Textile Tech. in ITT, Choudwar: 05 seats in Textile Technology at ITT, Choudwar are reserved for the Weavers' Community, sponsored by Director of Textile, Odisha. Candidate with requisite qualification desirous of selection under this provision may apply directly to the Director of Textiles, Odisha, Bhubaneswar. The sponsored candidates of Director of Textiles need not apply through DAC-2025. Any changes made regarding reservation of seats in the Institutions shall be notified at the time of counseling. *Unfilled vacant seats of above Sponsored Quota will be de-reserved in due course following the de-reservation procedure.*



- vi. Physically Challenged candidates are not eligible for admission to Mining Engineering & Drilling Engineering Courses.
- vii. Selected Candidates other than PC categories shall have to produce a Medical Fitness Certificate from a Government Doctor not below the rank of Asst. Surgeon to the effect that the candidate is fit to prosecute studies in Engineering courses of Polytechnics. However, Government of Odisha / DAC 2025 will not be responsible if a candidate faces difficulty during the course of study or during employment on medical ground. A candidate intending to take admission in HM&CT will have to furnish a separate medical fitness certificate in the prescribed format available in the Information Brochure.
- viii. In case of Physically Challenged candidates, certificate from the Chief District Medical Officer indicating the percentage of disability and recommendation that he/she is able to prosecute studies in Diploma Engineering Courses shall have to be submitted in original for verification at the time of Counseling. The candidates having 40% disability and above, as approved by competent authority will be considered under the seats reserved for PH candidates. If any candidate fails to produce such certificates from the CDMO along with physically handicapped identity card issued by District Social Welfare Officer (DSWO) on the day of Counseling, then his / her case will not be taken into consideration under PC reservation.
- ix. **Eligibility Condition for different Reserved Categories:**

#### **SC/ST Category**

- Candidates belonging to SC/ST (**by birth not by marriage or adoption**) reserved category shall furnish original Caste Certificate in the prescribed format of the Revenue Department, Govt. of Odisha **from** the competent authority not below the rank of Tahsildar at the time of reporting at the institution.
- Scheduled Caste / Tribe persons who have migrated from the State of Origin to some other state for the purpose of seeking education, employment etc. will be deemed to be Scheduled Caste / Tribe of the State of his/her origin and will be entitled to derive benefits from the State of origin and not from the State to which he/she has migrated (Vide Govt. of India letter No. BC/16084, 1.82-SC and BCS/dated 22.02.1985).

#### **ST (Particularly Vulnerable Tribal Group)**

Thirteen (13) PVTG names under ST category are mapped with 14 Districts of the State of Odisha as per notification of Government of Odisha. Government of Odisha in Skill Development & Technical Education Department emphasized upon providing free technical education for secured and better future to these categories of applicants who are taking admission into any Government ITI / Engineering School/Polytechnic of the State. PVTG applicants are also eligible to avail benefit which are available for ST category students.

Sl. No.	District	Name of PVTG	Sl. No	District	Name of PVTG
1	Anugul	Paudi Bhuyan	8	Kandhmal	Kutia Kandh
2	Deogarh	Paudi Bhuyan	9	Keonjhar	Paudi Bhuyan , Juang
3	Dhenkanal	Paudi Bhuyan , Juang	10	Malkangiri	Bonda, Didayi
4	Gajapati	Soura , Lanjia Soura	11	Mayurbhanj	Lodha , Hill Kharia, Mankidia, Bihor
5	Ganjam	Soura	12	Nuapara	Chukitia Bhujia
6	Jajpur	Juang, Birhor	13	Rayagada	Dongria Kandh, Lanjia Soura
7	Kalahandi	Kutia Kandh	14	Sundergarh	Paudi Bhuyan

#### **Allotment Process of PVTG applicants:**

- Particularly Vulnerable Tribal Group applicants will be given preference at the time of allotment in any of the Government Engineering Schools / Polytechnics (14 Districts) in the following manner:
- PVTG applications of an institute (among 14 Districts) will get confirmed admission in the branch out of TFW seats available with the concerned branch of the institute. Confirmed allotment will be available if the choice of the candidate is given in proper order during choice filing. Allotment out of TFW category will be made based on merit of PVTG applicants. After PVTG applicants allotted seats, remaining TFW seats will be allotted among TFW applicants based on their merit. Where PVTG applications exceed the number of TFW seats available, excess (unallotted) PVTG applicants will compete with General (Un-reserved) category and ST applicants.
- Institutions / Courses in which TFW seats are not available, allotment to PVTG applicants will be made out of ST category seats available with the particular Branch of the institute. Where number of PVTG applications exceed nos. of ST seats available with the institute, the excess PVTG applicants will compete with UR categories as applicable. Male PVTG applicants will get allotment out of male ST seats and if male PVTG applicants exceed the male ST seats, then excess PVTG applicants will compete with other categories as applicable. Female PVTG applicants will get allotment out of male and female ST seats of the institute.

NB : Priority of allotment to PVTG applicants out of TFW / ST seats is applicable to Government Engineering Schools / Polytechnics of 14 Districts only which are mapped with 13 PVTG names. Any PVTG applicant can give choice for any branch of any Government Engineering School/ Polytechnic located in these 14 Districts for getting priority during allotment (the choice should be of top order preference). However, if any PVTG applicant desires, can opt for choice filling in any institution as per his/her choice and in rest of the districts he/she will get allotment of seats as available for ST category applicants.

#### **Green Passage (GP)**

Candidates applying under Green Passage reservation shall submit original Green Passage Certificate at the time of document verification. The Green Passage Certificate must have been issued by Family Welfare Department, Government of Odisha and should not have been used more than once prior to claiming admission under this reservation.

The child must qualify as any one of the following:

- a) The child should be without biological/adoptive parents OR
  - b) The child should have lost both the parents OR
  - c) The child should have lost a single bread-earning parent OR
  - d) The child should be residing in a Child Care Institution OR under foster care or care of a guardian OR any fit person/ surviving parent. The annual income of the guardian/ fit person/ surviving parent (from all sources) does not exceed ₹ 8,00,000.
- ❖ If the child is or was an inmate of a Child Care Institution, the District Child Protection Officer (DCPO) will issue the certificate to avail of the benefits of the Green Passage Scheme.
  - ❖ If the child is under foster care/ care of a guardian, the DCPO will issue the said certificate based on the recommendation of the Child Welfare Committee and the income certificate from Tahsildar.

**NB: Fee exemption is applicable only when any Orphan / Green Passage candidate is taking admission in any Government Engineering Schools/ Polytechnics. Reservation @1% of sanctioned strength is applicable for both Government & Private Engineering Schools/ Polytechnics and PDIS institutions of the State.**

#### **GREEN PASSAGE APPLICATION PROCEDURE:**

### **Skill Development & Technical Education Department GREEN PASSAGE SCHEME FOR TECHNICAL EDUCATION, ODISHA Resolution No 1320 dtd. 21.02.2023.**

**The Green Passage Scheme of Skill Development & Technical Education Department has been providing free Technical Education (Diploma, ITI, PDIS) to children without biological or adoptive parents. The Green Passage Scheme will also cover the children who lost both of their parents or single parent because of COVID-19 pandemic.**

#### **1. Beneficiary:**

A child without biological/adoptive parents or a child who has lost both or single bread-earning parent or a child residing in Child Care Institution or under foster care or care of a guardian or any fit person/ surviving parent will be eligible to get the benefits of the scheme, subject to the condition that the annual income of guardian (fit person/ surviving parent) does not exceed Rs. 8 Lakhs from all sources.

#### **2. Identification:**

- If the child is or was an inmate of a Child Care Institution, the District Child Protection Officer (DCPO) will issue the certificate to avail the benefits of Green Passage Scheme.
- If the child is under foster care/ care of a guardian, the DCPO will issue the said certificate basing on recommendation of Child Welfare Committee and income certificate from Tahasildar.
- In case of children of COVID-19 victims, they have to submit the Specially Cared Child Certificate/ I-Card for identification and income certificate from concerned Tahasildar for consideration.

3. Annexures:

Following annexures to be used for this purpose:

- i. Annexure-I: Application for availing benefits under Green Passage Scheme to be submitted to the DCPO with acknowledgement.
- ii. Annexure-II: Recommendation by Child Welfare Committee (CWC) for availing benefits under Green Passage Scheme.
- iii. Annexure-III: Certificate to avail benefits under Green Passage Scheme to be issued by the DCPO.

4. Exemption of Fees:

As per Govt. in SD&TE Department Resolution No.1320 dtd.21.02.2023, the Orphans admitted into Govt. Polytechnics only shall be exempted from payment of Tuition Fees/other charges viz. application fees, development fees, hostel rent, library charges, examination fees except caution money (refundable). They shall also be provided monthly maintenance allowance @ Rs.2000/- for Hostellers/ residing in certified Mess and @ Rs.1000/- for Day Scholars to meet the charges of food, learning aids and other incidental expenses. The scheme would cover the students who pursue their Technical Education (ITI, Diploma, Diploma-LE&PDIS) in any ITI/ Government Engineering School / Polytechnic in the State of Odisha.

**ANNEXURE-I**  
**(Sample Copy)**

Sl. No \_\_\_\_\_ Date \_\_\_\_\_

Application for availing benefits under Green Passage Scheme

To

.....

[The competent authority]

Affix Passport size
---------------------------

I.....(name of applicant), address  
..... submit the following  
information/ documents for issue of Certificate to avail benefits under Green Passage Scheme as  
per Resolution No.1320 Dated 21.02.2023 of Skill Development & Education Department.

1. Name of the Child:

2. Sex:

3. DOB/Age:

4. Identification Mark:

5. (a) **For General Children:**

Name and address of the Single Parent alive/ Guardian/ Fit Person in case of child is non-institutional care:

Annual Income of Single Parent alive/ Guardian/ fit person from all sources in Rs.:-

Name and Address of family under whose foster care the child has been placed: -

Name and Address of CCI in case the child is in institutional care:

(b) **For Children of Covid-19 victims:**

- i. Name and address of guardian (in case both parents dead)/ Single Parent (in case single parent alive):-
  - ii. Annual Income of guardian (in case both parents dead)/ Single Parent (in case single parent alive) from all sources in Rs 8,00,000/-
6. CWC Recommendation in case the child is under foster care/ care of a guardian with letter No. & Date:
7. List of Documents attached:
- a. Birth Certificate
  - b. CWC's Recommendation for availing benefits under Green Passage Scheme in case the child is under foster care/ care of guardian.
  - c. Specially cared child certificate/l-Card issued by the District Child Protection Unit (DCPU) in case of covid-19 victim
  - d. One recent passport size photograph of the child
  - e. Annual Income Certificate from the competent authority showing income from all sources of guardian/ fit person (if applicable)

(Full Signature of the Applicant with date )

## ACKNOWLEDGMENT

An application bearing Sl.\_\_\_\_\_ No. dated\_\_\_\_\_ along with all the documents/without document [s] as indicated below has been received from \_\_\_\_\_ [Name]for availing benefits under Green Passage as per Resolution No. 1320 Dated 21.02.2023 of Skill Development & Technical Education Department, Govt. of Odisha.

List of documents submitted.

Seal and Signature of the Receiving Officer

**ANNEXURE- II**  
**(Sample Copy)**

**RECOMMENDATION BY THE CHILD WELFARE COMMITTEE FOR AVAILING  
BENEFITS UNDER GREEN PASSAGE SCHEME**

[Notification No. 1320 Dated 21.02.2023 of  
Skill Development & Technical Education Department]

Letter No ./CWC Date \_\_\_\_\_

The Child \_\_\_\_\_ (name) was placed in the care of Guardian / fit person (Name and address) vide Order No \_\_\_\_\_ dated \_\_\_\_\_ for non- institutional care / institutional care. The child does not have any biological or adoptive parent(s).

The Protection Officer, in case the child is in non- institutional care / the In Charge of the Organization in case the child is in institutional care [as the case may be] has produced the Case Study Report, individual Care Plan, Admission Register and earlier Order of CWC Pertaining to the placement of the child with "Fit Person"/ care of guardian/ Child Care Institution.

In View of the above, the CWC \_\_\_\_\_ (District) recommends \_\_\_\_\_ (name) for availing benefits under Green Passage Scheme with reference to Notification No. 1320 Dtd 21.02.2023 of Skill Development and Technical Education Department.

Chairperson, Child Welfare Committee  
(Seal of the chairperson)

Memo No \_\_\_\_\_ date \_\_\_\_\_

Copy forwarded to the District Child Protection Officer/ CCI concerned/  
Child Concerned for information.

Chairperson  
Child Welfare Committee

**ANNEXURE- III**  
**(Sample Copy)**

Name and address of the Office of the Competent Authority  
(W&CD Department, Govt. of Odisha)

CERTIFICATE TO AVAIL BENEFITS UNDER GREEN PASSAGE SCHEME

(Resolution No 1320 dtd. 21.02.2023 of  
Skill Development & Technical Education Department, Govt. of Odisha)

Letter No \_\_\_\_\_

Date. \_\_\_\_\_

Photo of the  
Beneficiary

The Application for Green Passage Scheme filed by Sri / Kumari  
\_\_\_\_\_ (name) At \_\_\_\_\_  
Po \_\_\_\_\_, District \_\_\_\_\_ was enquired into. It is hereby certified  
that Sri /Ms. \_\_\_\_\_ (name), At \_\_\_\_\_  
Po. \_\_\_\_\_, District. \_\_\_\_\_ is eligible for availing benefits  
under Green Passage Scheme with reference to Resolution No 1320 dtd. 21.02.2023  
issued by Government of Odisha in the Skill Development & Technical Education  
Department.

Date :

Signature of Issuing Authority  
(Seal)

### **Ex Servicemen**

Candidates, whose father/mother is the Ex-Servicemen and applying under Ex-Servicemen reservation shall have to furnish original certificate in the prescribed format issued in favour of their parents by Zilla Sainik Board/ Rajya Sainik Board of Odisha at the time of reporting / document verification.

### **Physically Challenged :**

- (a) Physically Challenged applicants with **Permanent Disability** not below than 40% are eligible to be considered under PC category for admission to Diploma Courses against 5% reserved seats.
- (b) As per SSEPD Department Notification No.5823 dtd.29.07.2022, after 31<sup>st</sup> August, 2022, Disability Certificate will not be issued in manual mode.
- (c) The Disability Certificates shall be issued only through Unique Disability Identity (UDID) Card Portal.
- (d) The Disability Certificate generated on-line with BARCODE and Photograph is only valid.
- (e) PH Certificate issued from CDMO of respective District , SDMO of respective Sub-Divisions or CMO of Capital Hospital (in case of Bhubaneswar) shall also be considered.

**Women Category** - As per RESOLUTION No.5267/ETET, dt.19.12.2012, 30% of the seats in all categories (except OS, OL, TFW & EWS) have been kept reserved for Women candidates in all Govt. and Private Diploma co-education Institutes w.e.f. the academic session 2013-14. No Residential/Nativity certificate is required to be produced for General Category Women candidates coming under 'S' domicile.

**NCC** - Candidates applying under NCC category must submit original NCC 'A' or 'B' certificate as applicable depending upon the entry qualification issued from the competent authority of Odisha at the time of reporting /document verification at the allotted institute.

**Sports** - Candidates applying under sports category shall submit original sports certificate issued/countersigned by the Director of Sports and Youth Services, Odisha or any competent authority as declared by Government from time to time during document verification at the time of reporting at the allotted institute. Such candidates must have represented the State at National Level within two years' time prior to the year of admission (**i.e. not earlier than April 2023**) vide G.O. No. 81376 dt.11.12.1996, Govt. of Odisha and letter No.24875 dt.13.12.1993 and as per clarification received from Government from time to time.

#### **SPORTS EVENTS (Admissible)**

Archery	Cricket	Kho-Kho	Tennikoit
Athletics	Cycling	Lawn Tennis	Throw Ball
Badminton	Foot Ball	Power Lifting	Volley Ball
Ball- Badminton	Gymnastics	Rifle Shooting	Weight Lifting
Base-Ball	Hand Ball	Roller Skating	Wrestling
Basket Ball	Hockey	Soft-Ball	Yachting
Body- Building	Judo	Swimming	Yoga
Boxing	Kabadi	Table Tennis	
Chess	Karate-Do	Tae-Know-Do	



### **Tuition Fee Waiver (TFW) Scheme**

- The scheme is applicable for all Diploma institutions approved by the AICTE.
- 5% of the sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature. **These supernumerary seats shall be available only to such Course(s) in an institution, where a minimum of 50% of the seats in Approved Intake are filled up in the last Academic year.**
- Sons and daughters of parents whose annual income is less than Rupees **8.0 Lakhs** or the amount fixed by the Govt. from all sources shall only be eligible for seats under this scheme.
- The waiver is limited to the Tuition Fee as notified by the Government.
- This scheme is only for 'S' Domicile candidates who are permanent residents/natives of Odisha.
- To apply under TFW scheme, Income Certificate should be issued not earlier than April 2022 and the Income Certificate must be issued by the Tahsildar/ authorized person as notified by Govt. of Odisha. **(IT return, salary statement/slip etc. are not valid document in lieu of Income Certificate)**

### **ECONOMICALLY WEAKER SECTION (EWS):**

In accordance with SD&TE Department Notification No. 3594 dtd.29.07.2019, 10% EWS quota have been made operational from the academic session 2020-21 without disturbing the existing reservation percentage being followed in these institutions. The amount of admission fees and part admission fees to be deposited by such candidates shall be in line with TFW applicants. Such applicants have to produce Income & Asset Certificate issued in the prescribed format by the Tahasildar / competent authority as notified by Govt. of Odisha. The Income & Asset Certificate must be issued not earlier than April 2024. A sample format of Income & Asset Certificate is available in Annexures. The eligibility of coming under EWS is mentioned in the Income & Asset Certificate format which is available at Annexure-V.

The document showing details about EWS reservation is mentioned here for reference of candidates/ interested parties. The sample application form and the Income Certificate are shown here only for reference of the candidates which may not be exactly replicate of the documents available at the Certificate issuing Offices.

## APPLICATION FORM FOR ISSUANCE OF INCOME &amp; ASSET CERTIFICATE

1. **Personal Details**

Name of the Applicant \_\_\_\_\_  
 Father's / Husband's Name \_\_\_\_\_  
 Gender \_\_\_\_\_ Marital Status \_\_\_\_\_  
 Age \_\_\_\_\_ Religion \_\_\_\_\_  
 Mobile No. \_\_\_\_\_ Aadhaar No. \_\_\_\_\_  
 e-Mail ID \_\_\_\_\_

Paste  
Applicant's  
Photo  
(Passport)

2. **Family Details**

Father's Name \_\_\_\_\_  
 Mother's Name \_\_\_\_\_  
 Spouse Name \_\_\_\_\_  
 Sibling Details \_\_\_\_\_  
 (Below the age of 18 years)  
 Children Details \_\_\_\_\_  
 (Below the age of 18 years)

3. **Permanent Address**

Village / Town \_\_\_\_\_ Police Station \_\_\_\_\_  
 Post Office \_\_\_\_\_ Tahasil \_\_\_\_\_  
 R.I. Circle \_\_\_\_\_ District \_\_\_\_\_  
 Pin \_\_\_\_\_ State \_\_\_\_\_

4. **Present Address**

Village / Town \_\_\_\_\_ Police Station \_\_\_\_\_  
 Post Office \_\_\_\_\_ Tahasil \_\_\_\_\_  
 R.I. Circle \_\_\_\_\_ District \_\_\_\_\_  
 Pin \_\_\_\_\_ State \_\_\_\_\_

5. **Submitter's Details**

Submitter's Name ( in case the submitter is not the applicant) \_\_\_\_\_  
 Relation with Applicant: \_\_\_\_\_

6. **Purpose**

\_\_\_\_\_

7. **Gross annual income of the family**

Sl.No.	Source	Income(in Rs.)
1.	Salary	
2.	Business	
3.	Agriculture	
4.	Profession	
5.	Other sources (Please specify)	
<b>Total</b>		

8. **Asset Details**

Sl.No.	Asset	Area (in sq.yd / sq.ft)	Location
1.	Agricultural land		
2.	Residential Flat		
3.	Residential Plot in urban area (Municipal Corporation/Municipality/NAC)		
4.	Residential Plot in areas other than the urban areas stated above (Rural Area)		

N.B: 1 sq.yd = 9 sq.ft

9. **List of Documents attached**

- Copies of RoR / documents in support of all asset
- Voter ID / Aadhaar Card
- Copy of salary certificate, if any
- IT returns of last financial year, if any

10. **Declaration:**

I, Shri/Miss/Mrs \_\_\_\_\_ son of / daughter of / wife of \_\_\_\_\_ age \_\_\_\_\_ of \_\_\_\_\_ (presently residing at village/town), PO \_\_\_\_\_ PS \_\_\_\_\_ District \_\_\_\_\_ of the State, Odisha, do hereby declare that the information given by me in this application form and its self-attached enclosures is true to the best of my knowledge and that the information furnished is exhaustive and I have not suppressed any fact. That, I am solely responsible for the accuracy of the declaration and information furnished and liable for action under section 199 and 200 of the Indian Penal Code in case of wrong declaration and information. Also, I am well aware of the fact that the certificate shall be summarily cancelled and all the benefits availed by me shall be summarily withdrawn in case of wrong declaration and information.

Place:  
Date:

Signature of the Applicant/  
Authorized Representative

**Annexure: B**

Government of Odisha

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY  
ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_ Date \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_ Village / Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economic Weaker Sections, since the gross annual income\* of his/her "family"\*\*\* is below Rs.8.00 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- I. 5 acres of agricultural land and above;
  - II. Residential flat of 1000 sq.ft. and above;
  - III. Residential plot of 100 sq.yards and above in notified municipalities
  - IV. Residential plot of 200 sq.yards and above in areas other than the notified municipalities
2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Recent Passport  
size attested  
photograph of the  
applicant

Signature with seal of Office \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

### 7.3 (C)“Z” DOMICILE

Candidate applying under **Z** category shall have to submit the original HSC / 10<sup>th</sup> standard certificate along with mark sheet of the institute located in their State which is declared equivalent by the Board of Secondary Education, Odisha, Cuttack. They need not submit Residential Certificate of their State, as the institution address mentioned in the 10<sup>th</sup> standard certificate shall be treated as the place of residence of the candidate.

### 7.3 (D) “L” DOMICILE –

Candidates applying under **L** category shall have to submit original certificate in the prescribed **Form-II (Part-I & II)** at the time of document verification.

**N.B. :**

- ***In respect of any other matters relating to admission, the decision of the DAC-2025 shall be final.***
- The procedure for refund of fees will be as per AICTE guidelines / instructions issued by Govt. from time to time.

### 7.4 FEE STRUCTURE

#### **GOVERNMENT AND PRIVATE INSTITUTIONS:**

**(a) 1<sup>st</sup> YEAR:** Admission fee for **Government Institutions & Textile Technology Branch** at ITT, Choudwar is **Rs.5,800/- per year**. For other **Self-Financing branches of ITT Choudwar (Civil/ Electrical/ Mechanical/ Mechatronics)** and **Private Institutions** fees is **Rs.26,500/- per year**, except some **Private Diploma Institutions** whose fee structure has been enhanced and the list of such institutions is available in **DTE&T website**.

Similarly, for admission fee under Tuition Fee Waiver (TFW) scheme/ EWS/ SC & ST category candidates is **Rs.3,300/- per year** for Government Institutions and Textile Technology branch at ITT, Choudwar. For Private Institutions & OTHER branches at ITT, Choudwar (under Self Financing scheme), the fee under TFW scheme/EWS scheme is **Rs.6,500/- per year**. **Women, PVTG and Orphans with Green Passage Certificate taking admission into any Government Polytechnic/ Engineering School are exempted from payment of admission fees.**

In addition to the above-mentioned fees, all the candidates have to pay an additional amount of Rs.100/- towards enhanced Registration fee and issue of Migration Certificate by the SCTE&VT, Odisha, Bhubaneswar.

#### **NB:**

The prescribed enhanced fee structure in respect of Private Diploma Institutions from the session 2018-19 vide Govt. in SD&TE Department Notification No:2927/SDTE, dated 25.6.2018 is available in DTE&T, Odisha website i.e. [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in).

As per Notification No 6579/SDTE dated 30.12.2022 and No 7943/SDTE dated 26.10.2023 fee structure in respect of 10 diploma institutes and 04 diploma institutes respectively are revised which are available in DTE&T, Odisha website i.e. [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in).

**(b) For 2<sup>nd</sup>/3<sup>rd</sup> YEAR:** The admission fee shall be collected at the institute level by deducting the caution money i.e. **Rs.500/-**, student welfare fee **Rs.300/-**, SCTE&VT Registration & Migration fee Rs.150/- & Board verification fee Rs.50 or any One Time Fee as fixed in 1<sup>st</sup> year.

(c) Besides above, for examinations etc. fees as charged by the State Council for Technical Education & Vocational Training, BBSR shall have to be paid by the candidates at the Institution.

#### **CIPET (BALASORE):**

Applicants taking admission in the Diploma in Plastics Mould Technology (DPMT) & Diploma in Plastic Technology (DPT) are required to pay the following fees.

**Course Fee per Semester – Rs.16,700/-, Annual Fees – Rs.100/- per Year, Examination Fee – Rs.200/- per Theory/ Practical Paper, Supplementary Exam fee – Rs.250/- per Theory / Practical Paper, Admission Fee – Rs.1500/- once at the time of Admission, Caution Money – Rs.500/- once at the time of Admission, Alumni Fee– Rs.150/- once at the time of Admission, Hostel Room rent including all amenities – Rs.10,000/- per semester (to be collected in advance), Hostel Mess Fee will be extra as per actual on monthly basis, Caution Money (Refundable) – Rs.1000/- (to be paid at the time of Hostel Admission). The fees are mentioned as per information shared by CIPTE, Balasore.**

#### **HOSTEL FACILITIES (Government Institutions):**

Hostel facilities are available both for Boys & Girls in different Government Engineering Schools/ Polytechnics. The accommodation in the hostels depends upon the availability of seats. The Hostel Admission Fees @ Rs.3,000/- (Rupees Three thousand) per annum will be collected which may be changed as per the Orders of the Government of Odisha from time to time. The mess expenses are extra chargeable and varies from institution to institution. However, Women, PVTG & Green Passage students (Orphan) are exempted from payment of Hostel admission Fee.

### **7.5 SELECTION PROCEDURE:**

During the academic session 2025-26, online selection process will be implemented for Diploma Admission as per the following:

- a) Admission into various courses shall be done strictly on merit basis.
- b) Preference wise choices will be captured at the time of submission of application.
- c) **Effective Mark** for NCC and Sports category candidates will be calculated as mark secured in the qualifying examination out of the total mark **plus** weightage, as applicable, limited to 100%. For other categories, the **Effective Mark** will be the mark secured in the qualifying examination out of total mark.
- d) The **effective mark** and **reservation** (if applicable) will be taken into consideration while preparing the merit list. For reservation and weightage please refer to Clause No.7.3.
- e) Applicants who are allotted their First Choice in the First Round must pay the Part Admission Fee online through the SAMS Portal. After successful payment, they must download the allotment letter and report to the allotted institution on the specified date. Failure to report within the reporting period (as mentioned in the allotment letter or on the SAMS Portal) will result in forfeiture of the seat, with no further claims entertained. Furthermore, if an UR (Unreserved) category applicant with eligibility for TFW (Tuition Fee Waiver) or EWS (Economically Weaker Section) is initially allotted an UR seat, and a TFW/EWS seat becomes available in a later round, the applicant may be reconsidered for TFW/EWS allotment—provided they have not reported / opted to freeze the earlier UR allotment, and have instead chosen to wait for possible upgradation to a higher preference in subsequent rounds.
- f) Applicants who are allotted a seat other than their First Choice in the First Round may choose to Freeze (Lock) the allotted seat. To do so, they must log in using their credentials, make the Part Admission Fee payment through the SAMS Portal, and upon successful payment, they will have the option to select the “FREEZE” option to lock their current allotment. Alternatively, they may skip the freeze and wait for possible upgradation to a higher preference in subsequent rounds.

- g) Applicants who are allotted their First Choice or have opted to FREEZE a seat other than the First Choice must report to the allotted institution on the specified date for admission. Failure to report within the given timeline will result in cancellation of the allotment, and no further claims will be entertained. However, this rule does not apply to UR (Unreserved) category applicants who selected TFW (Tuition Fee Waiver) or EWS (Economically Weaker Section) in the CAF and did not freeze their UR allotment seat. They can still wait for a better option in the next rounds.
- h) Applicants who have taken admission in the 1st or 2nd Round of Selection will not be eligible to participate in any subsequent round(s) of admission. Eligibility to participate in the subsequent rounds of admission is subject to the approval of the Chairman, DAC 2025. The modalities for Spot Round admission, if conducted for the academic session 2025–26, will be made available on the official website prior to the commencement of the Spot Admission process.
- i) Selection will be done as per the merit for the following categories.
- **“S” Domicile:**
    - All qualifying candidates seeking admission to Diploma Engineering/Technology courses.
    - Candidates qualifying under each of the reservation category.
    - Lateral admission for ITI / +2 Vocational candidates.
    - Lateral admission for +2 Science with PCM.
    - All qualifying candidates applied for Non-Engineering courses.
  - **“Z” Domicile:**
    - Outside State Candidates to take admission in 1<sup>st</sup> semester diploma Engineering / Non- Engineering courses. 15% seats are reserved for “Z-Domicile” candidates effective from 2010-11 as approved vide **G.O. No.IXTTI-8/2009/ 4624/I, Dt.26.03.2010**, which is applicable to **Private Polytechnics/ Engineering Schools** only.
    - The “Z” domicile candidates who have prosecuted their study for the qualifying examination in an Institution within the State of Odisha having approval from the competent authority are allowed for admission to 3<sup>rd</sup> Semester LE courses. Such ‘Z-Domicile’ candidates will be allowed to take admission in the remaining vacant seats, if any, after the State candidates are fully exhausted.
  - **“L” Domicile:**
    - Admission to 1<sup>st</sup> semester Engineering/ Non-Engineering courses will be made for “L” Domicile candidates for admission to seats reserved for them. However they will also be considered under Z category.
    - The L domicile candidates having the eligibility criteria mentioned above at will be considered under Z category for admission to 3<sup>rd</sup> semester LE courses.

## 7.6 Procedure for determination of Merit order (% of Marks rounded up to 2 decimal points)

### i. 1<sup>st</sup> Semester Diploma in Engg./ Technology, Non-Engg. (Beauty Culture only) :

#### For candidates having equal effective mark:

- a) The candidates with higher percentage of marks in Mathematics will be placed at higher rank.
- b) If the candidates have same percentage of marks in Mathematics, the candidates having higher percentage of marks in science will be placed at higher rank.
- c) If the candidates have the same percentage of marks in science, then the candidates having higher percentage of marks in English will be placed at higher rank.
- d) For candidates having same percentage of marks in English, the senior in age will be placed at higher rank.

ii. **1<sup>st</sup> Semester/ Year Diploma in Non-Engineering (Except Beauty Culture):**

For candidates having equal effective marks, the candidates with higher percentage of marks in English will be placed at higher rank. For candidates having same percentage of marks in English, the senior in age will be placed at higher rank.

iii. **3<sup>rd</sup> Semester (LE) Diploma in Engineering:**

**For Two (02) years ITI passed candidates:** a) For candidates having equal effective marks, the candidate securing higher percentage of marks in Trade Theory will be placed at higher rank. b) For the candidates having same percentage of marks in Trade Theory, the senior in age will be placed at higher rank.

**For (+2) Vocational (2 years) in Engineering Trade passed candidates:** a) For candidates having equal effective marks, the candidate securing higher percentage of marks in Physics, Chemistry & Mathematics or Basic Science Foundation Course will be placed at higher rank. b) For the candidates having same percentage of marks in Physics, Chemistry & Mathematics or Basic Science Foundation Course, the senior in age will be placed at higher rank.

**For (+2) Science with PCM passed candidates:** a) For candidates having equal effective marks, the candidate securing higher percentage of marks in Physics will be placed at higher rank. b) For the candidates having same percentage of marks in Physics, the candidate securing higher percentage of marks in Chemistry will be placed at higher rank. c) For the candidates having same percentage of marks in Chemistry, the candidate securing higher percentage of marks in Mathematics will be placed at higher rank. d) For the candidates having same percentage of marks in Mathematics, the senior in age will be placed at higher rank.

**7.7 ADMISSION INTO DIPLOMA IN PLASTICS MOULD TECHNOLOGY (DPMT) AND DIPLOMA IN PLASTICS TECHNOLOGY (DPT) AT CIPET, BALASORE AGAINST 40% INTAKE**

Admission into 3 years Diploma in Plastics Mould Technology (DPMT) and Plastics Technology (DPT) at CIPET, Balasore under Ministry of Chemicals & Petrochemicals, Govt. of India shall be conducted through the Diploma Admission Committee (DAC) during the current academic session on SAMS Portal as per the details given below.

1.	Diploma in Plastics Mould Technology (DPMT)	Duration – 3 Years	Entry Qualification 10 <sup>th</sup> Pass	No. of Seats to be filled-up through SAMS – 48
2.	Diploma in Plastics Technology (DPT)	Duration – 3 Years	Entry Qualification 10 <sup>th</sup> Pass	No. of Seats to be filled-up through SAMS – 24
3.	Fee Structure	<ol style="list-style-type: none"> <li><b>Course Fee per Semester – Rs.16,700/-</b></li> <li><b>Annual Fees – Rs.100/- per Year</b></li> <li><b>Examination Fee – Rs.200/- per Theory / Practical Paper</b></li> <li><b>Supplementary Exam fee – Rs.250/- per Theory / Practical Paper</b></li> <li><b>Admission Fee – Rs.1500/- once at the time of Admission</b></li> <li><b>Caution Money – Rs.500/- once at the time of Admission</b></li> <li><b>Alumni Fee – Rs.150/- once at the time of Admission</b></li> <li><b>Hostel Room rent including all amenities – Rs.10,000/- per semester (to be collected in advance)</b></li> <li><b>Hostel Mess Fee will be extra as per actual on monthly basis</b></li> <li><b>Caution Money (Refundable) – Rs.1000/- (to be paid at the time of Hostel Admission)</b></li> </ol>		



***N. B. - The above courses are not affiliated to the SCTE&VT, Odisha, Bhubaneswar. Registration, examination, certification etc shall be done by the CIPET, Balasore as per their provision. Diploma Admission Committee shall only facilitate the admission through the SAMS Portal following the admission & reservation policy of DAC as applicable. For any clarification, the applicants may contact CIPET, Balasore. The applicants may also visit the website [www.cipet.gov.in](http://www.cipet.gov.in) for further details. They may also communicate with CIPET, Balasore through Email ID- [apptc.balasore@cipet.gov.in](mailto:apptc.balasore@cipet.gov.in).***

## **7.8 CHANGE OF BRANCH and TRANSFER OF STUDENTS**

### **(a) CHANGE OF BRANCH**

- i. Students admitted in the 1st Year in any branch shall have to continue in the same branch. However, change of branch is permissible during 1st year on the basis of inter-se merit of the students within the institution considering his/her performance in the HSC(10th) examination. The principals of the concerned institutions are authorized to allow such changes before end of May without exceeding the sanctioned strength of any branch.
- ii. Students admitted under supernumerary seats shall not be allowed to change their branch to which they originally got admitted. Similarly, students admitted in Non-Engineering branches are also not eligible to change their branches.
- iii. Students admitted in OSME, Keonjhar/IGIT, Sarang/ ITT, Choudwar against sponsored seats (MCL/Weavers' Quota) shall not be allowed to change their branch to which they originally got admitted.
- iv. In case of closure of an institution, readmission can be done in the same branch at the nearest Institution as decided by the SCTE&VT, Odisha.

### **(b) TRANSFER OF STUDENTS**

Transfer of students shall be within the jurisdiction of the DTE&T, Odisha and the following norms shall be adhered to while transferring any student. Rules of SCTE&VT shall be followed in such cases.

- i. No transfer shall be allowed in the same headquarters.
- ii. No transfer from Govt. institution to Private institution or vice versa shall be allowed.
- iii. No transfer shall be allowed to the students admitted in OSME, Keonjhar/ IGIT, Sarang/ ITT, Choudwar against sponsored seats (MCL/Weavers Quota).
- iv. Transfer from one institute to another shall be considered on medical grounds of self on production of the medical certificate from the C.D.M.O.
- v. Transfer can also be allowed on ground of transfer of parents working in Central Government/State Government offices/Public sector undertakings to another place after the admission of the students.
- vi. Transfer may be allowed after consent given by the Principals of both the institutes concerned and subject to availability of vacant seats.
- vii. In case of more than one student applying for transfer to the same institute, the inter-se merit among the applicants, based on their HSC marks is to be considered.
- viii. Students admitted under supernumerary seats shall not be allowed to change their institution to which they originally got admitted.
- ix. The DTE&T, Odisha shall be the competent authority to effect such transfer under intimation to SCTE&VT, Odisha.
- x. The DTE&T, Odisha can transfer a student on administrative ground as per recommendation of the Principal.
- xi. Transfer process will be purely online based & time bound. No transfer will be considered beyond scheduled period to be notified by the DTE&T. The transfer process will be completed within 20th May of each year, but it will be operative at the beginning of 3rd Semester only.

## 7.9 Working Professionals:

Working professionals taking admission into Diploma in Engineering (Lateral) will be selected following the similar process (mentioned in earlier pages) as applicable for Lateral entry admission. However, apart from educational qualification eligibility, the other eligibilities are governed by the guidelines issued by AICTE from time to time. The following documents additionally required for applying for the course Diploma-LE (Working professionals):

- i. NOC from the employer for prosecuting lateral entry Diploma Course.
- ii. Latest experience certificate of minimum of ONE Year as Full time / Regular employee from the employer.
- iii. Copy of the Registration Certificate of the Industry/Private Limited Company/Public Limited Company/MSME located in the State of Odisha, where the applicant has been employed. If the candidates are employed in any Government Organization, they can upload the NOC received from their employer during online application submission.
- iv. Copy of identity card (if any) issued by the employer.
- v. Any other document, if applicable.

**NB :** *Lateral Entry of Professionals working in Registered Industry / Organization (Central / State) / Private/ Public Limited Company/ MSMEs located within **75Km** radial distance from the institute will be considered. It is the responsibility of the candidates applying for as well as of the Principals of the concerned Institutes where candidates are allotted seats to verify and ensure authenticity of educational certificates, employment certificates, the radial distance of 75 KMs and all such documents which are required for admission. If later on, at any stage any such document found to be fake/ forged, the admission of the candidate will be cancelled, and the name of the candidate will be removed from the admission portal. The Institution as well as the candidate will face legal consequences / actions as deemed fit. The radial distance is subject to change at per notification of AICTE, New Delhi, India.*

- The Govt. of Odisha / Diploma Admission Committee-2025 will not be responsible for any regulation of service/ employment where different requirement of age & other eligibility criteria exists. The candidate should take admission at his / her own risk as regards to age & other eligibility criteria regarding regulation of service
- AICTE Approval Process 2025-26, Guidelines for Working Professionals (Engineering & Technology) is available at Annexures Section.

### Section Process of Working Professionals:

*There will be one round of selection in which allotment letters will be generated for such branches of an institution in which a minimum of 1/3<sup>rd</sup> of seats is filled up. If 1/3<sup>rd</sup> seats are not filled up, then the seats available under the branch of the particular institution shall be carried forward for Spot round admission (subject to approval from Govt.) and no allotment letter will be generated for applicants with such preference / choice of branch of the said institution.*

## CHAPTER-8

### IMPORTANT INFORMATION FOR APPLICANTS FOR APPLYING ONLINE

Sl.	Points	Implementation on the SAMS Portal
1	Choice Filling and Freezing of Choice	<p>A candidate shall be allowed to fill unlimited choices at the time of submission of application. The Common Application Form is editable till the last date of online application.</p> <p>A candidate shall also be allowed to freeze his/her choice against the allotted seat &amp; institute, which will be OTP Based. <b><i>The applicant is advised to register with his/her or legal guardian's Mobile Number and not to share the OTP to anyone to maintain confidentiality.</i></b> Once Freeze option is exercised by the candidates, no further change option is available and candidates are to report at the Institution for the particular branch against which freeze option is exercised.</p> <p>If an applicant opted to freeze after successful payment of part admission fees and not reported for admission in the allotted institution, then the applicant shall be out of the selection process. However, he/she can attend the Spot Admission Counselling.</p>
2	PHYSICALLY CHALLENGED (PC) CATEGORY	<p>(a) PWD applicants with <b>Permanent Disability</b> not below than 40% are eligible to be considered under PC category</p> <p>(b) As per SSEPD Department Notification No.5823 dtd.29.07.2022, after 31<sup>st</sup> August, 2022, Disability Certificate will not be issued in manual mode.</p> <p>(c) The Disability Certificates shall be issued only through Unique Disability Identity (UDID) Card Portal.</p> <p>(d) The Disability Certificate generated on-line with BARCODE and Photograph is only valid.</p> <p>(e) Disability Certificate issued from CDMO/SDMO/CMO of Capital Hospital (in case of Bhubaneswar)</p>
3	Physical Verification of Documents/ Error Correction at the allotted institution	<p>Self-declared data of the applicant furnished in the CAF on SAMS portal will be taken as the correct/authentic data. However, at the time of reporting by the candidate at the allotted institute, physical verification of original documents is to be done by the institute. In case of any discrepancy/error w.r.t. "Gender, "Reservation, "Marks, Domicile" etc. noticed by the institution during physical verification of the documents, it will be marked as "Error Correction" and the same will be rectified online in the CAF of the applicant instantly by the concerned institute on the e-Space of the institution Login.</p> <p><b>Round-I</b></p> <p>During the process of error correction of marks in Round-I, the following points are to be considered.</p> <ul style="list-style-type: none"> <li>- If the candidate's rectified marks are above the cut-off marks for the allotment category, he/she will be admitted in Round-I.</li> <li>- If the rectified marks are below the cut-off marks, he/she will not be allowed to take admission in that round. He /she will be considered for the subsequent round after the error correction.</li> <li>- If error corrections are made as regards gender, category, domicile etc. which affects the merit rank of the candidate, then he/she will not be allowed to take admission in that round. He /she will be considered for the subsequent round after the error correction.</li> </ul> <p><b>Round-II</b></p> <p>During the process of error correction of marks in Round-II, the following points are to be considered.</p>

		<ul style="list-style-type: none"> <li>- If the candidate's rectified marks are above the cut-off marks of the allotment category, he/she will be admitted in Round-II.</li> <li>- If the rectified marks are below the cut-off marks, he/she will not be allowed to take admission in that round. He /she will be considered for the subsequent admission round after the error correction if held.</li> <li>- If error corrections are made as regards gender, category, domicile etc. which affects the merit rank of the candidate, then he/she will not be allowed to take admission in that round. He /she will be considered for the subsequent round after the error correction.</li> </ul> <p>NB: The applicant is advised to take the print out of the modified CAF through his/her Login ID.</p>
4	Collection of Part Admission Fees	<p>After allotment of seat to an applicant, he/she has to deposit a sum of Rs.300/- (Rupees Three hundred), if applicable, only through online mode on the SAMS Portal towards <b>non-refundable part admission fee</b>. The part admission fee of Rs.300/- shall be converted as Welfare fee in the case of admitted students only and the same will be retained as processing fee in case of non-admitted applicants.</p> <p><b><i>Part admission fees are exempted for Women, PVTG &amp; Green Passage candidates provided the admission is taken in any Government Institution.</i></b></p>
5	Collection of Welfare fee from the applicant during Spot Admission.  (Spot Admission is subject to Approval from Competent Authority)	<p>The welfare fee @ Rs.300/-per candidate (if applicable as per category of the candidate) is to be collected online at the time of spot admission through the payment gateway.</p> <p>Institutions will pay on daily basis (After closure of admission for that day) during the SPOT admission, after which, the <b>admission register</b> will be updated. If any changes are made regarding payment modality, it will be notified accordingly at that time.</p> <p>Detailed SOP of Spot Admission, if conducted, will be notified separately.</p>
6	Issue of TC to the reported candidates during admission process	Issue of TC to any admitted candidate will be OTP based, which will be sent to his/her registered mobile for confirmation.
7	In the case of duplicate CAF	One-to-one verification over a video conference with the concerned applicant/ the applicant has to report at any nearby Govt. Polytechnic/ Engineering School with necessary original documents for checking the genuineness. The Help Desk established at the Polytechnic/Engineering School will coordinate with the DAC for necessary modification in the CAF.
8	Edit option after submission of CAF	An applicant will be allowed to edit his/her CAF after submission and prior to last date of online application. All the applicants will be given change to edit the CAF before the last date of online CAF submission.
9	Modification in Diploma CAF	If an applicant modifies any payment related fields (such as Gender - Female to Male, SC/ST to Unreserved category, Orphan/Transgender/PVTG/PC category to SC/ST/unreserved category) during CAF edit, then she/he has to pay the excess differential amount of Application fee. On the successful receipt of the amount, the changes will be reflected. The applicant's selection will be published as per the latest data available in the CAF.
10	Filling up choice for EWS & TFW category  Selection Process for TFW/EWS applicants	No separate choice needs to be filled up for admission under TFW or EWS category. The allotment will be automatically made considering the category/ reservations the applicant opted for during CAF submission.

11	Mobile Number Change	All the Government Engineering Schools / Polytechnics will be given access to change the mobile number of candidates following the SOP as approved by the Chairman, DAC 2025.
12	PVTG Applicants	<p>13 Nos of PVTG names mapped with 14 Districts of the State of Odisha are considered for priority of allotment and exemption of fees (in any category), if admission is taken in Government Engineering School/ Polytechnic.</p> <p>Priority of allotment will be given to choices exercised by the candidates for the Government Institutions / Polytechnics located in the 14 mapped Districts of the State of Odisha.</p>
13	Green Passage Scheme	<p>Reservation @1% of sanctioned intake is made for Orphans in all institutions from the Academic Year 2025-26.</p> <p>Fees are exempted for candidates taking admission under Green Passage Scheme if admission is taken in any Government Engineering School/ Polytechnic.</p> <p>In order to get benefit under Green Passage Scheme, the applicant needs to produce Green Passage Certificate issued by DCPO/ Competent Authority.</p> <p>Female reservation as applicable to other categories will also be applicable to the Green Passage category. This reservation will also be applicable both to Government and Private PDIS institutions.</p> <p>Green Passage seats will be available for all / some branches depending upon the approved intake capacity at different Institutions.</p>
14	Mark Entry	<p>Aggregate marks of candidates applying for admission with passing board of qualifying examination from BSE (O), CHSE (O), CBSE, ICSE or any outside state boards will be calculated considering all papers including additional subject / extra optional etc., if any.</p> <p>In some cases, both marks secured and percentage of marks wrt. each subject are mentioned in the marksheets, in those cases only marks secured will be considered not the percentage of marks mentioned in the marksheets.</p>
15	Collection of Bank Details (Diploma & PDIS)	The following bank details should be entered by applicants in the CAF as a mandatory field. i.e : Name of the Account Holder, Account Number, Name of the Bank, IFSC Code.
16	Integration of SAMS portal with Digilocker (Diploma & PDIS)	Candidates can use the DigiLocker while submitting a CAF through the SAMS Portal.
17	De-reservation rule for the session 2025-26 (Diploma) (De-reservation in Round-II after complete exhaust of reservation applicants / candidates)	<p>De-Reservation Process: FRESH &amp; LATERAL ADMISSION</p> <p><b><u>Round-I</u></b> No de-reservation of seats will be made. Admission will be made as per seats available against each category.</p> <p><b><u>Round-II</u></b> All the vacant seats from Round-I are carried forward to Round-II. In the process of allotment in Round-II, there will be 02 steps of allotments simultaneously.</p> <p>In the first step, without any de-reservation, allotments will be made to the applicants taking into consideration vacancies of different reservation categories and applicants of respective categories.</p>

		<p>In the second step, the remaining/ unfilled male seats of all the categories (SC, ST, GP, ES, PH, OS &amp; OL) will get de-reserved and allotment will be made to unallotted applicants under the un-reserved category.</p> <p><b><u>Spot Round:</u></b>          (Subject to Approval from Government)          Female seats of different reserved categories are carried forward from Round-I &amp; II will be de-reserved during the spot round and all such female seats will get merged with un-reserved female seats as per the previous year practice for specific days after that all female seats which get de-reserved are to be merged with male seats after due permission from DTE&amp;T, Odisha &amp; Chairman, DAC-2025.</p> <p><b>Note: -</b>          The “Z” domicile candidates who have prosecuted their study for the qualifying examination in an Institution within the State of Odisha having approval from the competent authority are allowed for admission to 3<sup>rd</sup> Semester LE courses. Such ‘Z-Domicile’ candidates will be allowed to take admission in the remaining vacant seats, if any, after the State candidates are fully exhausted and ‘Z’ domicile candidates will participate in spot round.</p>
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## CHAPTER – 9

### DOCUMENT VERIFICATION FOR VALIDATION AT THE ALLOTTED INSTITUTION

#### 9.1 ORIGINAL DOCUMENTS TO BE PRODUCED ON THE DAY OF REPORTING AT THE ALLOTTED INSTITUTION FOR VERIFICATION:

Applicants shall have to report personally with downloaded application form and registration slip exactly at the time, date and venue as per the schedule of e-Admission. He/ She is also required to produce the following original documents as applicable at the time of reporting at the allotted institution.

- i. Pass certificate of High School Certificate (HSC) examination awarded by BSE, Odisha /10<sup>th</sup> standard examination certificate declared equivalent by the BSE, Odisha in support of qualifying examination.
- ii. Mark sheet of HSC examination awarded by the BSE, Odisha/10<sup>th</sup> standard examination declared equivalent by BSE, Odisha securing minimum marks as per the eligibility criteria. (Refer Chapter-3).
- iii. Caste Certificate (SC/ST) in the prescribed format from the competent authority of Odisha.
- iv. Sports Certificate issued/countersigned by the Director of Sports & Youth Services, Odisha or by the competent authority as declared by the Govt. from time to time (in case of candidates claiming weightage under Sports category). Such candidates must have represented the State at National Level within two years' time prior to the year of admission (**i.e. not earlier than April 2023**) vide G.O. No. 81376 dt.11.12.1996, Govt. of Odisha and letter No.24875 dt.13.12.1993 and as per clarification received from Government from time to time.
- v. NCC certificate (either A or B) from appropriate authority (in case of candidates claiming weightage under NCC category)
- vi. The Disability Certificate in support of PC/PWD category issued through Unique Disability Identity (UDID) Card Portal or issued by CDMO/SDMO/CMO of Capital Hospital (in case of Bhubaneswar).
- vii. **Green Passage Certificate** issued by District Child Protection Officer (DCPO) (in case of candidates claiming seats under Green Passage category). **Annexure-VII.**
- viii. Certificate in the prescribed format from the competent authority for reservation under Ex-Servicemen quota.
- ix. **Z-Domicile** candidates have to produce the following original certificates:  
HSC equivalent 10<sup>th</sup> pass Certificate and Mark sheet of 10<sup>th</sup> standard examination of the institute located in their State, declared equivalent by the BSE, Odisha as per the eligibility criteria. (Refer Chapter-3).
- x. **L** candidates have to produce the following original certificates:
  - a. Residential Certificate from the Revenue Officer duly authorized by the Govt. of concerned States that he/she belongs to outlying Oriya speaking tracts in **prescribed format available at Annexure-II.**
  - b. Mark sheet of M.E. or H.S.C examination in support of having Oriya as a subject at M.E. or H.SC examination in **Form-II (Part-II) available at Annexure-II.**
- xi. Employers' certificate in prescribed format, available in **Annexure-I**, if applicable
- xii. Permanent Residential/Nativity Certificate in the prescribed format as applicable.
- xiii. ITI Pass/ +2 Science (PCM) / +2 Vocational pass certificate & mark sheet issued by the SCTE&VT, Odisha/CHSE, Odisha/ 12<sup>th</sup> standard examination declared equivalent by the CHSE, Odisha respectively.
- xiv. Annual Income Certificate **in the prescribed format** from the competent authority in case of candidate claiming seats under TFW category issued not earlier than April 2022 / as per circular issued by Revenue & Disaster Management Department, Govt. of Odisha from time to time.

- xv. Income & Asset Certificate **in the prescribed format** from the competent authority issued not earlier than April 2024, in case of candidate applying under EWS category. **Annexure-V.**
- xvi. **Aadhaar Card of the candidate for verification of AADHAR/EID Number**
- xvii. **IMPORTANT POINT TO BE NOTED:** *Self-declared data of the applicant furnished in the CAF on SAMS portal have been taken as the correct/authentic data. During physical verification of documents, in case of any discrepancy/error w.r.t. "Gender", "Reservation", "Marks", "TFW", "Domicile" and "EWS" found by the institution, it will be marked as "Error Correction" and the same will be rectified online in the CAF of the applicant instantly by the concerned institute on the e-Space of the institution Login. The Institute will take an undertaking from the applicant that the documents produced by him/her at the time of verification are authentic and later on if found to be fake/manufactured/tampered/forged, the applicant only will be held responsible, and action as deemed fit shall be initiated against the applicant. In case, the applicant has completed the diploma and later on if the document(s) submitted by him/her was(were) found to be forged/fake, the Diploma Certificate issued in favour of the candidate shall be cancelled and FIR will be lodged against the student. The applicant is advised to take out the print out of the modified CAF through his/her Login ID after due correction.*

## 9.2 ORIGINAL DOCUMENTS TO BE SUBMITTED ON THE DAY OF REPORTING AT THE FINALLY ALLOTTED INSTITUTE.

- i. Seat Allotment Letter from the website.
- ii. Fee deposit slip (institute copy) in respect of seat allotment and part admission fees payment.
- iii. Conduct Certificate and SLC / CLC from the institution last studied.
- iv. Recent passport size photographs duly attested.
- v. Migration Certificate in case of candidates passing 10th standard from any Board other than Board of Secondary Education, Odisha.
- vi. Admission Fees to be deposited at the institute excluding part admission fee of Rs.300/- deposited online through SAMS Portal (which will be converted to Welfare fee of Rs.300/-).
- vii. Medical fitness certificate from the Government Doctor not below the rank of Asst. Surgeon in the prescribed format of the concerned Hospital/Health Department, Govt. of Odisha. A candidate intending to take admission in **HM&CT** will have to furnish a separate medical fitness certificate. **Annexure-III.**

**N.B.** Each Polytechnic/ Engineering School will conduct the entire verification process of documents submitted by the reporting candidates. Institutes shall verify the TC/CLC of the admitted students at the institution level and will update for approval of students admission on the SAMS Portal within the stipulated time after which the current admission cycle will be completed and the admission of such students will be valid. Approval/disapproval of the reported candidates shall be made by the Polytechnic on the basis of original TC/CLC submitted/not submitted respectively. However, the Principal of the Polytechnic/ Engineering School shall ensure and be held solely responsible for the authenticity/ genuineness of the documents verified at the institution level. Apart from the responsibility of the Institutions, it is the responsibility of the candidates who are reporting at Institution for verification and admission purpose to produce genuine / authentic document. It is the responsibility of the candidate also not to submit any document manipulated / altered / forged in any manner. If at any time, the submitted documents are found to be forged, the admission will be cancelled and action as deemed fit will be initiated against the candidate.

**9.3** All original certificates are subject to verification by issuing authorities. The candidate should be very careful in verifying the certificates during counseling. The head of the Institutes are being instructed to get all documents verified within Six (06) months, failing which the candidates will not be allowed to continue in 3<sup>rd</sup> / 5<sup>th</sup> Semester / 2<sup>nd</sup> year.

At the time of reporting at the Institutions, the institutions shall verify the authenticity of documents confirming the admission. The documents mentioned above and eligibility criteria mentioned in Chapter-3 may be referred for the purpose. In case of fake/ forged document, the admission will be cancelled. The candidate shall be removed from the roll. **No institution shall retain any original academic document from the students.**



## CHAPTER – 10

### **Modality for submission of registration proposal by the Institutes to State Council for Technical Education & Vocational Training (SCTE&VT), Odisha, Bhubaneswar**

- i. All the Polytechnics shall submit an affidavit on Non-Judicial Stamp Paper worth of Rs.10/- (Rupees Ten) only regarding the authenticity of verification of documents by the Verifying Officers, submitted by the allotted applicants at the time of admission.
- ii. DTET shall collect the list of reported candidates from OCAC, Bhubaneswar within **20** days of last date of reporting of finally allotted candidates.  
DAC-2025 shall furnish the list of admitted candidates in respect of Engineering, Non-Engineering, MHRD, Director of Textiles, MCL, PWD sponsored candidates to the SCTE&VT, Odisha within 15 days of reporting of finally allotted candidates.
- ii. SCTE&VT, Odisha shall invite the registration proposal of finally admitted candidates furnished by DAC-2025 within 7 days of receipt of list of admitted candidates from the DTE&T. The registration process will be completed on SCTE&VT website as per the schedule to be notified by the Council.
- iii. Registration Fees of the admitted students as applicable shall be paid to the SCTE&VT, Odisha, BBSR by each polytechnic.

## CHAPTER – 11

### **Redressal of Grievance**

Any genuine grievance of the candidate concerned shall be sent from the registered mail ID of the candidate to the mail ID **ccrdiploma2024@gmail.com**. Grievances received from unauthorized / unregistered mail IDs shall not be entertained. All the grievances shall be redressed on the schedule date mentioned in the Admission Timeline of the Information Brochure.

## **POST DIPLOMA COURSES 2025-26**

### **IMPORTANT NOTES**

**Candidates for admission into Post Diploma courses for the Academic Session 2025-26 are required to apply through ON-LINE mode only. There will be no OFFLINE mode of submission of Application Form.**

1. This Information Brochure is for admission into Post Diploma courses for the Academic Year 2025-26 only. Its contents are subjected to change without prior notice.
2. Admissions into 1<sup>st</sup> Semester of 1 Year / 1<sup>st</sup> Semester 1½ Year of Post Diploma courses shall be made according to the merit rank drawn on the basis of marks secured by a candidate in the qualifying examination through Online Mode.
3. **Application fee for PDIS Admission 2025-26:**  
The candidate has to make payment of application fee **ONLINE** amounting to Rs.300/- (Rupees Three Hundred) only during applying online CAF. Application fees are exempted for Green Passage (Orphan) and PVTG (ST) category applicants.
4. Original certificates, mark sheets and other documents as required will be verified at the time of counseling with respect to eligibility, category and reservation that a candidate is claiming.
5. The claim of admission will be rejected if a candidate does not appear personally and submit the certificates, mark sheets, other necessary documents at the time of Counseling.
6. The admission may be cancelled at any time if certificate / mark sheet / any other documents are found to be forged or manipulated.
7. A candidate will not be considered for admission, if he/she fails to substantiate his/her claim with respect to Reservation, Category, Residence, Date of Birth (DOB), Qualification etc. with original documents at the time of counseling.
8. Submission of on-line application does not automatically confirm the right of admission into Post Diploma in Industrial Safety or any other post diploma course.

**Note: *The Courts at Cuttack alone shall have the jurisdiction to settle and decide all matters and disputes related to Centralized Admission-2025-26.***

## Contents

CHAPTER	DESCRIPTION	PAGE NO.
1	INTRODUCTION, ABBREVIATIONS AND TERMS USED	97
2	GENERAL INFORMATION	99
3	ELIGIBILITY CRITERIA	101
4	IMPORTANT DATES	102
5	ONLINE APPLICATION PROCEDURE	103
6	INSTITUTION DETAILS & INTAKE CAPACITY	118
7	RESERVATION DETAILS	120
8	SELECTION PROCEDURE, REPORTING & DOCUMENT VERIFICATION	123

## CHAPTER-1

### **ABBREVIATIONS AND TERMS USED**

<b>Allotted Seat</b>	Seat allotted during counseling
<b>BSE</b>	Board of Secondary Education, Odisha
<b>Department</b>	Skill Development & Technical Education, Department, Government of Odisha, Bhubaneswar
<b>DTE&amp;T</b>	Director of Technical Education & Training, Odisha
<b>PDIS</b>	Post Diploma in Industrial Safety
<b>CAF</b>	Common Application Form
<b>ES</b>	Ex-Servicemen and their Wards” of Odisha
<b>HSC</b>	High School Certificate Examination
<b>Intake</b>	Sanctioned Intake
<b>PH</b>	Physically Handicapped of Odisha
<b>Reported seat</b>	Allotted seat confirmed after physical reporting at the allotted institute
<b>SCTE&amp;VT</b>	State Council for Technical Education & Vocational Training (Affiliating Board)
<b>SAMS</b>	Student Academic Management System
<b>SC / ST</b>	Scheduled Caste / Scheduled Tribe of Odisha
<b>SF</b>	Self-Financing Scheme
<b>State Govt.</b>	Government of Odisha

### **INTRODUCTION:**

Rapid Technological Development and large-scale mechanization are posing complex problems in Safety and Health of Industrial Workers. Accident rate in Indian Industry is very high and is disproportionate to the growth of Industries. Ensuring Safety and Health at work place is an important need for the Management in the present Industrial scenario. In order to fulfill the need services of qualified safety professionals in the Industry to plan, implement and monitor accident prevention environment is essential. So, it is necessary that a Safety Officer should possess appropriate qualification and required exposure in live environment in order to discharge desired duties and shoulder the responsibility to ensure risk free environment in work place. Keeping in view the roles & responsibility of Safety Officer, Post Diploma course in Industrial Safety having one year duration has been designed by the SCTE&VT, Odisha with the support of Directorate of Technical Education & Training, Odisha in order to equip the students with appropriate knowledge, skill and attitude to perform various job functions effectively and efficiently. As per AICTE norms the PDIS course is of one and half year duration.

**ADMINISTRATION AND CERTIFICATION:**

The Government Polytechnics/ Engineering Schools of the State affiliated with SCTE&VT, Odisha imparting Post Diploma in Industrial Safety Course are under the direct supervision of the Directorate of Technical Education & Training (DTE&T), Odisha, Cuttack, with administrative control of the Skill Development & Technical Education Department, Government of Odisha, Bhubaneswar. This Course is conducted under Semester pattern with certification of the State Council for Technical Education & Vocational Training (SCTE&VT), Odisha.

**TRAINING AND PLACEMENT:**

To facilitate recruitment of the passed-out students in different Industries/ Organizations through off campus/ in campus, Training & Placement Cell has been established in each Institute. Further a Central Placement Cell at Directorate of Technical Education & Training, Cuttack is functioning to facilitate placement in various Central/ State Govt. Departments, PSUs and other establishments. Post Diploma Industrial Safety pass outs are being employed with attractive salary and perks.

**CURRICULAR DEVELOPMENT ACTIVITIES:**

Constant Endeavour is being made to update the syllabus as per the need of the Industry and advancement of technology. Seminar and co-curricular activities are regularly conducted among the students for all round development of future technicians. It ensures a fundamental and common approach to equip future technicians to face the emerging challenges of Industries in particular & Society in general.

It provides uniform basic knowledge and skill competencies relevant to Industries, with vertical and horizontal mobility of the students for their professional growth.

**2.1 GENERAL INFORMATION**

The ONLINE Application Form for Post Diploma Course in Industrial Safety is available in the website ([www.samsodisha.gov.in](http://www.samsodisha.gov.in) / [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in), which may be filled up correctly and should be submitted on or before due date & time.

Any candidate who has been disqualified or debarred by the University or Board or any other Statutory Board shall not be eligible for admission for the period he/ she has been debarred.

Canvassing in any form is strictly prohibited. Further, if any candidate, person or official engages himself/ herself in any unlawful Act that results or indulges in any kind of unfair means in the Admission procedure, he/she shall be liable to prosecution under relevant law as per Indian Penal Code.

The Principal of the concerned Institute shall ensure authenticity of all the documents/certificates submitted by the candidates for the purpose of their admission. The Principal/ Authority of the verifying Institution shall be held solely responsible for any ineligible/ irregular admission made in the Institute which shall not be regularized by the DTE&T, Odisha.

Fulfilling eligibility for Post Diploma in Industrial Safety with respect to qualification shall be supported with required documents by the candidate at the time of counseling. If a candidate is admitted on the basis of the information submitted by him/ her, which is found to be incorrect/ false later on, his/ her admission shall be cancelled and all fees/ dues paid by him/ her shall be forfeited. The DTE&T, Odisha/ Institute may also take further action, as deemed fit, against the candidate and his/ her guardian in accordance with provisions of law.

Candidates seeking admission in private institutions are advised to ensure that they are lawfully admitted failing which, they shall not be authenticated by the DTE&T and shall not be registered by the State Council for Technical Education & Vocational Training (SCET&VT), Bhubaneswar and they themselves shall be responsible for any such lapse.

The decision of the DTE&T, Odisha in all matters relating to the admissions shall be final and binding.

All disputes pertaining to counseling for making admissions for the session 2025-26 are subjected to the jurisdiction of Courts at Cuttack only. The DTE&T shall be the legal authority in whose name the State may sue or may be sued for this purpose. No suit, prosecution or other legal proceedings shall be against the State of Odisha or any Officer of the State Govt. or the Counseling Agency or SCET&VT, for anything which is done in good faith or intended to be done for the purpose of counseling. Always quote your Application Form No while making correspondence regarding admission to Post-Diploma Course.

## **2.2 IMPORTANT INFORMATION FOR CURBING RAGGING:**

- 1) The following will be termed as the act of ragging : Any disorderly conduct whether by words spoken or written or by an act, which has the effect of teasing, treating or handling with rudeness any other student(s), indulging in rowdy or indiscipline activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in fresher or junior student(s) or asking the student(s) to do any act or perform something, which such student(s) will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
- 2) Ragging in Educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which may include expulsion from the Institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take the shape of (i) withholding scholarships or other benefits, (ii) debarring from representation in events, (iii) withholding results, (iv) suspension or expulsion from hostel or mess. If the individuals committing or abetting ragging are not/ cannot be identified, collective punishment can be awarded to act as a deterrent.
- 3) In pursuance to the order of the Hon'ble Supreme Court passed in Civil Appeal No. (S) 24295/2004, if any incident of ragging comes to the notice of the Authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the Institution.
- 4) Directions of the Hon'ble Supreme Court passed in the judgment of Civil Appeal No.887/2009 to control ragging in Educational Institutions should be strictly followed. As per the order of the Hon'ble Supreme Court some of the salient measures shall be taken for information of students/guardians.
- 5) The serious view taken by the Hon'ble Supreme Court of India on ragging may be brought to the notice of all students
- 6) All students should be made aware of punishment to be awarded to them if they are found to be involved in ragging.
- 7) All students shall submit two affidavits (One by the student & other by his/her Parent/ Guardian) in the AICTE prescribed format collecting from the Institution, (duly verified by OATH COMMISSIONER) within a week of reporting to the effect that they will never be involved in ragging students during their study in the institute.
- 8) At the time of counseling, students should be made aware to file complaints if seniors are indulging in ragging.
- 9) An Institutional frame work should be put in place where the students can file complaint against ragging.
- 10) **The revised Anti-Ragging guidelines issued by AICTE is available at Annexure-VIII. Online Anti-Ragging Affidavit need to be submitted by the students and parents.**
- 11) **In no case Institutions shall ask the students to submit offline Anti-Ragging affidavit and no fees shall be collected from any student in this regard.**



## CHAPTER-3




### 3.1 ELIGIBILITY CRITERIA FOR ADMISSION INTO 1ST SEM PDIS

COURSE	DURATION	ENTRY QUALIFICATION
First Semester Post-Diploma Industrial Safety	1 year (2 Semester) ----- 1 ½ Years (3 semester) for AICTE approved Post Diploma Courses	1. A recognized Degree in any branch of Engineering or Technology, preferably from an Institute under AICTE recognized Institute / University securing a minimum aggregate of 55 % of marks.  OR 2. Diploma in any branch of Engineering or Technology recognized by SCTE&VT, Odisha or any State / Central Board recognized by AICTE securing a minimum aggregate of 55 % of marks.

**NB:**

- ***For calculation of percentage of marks of qualifying examination, all subjects/ papers as appearing in the mark sheet are to be taken into consideration.***
- ***The qualifying examination i.e. Diploma or B.Tech. in any branch of engineering from any institution / board / university needs to be approved/ recognized by AICTE. It is the responsibility of the candidate to submit necessary supporting document of such equivalence or approval from AICTE/ UGC for offering Diploma / B.Tech. courses in Engineering .***
- ***The Institutions having AICTE approval for PDIS course for the AY 2025-26 will be notified in the Notice Section of PDIS webpage of the SAMS portal.***

## 4.1 IMPORTANT DATES:

		
<b>DIRECTORATE OF TECHNICAL EDUCATION &amp; TRAINING, ODISHA KILLAMAIDAN,          BUXIBAZAR, CUTTACK-753001, email : <a href="mailto:ccrdiploma2024@gmail.com">ccrdiploma2024@gmail.com</a>          website: <a href="http://www.dtetorissa.gov.in">http://www.dtetorissa.gov.in</a> </b>		
<b>Timeline For Post-Diploma Admission 2025-26</b>		
SL#	Activities	Timeline
1	Availability of ONLINE Common Application Form (CAF) and choice filling on the SAMS Portal	01.04.2025
2	Last date for applying ONLINE Common Application Form (CAF)	15.05.2025
3	Publication of Provisional Allotment of Seats	23.05.2025 (11:00 AM)
7	Validation/Verification of documents, Admission & Error correction in the CAF of the applicants on the e-Space of the respective Institutions.	23.05.2025 to 28.05.2025
8	Redressal of Grievances of the applicants raised during admission process for settlement	29.05.2025
9	Publication of institute/branch wise vacancy report on the website	30.05.2025
<b>NB :</b> <ul style="list-style-type: none"> <li>The date may be changed according to revision of AICTE Academic Calendar and (or) decision of Diploma Admission Committee 2025.</li> <li>There will be one round of selection and candidates allotted seats will take admission and unallotted candidates can participate in Spot round of admission, if held. After allotment of seats to reserved category applicants, vacant reserved seats will get de-reserved. Women seats will not be de-reserved during the selection process. Vacant women seats will be carried forward till spot round and after approval from D.T.E.&amp;T., Odisha de-reservation process will follow.</li> <li>All the Government Polytechnics/ Engineering Schools of the State have to establish Help Desk (except IGIT, Sarang) to the extend support to the applicants for Diploma admission 2025.</li> </ul>		

## CHAPTER- 5

### ONLINE APPLICATION PROCEDURE

#### HOW TO APPLY ONLINE:

Before applying, candidates are advised to read the eligibility criteria carefully. A candidate can apply for Post Diploma in Industrial Safety (PDIS) through ONLINE mode only. If a candidate does not fill the category option to which he/she belongs, then he/she will be deemed to be a 'GENERAL' category candidate.

To apply ONLINE application for Post Diploma in Industrial Safety Course, the applicant has to visit website: [www.samsodisha.gov.in](http://www.samsodisha.gov.in) / [www.dtetodisha.gov.in](http://www.dtetodisha.gov.in).

1. To apply ONLINE application form for **Post Diploma in Industrial Safety-2025**, the applicant has to visit the website <http://www.dtetodisha.gov.in> or [www.samsodisha.gov.in](http://www.samsodisha.gov.in)
2. Download **"Information Brochure for Post Diploma in Industrial Safety-2025"** available on the Home page to know the detailed information about Post Diploma in Industrial Safety-2025 admission process.
3. Read the Information Brochure for Post Diploma in Industrial Safety-2025 carefully before filling & submitting online application form.
4. You must keep ready the soft copy of your scanned PHOTO (in jpg/jpeg format size below 100KB), SIGNATURE (in jpg/png/jpeg format size below 30KB) before filling the ONLINE application form.
5. An applicant has to complete three steps for completion of his/her application, i.e. Registration, Upload Images and Fee payment. An applicant may logout after registration and again login to upload images and fee payment.
6. Visit [www.samsodisha.gov.in](http://www.samsodisha.gov.in) and click on the "Post Diploma in Industrial Safety" button available under Skill Development & Technical Education. By clicking the tab, you will go to the next page where there are options for NEW APPLICANT REGISTRATION and EXISTING APPLICANT LOGIN.
7. The applicant is advised to read the 'Information Brochure' carefully and follow the steps listed below for filling an online application.

#### **INTRODUCTION**

The ONLINE Application Form for Post Diploma in Industrial Safety (PDIS) Courses for the Academic Year 2025-26 is available in the website <https://samsodisha.gov.in/>, which may be filled up correctly and should be submitted ONLINE on or before the due date & time.

The barcode number and scanned copy of colored photograph & signature (Size should be between 20 KB–100 KB) is required during the submission of application form. The candidate / parent has to read carefully the Information Brochure and Instructions to fill the Online Application Form for the Session-2025-26.

## Purpose

This document is for helping the Post Diploma in Industrial Safety (PDIS) applicants to apply till the Application, Upload Image, and Upload Signature, Upload all reservation-related documents at the provided place, Fees payment and take printout of the Application.

## HOW TO GET STARTED

To start using the application, enter the URL: <https://samsodisha.gov.in/> in the browser to land onto the Student Academic Management System (SAMS) as displayed in the **Figure 1**. Now, Click on the Post Diploma in Industrial Safety (PDIS) available under Skill Development & Tech Education Department to enter PDIS website as shown in **Figure 2**.

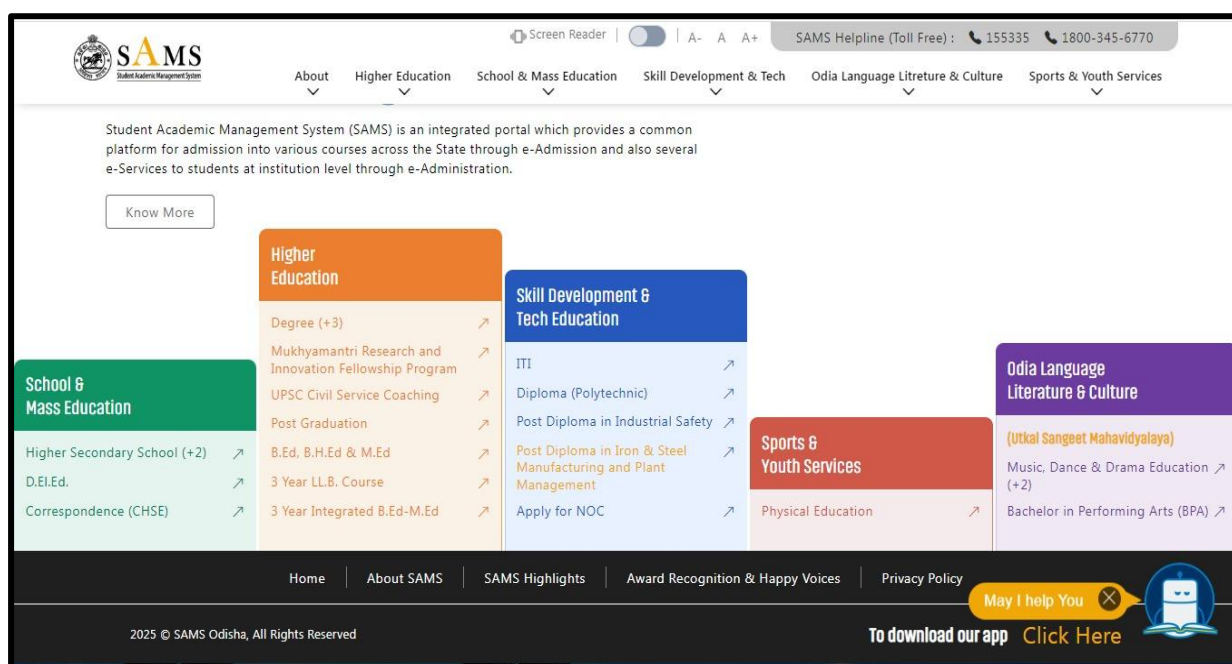


Figure 1 SAMS Landing Screen

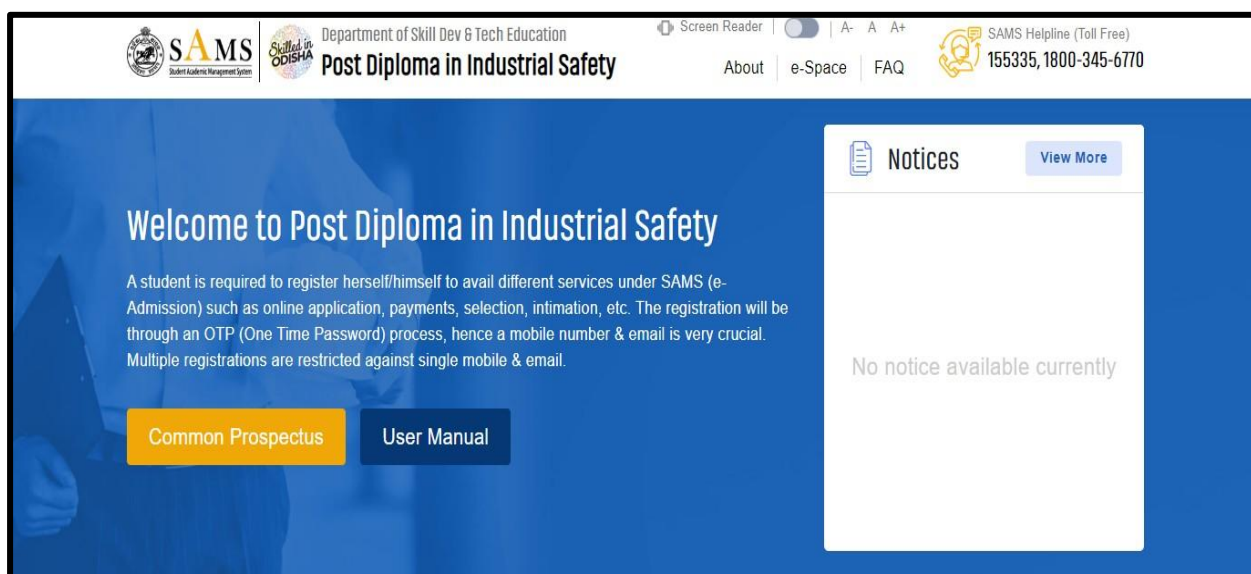


Figure 2 PDIS Website Landing Page

## NEW USER (SIGN UP)

Referring to **Figure 2**, click on the link named “**Student Login**” to get the login page. Candidates who are new to the portal are advised to click on the “Sign up” link to register themselves as per the below screen. To create an account, a candidate is required to provide his/her Name mentioned in the 10th Certificate, Mobile Number and e-mail ID (This Mobile Number and e-mail ID must be active during the entire admission process to receive any type of communication).

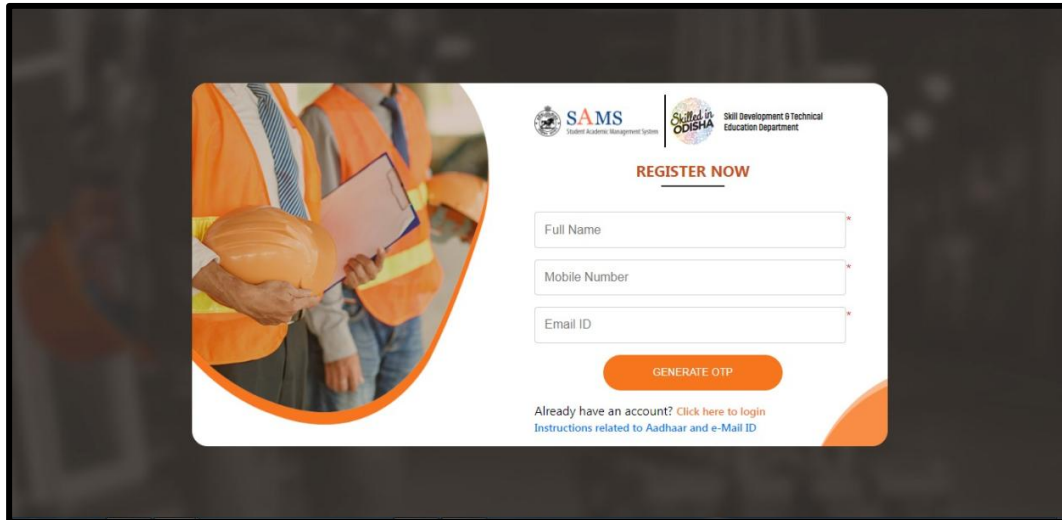
The image shows a web registration form titled "REGISTER NOW". On the left is a circular inset image of two people in orange safety vests and hard hats. The form includes input fields for "Full Name", "Mobile Number", and "Email ID", each with a red asterisk indicating it is required. Below these fields is an orange button labeled "GENERATE OTP". At the bottom, there is a link that says "Already have an account? Click here to login" and another link below it that says "Instructions related to Aadhaar and e-Mail ID". Logos for "SAMS" and "Skill Development & Technical Education Department" are visible at the top right of the form area.

Figure 3 Sign Up Screen

- Enter your name at the Name of the student (Asin HSC/10<sup>th</sup> standard/ICSE/CBSE) in the text box.
- Enter your active 10 digit Mobile Number for receiving SMS alert.
- Provide your valid and active Email Id for receiving the notifications.
- Click the “**Generate OTP**” button to send the OTP to the valid mobile number registered for activation. This mobile number may either belong to you or to any of your family member that is accessible to you.
- You will receive a verification code in your given Mobile number and the Email ID. You need to provide the verification code to create your student account. In case, the OTP is not received within 5 minutes, then click the Resend OTP button to send the OTP again.

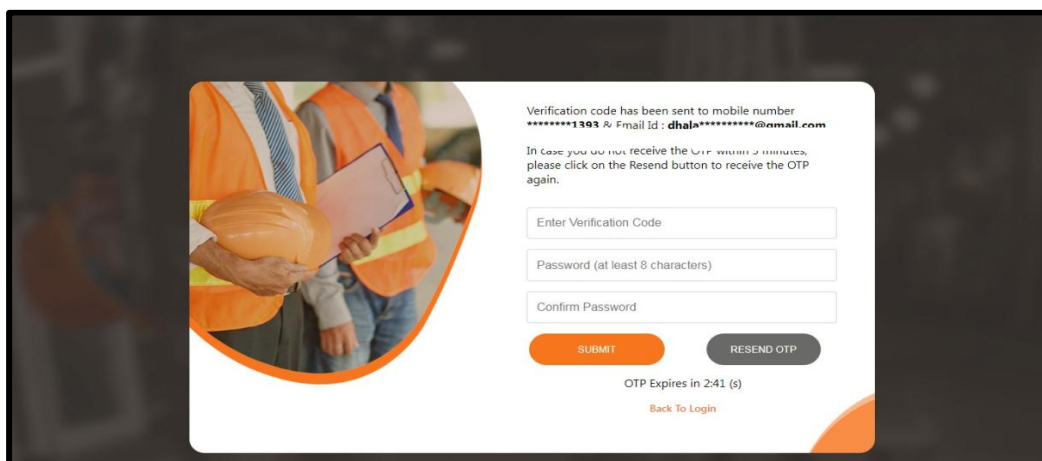
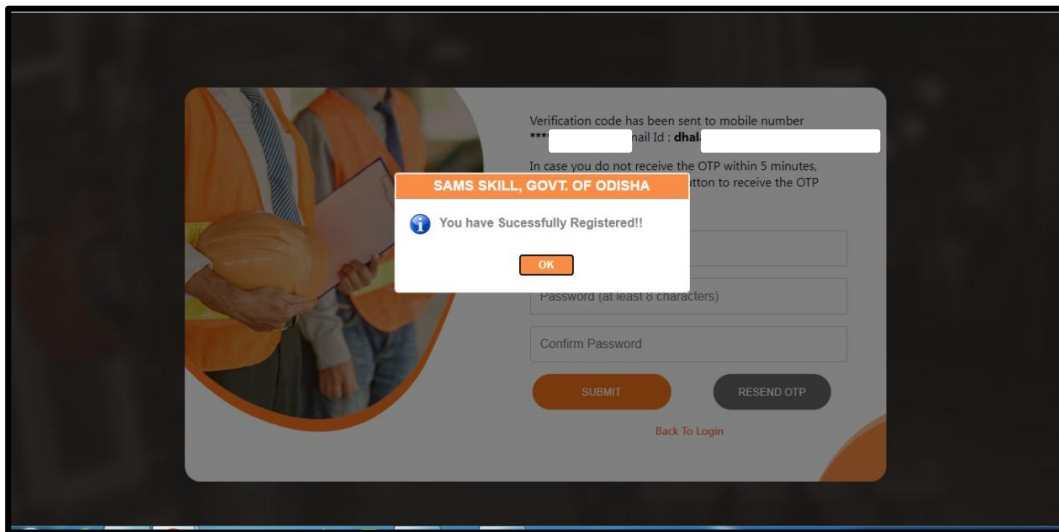
The image shows a web verification screen. On the left is the same circular inset image of two people in safety gear. The main content area has a message: "Verification code has been sent to mobile number \*\*\*\*\*1393 & Email Id : dhaja\*\*\*\*\*@gmail.com". Below this, it says: "In case you do not receive the OTP within 5 minutes, please click on the Resend button to receive the OTP again." There are three input fields: "Enter Verification Code", "Password (at least 8 characters)", and "Confirm Password". Below these are two buttons: an orange "SUBMIT" button and a grey "RESEND OTP" button. At the bottom, it says "OTP Expires in 2:41 (s)" and has a link "Back To Login".

Figure 43 OTP Screen

- After entering OTP and Password, click on Sign-up and then you have been successfully registered message will display on the screen.



**Figure 5** Registration Successful Screen

- Then, you will receive an auto-generated confirmation message sent by the system in your mobile number intimating your registered mobile number and password set.
- All the communication during e-Admission will be made through the mobile number and email address used during registration in this portal. **One mobile number and email address can't be used for multiple registrations.**

### **EXISTING USER (LOG IN/SIGN UP)**

In case if you have already registered and signed up, then login to the system using your mobile number and password as shown in the figure below:



**Figure 6** Existing User Screen

- To fill the application form enters the registered Mobile Number of the student in the textbox given.
- Enter the login Password of the user in the space provided followed.
- For security reasons, enter the Captcha displayed.
- Click the LOGIN (Existing User) button to enter the application and access it.

## FORGOT PASSWORD

In case you have forgotten the login password, then click the **Forgot Password** link in **Figure 6**. This will redirect you to **Figure 7** wherein on entering the **Mobile Number** and **Email id** (as registered), click on the **GENERATE OTP** button as highlighted.

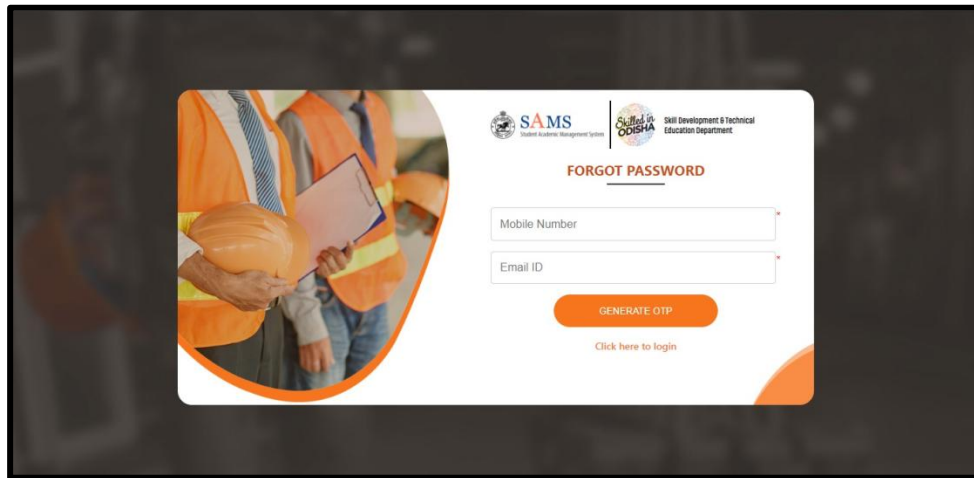


Figure 7 Forgot Password Screen

A verification code will be sent to the respective mobile number and mail id.

Referring to Figure 8:

- Enter the **Verification Code** received in the textbox given.  
{**Please Note:** If you don't receive the OTP within 5 minutes, then click the **Resend** option to send the OTP again}
- Enter the **Password** that includes Upper case, lower case, numbers and special characters of at least 8 characters length in the textbox.
- Re-enter the Password for **confirmation**.
- Click on the **Submit** button.
- Thus, the password is changed successfully and the new password is activated which can be used for login purpose.



Figure 8 Forgot Password OTP Screen

- An auto-generated message is sent to your mobile number confirming that your password is changed successfully with the new password updated.



## DASHBOARD

On successful **Sign In** with your registered mobile number and password, you land onto the following SAMS PDIS Dashboard, refer Figure 9, displaying the list of important menus in the left column along with the important announcements and Dateline for the online activities with respect to admission.

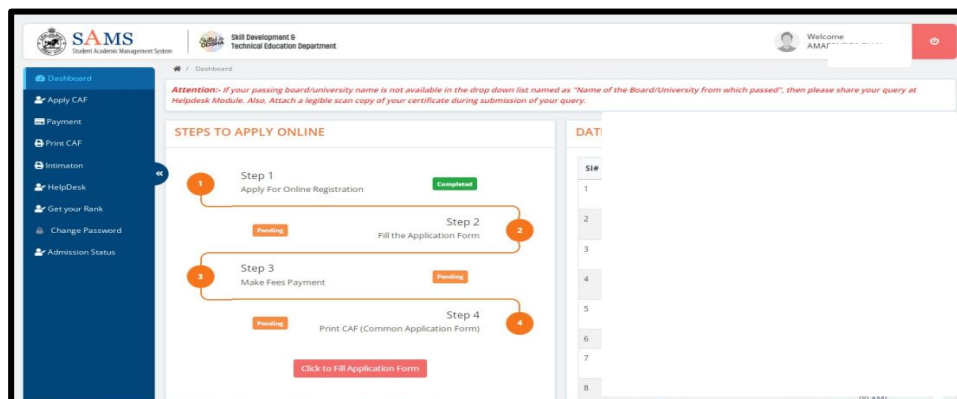


Figure 9 Dashboard

Referring to the datelines, you can proceed for applying into the respective stream sticking to the timeline.

## APPLICATION FORM

To start applying for PDIS, click on the **Apply CAF** link as highlighted in **Figure 10**, which redirects him/her to the Common Application Form for Admission into PDIS Courses (2025-26). The applicant needs to click on **“Application Form”** which redirects him/her to the Common Application Form for Admission in to Post Diploma Courses (2025-26).

To start filling out the application form using DigiLocker, an applicant must follow the steps which are mentioned below:

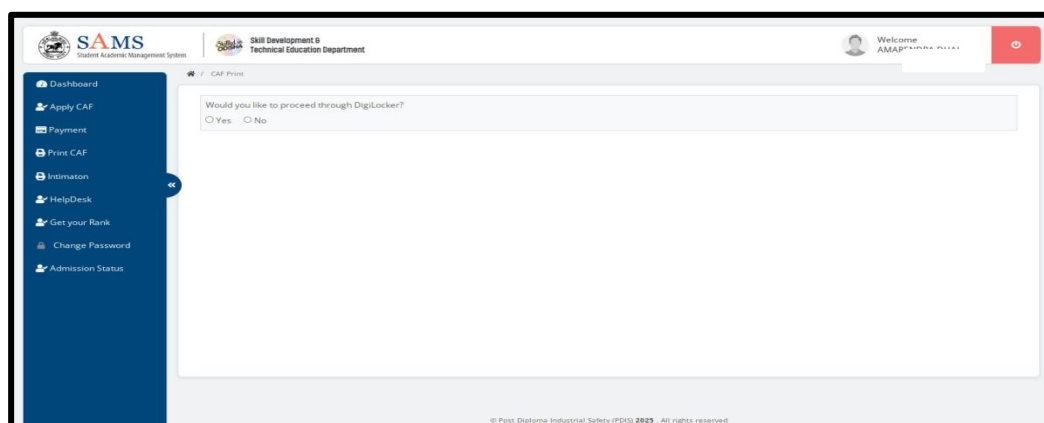


Figure 10 Application form

- After login into the SAMS Account click on **“Application Form”** to start filling up the CAF
- Those applicants who have a DigiLocker account, click on the Yes option, it will redirect you to the DigiLocker account page

**NOTE:** If an applicant does not have the DigiLocker account then, you may create an account by navigating to the <https://www.digilocker.gov.in/> and then click on SIGN UP to create an account and



then login into the account by clicking on **SIGN IN**. After that you need to issue the documents to the DigiLocker by clicking on **Issue Document**

- After clicking on “Yes” option, applicant may login into the DigiLocker account using his/her registered mobile number/Aadhaar number and PIN. You may also login without PIN by clicking the PIN less authentication

**Figure 11** Digilocker

- After that an OTP will be sent to the registered mobile number. Once you enter an OTP, you will be successfully entered into the DigiLocker account
- To fetch the result and demographic details from DigiLocker, below mentioned documents should be enlisted under the issued document list:
  - Aadhaar Card
  - 10<sup>th</sup> or 12<sup>th</sup> Mark sheet
- If the above-mentioned document is not showing under the issued document list then issue the document by login into your DigiLocker account
- After redirecting into the DigiLocker account, you will be asked to give your consent to the **SAMS, Odisha**
- Once you click “**Allow**” to give your consent, you will be redirected to the Application Form screen of SAMS, Odisha and the necessary information like result and demographic details shall automatically capture in CAF
- Applicants belong to **BSE, Odisha** and **CHSE, Odisha**, their results data will be captured from the result database by entering their demographic details will be captured from DigiLocker

## Personal Details

Figure 12 Personal Information Screen

- Enter the “Applicant’s Full Name” in the textbox given as in the HSC / 10th Standard Certificate).
- Provide the applicant’s “Father Name” and “Mother Name”.
- Choose your “Gender” · Provide your “Date of Birth” from the calendar.
- Enter Complete Present Postal Address, House No., Street/Village, Post Office, Police Station Name.
- Enter Complete Permanent Postal Address, if same as present address then select the checkbox, Same as Present Postal Address.
- Enter applicant’s WhatsApp Mobile Number.
- Choose Domicile option as belongs to S, Z, L.
- Select Category and Sub Category.
- Enter Residence Certificate Barcode Number.
- Select Economically Weaker Sections (EWS) category YES/NO.
- The fields denoted by “\*” marks are mandatory to be filled in.

### **Choosing ‘S’, ‘Z’, ‘L’ Domicile:**

- Choose either Yes or No to select if “you are an applicant of Odisha State” which is category ‘S’
  - If yes, then select the S-Domicile category. Please provide the information from the dropdown followed by the name of the place from the menu.
- Choose either Yes or No to select the option if the applicant is Outside the State of Odisha, i.e. the Z category.
  - If yes, select the State name from the dropdown”.
  - Similarly, choose either Yes or No if Odia Living applicant is staying in outlying Odia Speaking tracts (L)”? If yes, then select the State name from the dropdown.

- Choose the correct option to which you belong to, i.e. either Scheduled Caste, Scheduled Tribe or Others and accordingly put the Barcode Number of your certificate, if you belong to SC or ST Category, then the application may be verified online by green tick.
- Select the checkbox, if you belong to any reservation category “Physically Challenged (PC), Children/Wards of Ex-servicemen (ES), Sports, and National Cadet Corps (NC).

For saving the **Personal Details**, click the **Next** option, refer **Figure 12**,

Choosing the **OK** option, your **Personal Details** will be Saved successfully and you will be redirected to the **Academic Details** Screen.

### **DOMICILE:**

#### **Odisha State Candidates (S – Domicile)**

For admission into 1st Semester Post Diploma in Industrial Safety in 1 year or 1½ Year courses under State Domicile, a candidate has to satisfy at least one of the following criteria:

- The Candidate must have passed H.S.C/ 10th examinations declared equivalent by BSE, Odisha from any of the recognized institution in the State and any of the qualifying examination with required aggregate of marks.
- Parent of the candidate must be permanent resident of Odisha. To claim benefit under this class, candidate shall furnish a permanent resident certificate from a Revenue Officer not below the Rank of Addl. Tahsildar of the area where his/her parents have permanent residence.
- Sons/ daughters/ spouse of the permanent employees of the Government of Odisha/ Government of India/ Government of Odisha undertakings/ Government of India undertaking serving in the State of Odisha at the time of application submission. To claim this benefit under S- Domicile, candidate has to submit a certificate from the Employer of his/her parents/spouse in the prescribed form.
- The reservation facility to the Children / wards of All India Civil Service Officers serving in the State at par with the natives of Odisha except the reservations being extended to ST, SC categories so far as admission to Professional / Technical Institutions in the State is concerned.

N.B.: A candidate coming under ‘S’ domicile, but not a permanent resident/native of Odisha is not eligible to claim reservation. However, the children/ ward of all India Civil Service Officers serving in the State at the time of application can avail the reservation in all categories except ST, SC.

#### **Outside State Candidates (Z – Domicile)**

Any candidate who does not satisfy any of the criteria for the ‘S’ Domicile will be treated as outside State Candidate (Z). 15% seats are reserved for “Z” candidates in 1st Semester of Post Diploma in Industrial Safety in Private Institutions only. Z Domicile candidate need not submit residential / nativity certificate. The institution address mentioned in the 10th Pass certificate issued by the Board outside Odisha and declare equivalent by BSE, Odisha shall be treated as their place of residence.

#### **Odia living in outlying Odia speaking tracts (L – Domicile)**

0.5% seats are reserved for Odia students living in the outlying Odia speaking tracts in 1st Semester/ year only. Candidates claiming reservation/ benefits under “L” Domicile shall have to submit the certificate of authenticity of Odias belonging to outlying Odia speaking tract in prescribed Form-II (Part-I) issued by competent authority of the concerned State Government of the area where his parents/spouse have the residence and the certificate having passed Odia as MIL in the M.E./HSC/equivalent examination in prescribed Form-II (Part-II) issued by the Headmaster/ Headmistress of the institution, where the applicant has studied.

## Academic Details

The screenshot shows the 'Academic Details' section of the SAMS (Student Academic Management System) interface. The left sidebar contains navigation links: Dashboard, Apply CAF, Payment, Print CAF, Intimation, HelpDesk, Get your Rank, Change Password, and Admission Status. The main content area has a progress bar with four steps: PERSONAL DETAILS, ACADEMIC DETAILS (current), UPLOAD PHOTO, and CHOICE FILLING. The 'Academic Details' form includes the following fields:

- Academic Qualification \* (Dropdown menu)
- Examination passed from \* (Radio buttons: Odisha, Others)
- Examination passed \* (Text input field)
- Name of the Board/University from which passed \* (Dropdown menu)
- Year of passing \* (Dropdown menu)
- Enter University/ Board/ Council registration number \* (Text input field)
- Marks Type \* (Radio buttons: Marks, CGPA)
- Total Mark \* (Text input field)
- Mark Secured \* (Text input field)
- Percentage \* (Text input field)

At the bottom of the form are three buttons: Previous, Next, and Reset.

Figure 13 Academic Details

The user needs to fill up all the details about self in this section:

- Enter your Academic Qualification by select dropdown list.
- Then Type the full name of your Institution.
- Enter Examination passed.
- Enter the Name of the Board/University from which passed by select dropdown list.
- Then choose your Year of passing.
- Then Enter the University/ Board/ Council registration number.
- Select Marks Type by click on radio button Marks/CGPA and then enter Total Mark, Mark Secured, and Percentage.

To save the **Academic Details**, click the **Next** option.

Choosing the **OK** option, your Academic Details will be Saved successfully and you will be redirected to the **Upload Photo** Screen.

Upload Photo

The screenshot shows the 'Upload Photo' section of the SAMS interface. The left sidebar is the same as in Figure 13. The main content area has a progress bar with four steps: PERSONAL DETAILS, ACADEMIC DETAILS, UPLOAD PHOTO (current), and CHOICE FILLING. The 'Upload Photo' form includes the following fields:

- Upload Photo (Choose file button, No file chosen text, and a note: (Photo size should be between 20KB to 100KB of type .jpg / .jpeg))
- Upload Signature (Choose file button, No file chosen text, and a note: (Signature size should be between 10KB to 50KB of type .jpg / .jpeg))

At the bottom of the form are three buttons: Previous, Next, and Reset. A sample photo and signature are shown on the right side of the form.

Figure 14 Upload Photo

The applicant has to upload a recent photograph & signature for identification.

- The applicant has to upload his recent passport size photo of 20 KB to 100 KB in jpg or jpeg format only.
- Click the **“Upload Photo”** button and **“Upload Signature”** to upload the applicant photograph within 20-100 KB size and Signature within 10-50 KB size. The photograph & signature should be in jpg/.jpeg format.

### Choice Filling

- After uploading of the documents, applicant needs to fill up the choices.
- Applicant may be able to see the Institute Name during choice filling.
- An applicant may be able to fill the institute wise choices.

The screenshot displays the 'Choice Filling' screen of the SAMS (Student Academic Management System) portal. The header includes the SAMS logo and the text 'Skill Development & Technical Education Department'. A user profile 'DRA DHAL' is visible in the top right. A left sidebar contains navigation links: Dashboard, Apply CAF, Payment, Print CAF, Intimation, HelpDesk, Get your Rank, Change Password, and Admission Status. The main content area shows a progress bar with four steps: PERSONAL DETAILS, ACADEMIC DETAILS, UPLOAD PHOTO, and CHOICE FILLING. The 'CHOICE FILLING' step is currently active. Below the progress bar, the 'Choice Filling' section is titled. It contains a form with the following fields: 'Applicant Name' (Amarendra Dhal), 'Mark Total (%)' (83.33), 'Qualification' (Diploma In Engineering / Technology), and 'Domicile' (S). There is also a dropdown menu for 'Institute Name\*' with a '-Select-' option and an 'Add' button. At the bottom of the form are three buttons: 'Previous', 'Submit', and 'Reset'.

Figure 15 Choice Filling Screen

- Applicants must provide at least one preference. There are no restrictions on filling out the preference form on the upper side.
- To add more options, an applicant must fill out the **"ADD"** details and then click on the "Add" button (Figure 15). This way, applicants can fill in as many options as they want.
- After that click on the **“Submit”** button to submit the online application form for PDIS.
- It will say once you confirm you will not be able to modify again. You need to click **“Yes”** to confirm

The seat details of each institute will be available in the website soon. The candidates can edit CAFs to incorporate any institute as per their choice.

## CAF Preview

**APPLICATION FORM FOR ONE YEAR COURSE IN POST DIPLOMA IN INDUSTRIAL SAFETY FOR THE SESSION 2025-26**



**Personal Details**

Applicant's Name: Amarendra Dhal  
 Mother's Name: Fsdadffafaff  
 DOB: 01-Jul-2010  
 Domicile Category: Passed HSC/10th exam declared equivalent by BSE  
 Complete Present Postal Address: ct: Belasore,Block: Jaleswar (MPL),Pin : Jaleswar (MPL),Pin : c: Jaleswar (MPL),Pin :  
 Mobile No.: 7788991393  
 Email: dhalamarendra28@gmail.com  
 IFSC Code: caxxxxxxxxxx  
 Branch Name: State Bank of India  
 Account Number: dagaehdqbax  
 Do you belong to Economically Weaker Section: ☐

**Academic Details**

Academic Qualification:   
 Examination Passed from:   
 Institution Details: Institute Name: Nilasaila Institute Of Science &Tech.,  
 Examination Passed: jhghcvtfcvjhj  
 Name of board/university: Centurion University Of Technology And Management, Bhubaneswar  
 Year of passing:   
 University/board/council Registration no.: ASFGASDFGASFAFSF  
 Marks Type (Marks/CGPA): Marks: 600  
 Total Mark: 600  
 Secured Mark: 500  
 Percentage: 83.33  
[Click here to edit Academic Details](#)

**Photo/Signature**

Photo:   
 Signature:   
[Click here to edit Photo/Signature](#)

**Option Details**

Option No.	Institute Name
1	Sivananda Institute

☐ Have you verified all the details?

**Submit**

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Figure 16 CAF Preview

- You can modify your application by clicking “**Click here to edit Personal Details**”, “**Click here to edit Academic Details**”, “**Click here to edit Photo/Signature**”, and “**Click here to edit Choice Details**”
- Click on the “**Submit**” button to submit the online application form for PDIS admission.
- It will say once you click on the “**Submit**” button, you will be able to modify again. You need to click “Yes” to confirm.

**Payment**

Name : Amarendra Dhal  
 Amount : ₹ 300  
**Pay**

Welcome AM

Figure 17 Fee Payment Screen

Thus, you have submitted the application form successfully.

- Once the application is confirmed, the user is redirected to “Fee Payment” screen.
- After final submission, you can modify your application by clicking “**Click here to Edit your Application**” available under “**Apply CAF**”.

***NOTE: After successful payment/submission of CAF an applicant can edit his/her CAF multiple times till the closure of the application form.***

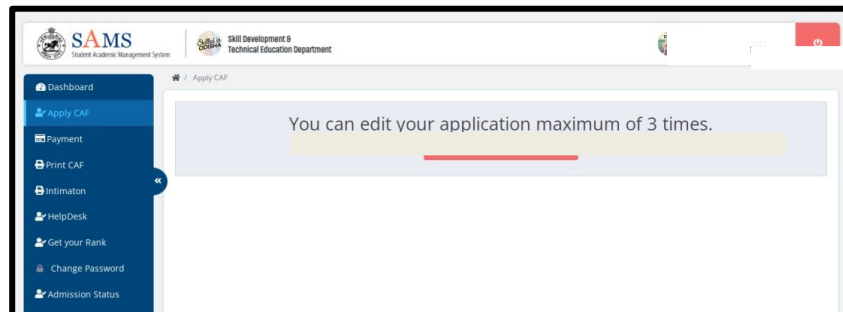


Figure 18 Edit Screen

## PAYMENT

The **Payment** link when clicked, the applicant name and amount will be displayed. On clicking “Pay”, you will be redirected to the **Payment Gateway** screen Refer **Figure 18**:

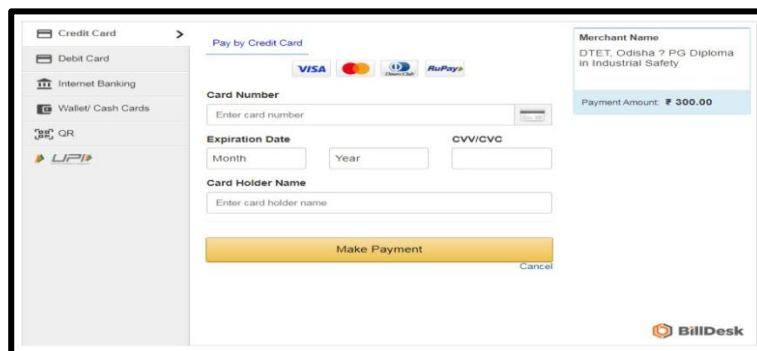


Figure 19 Payment Gateway Screen

For the various payment modes given, choose for the type through which the application fee payment is to be done, i.e. Credit Card, Debit Card, Debit Card + ATM PIN, UPI Payment and Internet Banking.

Here, going for payment through Debit card, fill in the card details in the respective fields along with the name of the card holder.

Click on the **Make Payment** button for final payment of the requisite fees.

Enter OTP

Mobile Number: XXXXXX0377

Not your contact details?: [Contact Customer Care](#)

Merchant Name: DETODSAITI

Date: Jul 08, 2021

Total Charge: Rs 1.00

Card Number: 6070 XXXX XXXX 7933

Personal Greeting: Punjab National Bank

OTP:

[Resend OTP](#)

[Submit](#) [Cancel](#)

This page will automatically timeout after 300 seconds.

Powered by wibmo

Figure 20 Payment Gateway OTP Screen

- An OTP is sent to the authenticated user's mobile whose card details are provided for making the payment.
- Enter the OTP received and click the **Make Payment** option to make the transaction.
- In case you do not receive the OTP, then click the **Resend OTP** option to send the OTP again. Once the OTP is verified, the transaction is complete and the requisite amount is debited from your account/or the user whose card details were used.

Payment Status : SUCCESS

Payment Information	
Applicant Name	[Redacted]
BankID	PMP
BankMerchantID	607093
BankReferenceNo	250784
Order No	162572808611
TxnAmount	1.00
TxnDate	08-07-2021 12:13:39
TxnReferenceNo	VPMP0098421585
TxnType	03

Figure 21 Success Message Screen

- Thus a success message is generated on successfully paying the requisite amount with the payment information. Refer Figure 21.

**NOTE: 1. An applicant can edit his/her CAF multiple times till the closure of the Common Application Form (CAF).**

**2. The PVTG & Orphan category of applicants are exempted from payment of application fee.**

## PRINT CAF

Once the payment process is completed, you are redirected to the Print CAF screen where the complete application form can be downloaded for personal reference as well as to submit at the college counter at the time of admission.

For the barcode number, applicant name and qualification details displayed, click the **Print icon** as highlighted to generate a printout of the application fees that is complete in all aspects.



- On clicking the “Print CAF” button the application can be printed.
- You may be required to submit a copy of the CAF at the institute counter during admission.

## HELPDESK

- This module is available at “Student Login” meant for applicants.
- Any difficulties faced during the filling of CAF and in the merit list may be clarified by using this module.
- The applicants can also **contact SANJOG HELPLINE Phone No. 155335/1800-345-6770 (Toll Free) - (From 6 AM to 10 PM) or email to [ccrdiploma2024@gmail.com](mailto:ccrdiploma2024@gmail.com)** for any admission related query.

The screenshot shows the 'New Ticket' form in the SAMS Helpdesk. The form has a sidebar with navigation links: Dashboard, Apply CAF, Payment, Print CAF, Information, Helpdesk (selected), Get your Rank, Change Password, and Admission Status. The main form area contains the following fields:

- Category:** A dropdown menu with '-Select-'.
- Sub Category:** A dropdown menu with '-Select-'.
- Date Of Complaint:** A date picker showing '27-Mar-2025'.
- Error Report Details:** A text area for describing the issue.
- Contact No.:** A text field for the user's contact number.
- Upload Image:** A section with 'Choose file' and 'No file chosen' buttons, and an 'Upload file upto 200KB' link.

At the bottom of the form are two buttons: 'Submit' (green) and 'Report' (red).

Figure 22 Register Query/Raise a Ticket

The screenshot shows the 'Ticket Status' page in the SAMS Helpdesk. It features a sidebar with navigation links: Dashboard, Apply CAF, Payment, Print CAF, Information, Helpdesk (selected), Get your Rank, Change Password, and Admission Status. The main area displays a table of tickets.

SL#	Complaint No.	Registered Mobile No.	Subject	Category	Sub-Category	Description	Ticket By	Ticket Status	Logged Date	History
1	000000000		Payment-Fees	Payment	Fees	HASDIOHANDXSHXNH DH NDJ DS	AMARENDRA DHAL		Mar-2025	<a href="#">History</a>

Figure 23 View Registered Ticket Details

The screenshot shows the 'Ticket History' modal in the SAMS Helpdesk. It displays a table with the following data:

SL#	User Name	Remark	Status	Action Date
1	Administrator	its fixed please check now.	Close	25-Jun-2022

The modal also includes a 'Close' button at the bottom right.

## CHAPTER – 6

### DETAILS OF PDIS INSTITUTIONS

#### 6.1 AVAILABILITY OF COURSES WITH INTAKE CAPACITY AND INSTITUTION DETAILS

- I. The seats shown below in Post Diploma in Industrial Safety in Govt. & Private Institutes are as per the approval of Government in Skill Development and Technical Education Department for the session 2024-25.
- II. Counseling shall be made for all seats of Govt. and Private Institutions affiliated with SCTE&VT, Odisha for Post Diploma in Industrial Safety courses.
- III. **Institution Contact Details:**

#### GOVERNMENT INSTITUTIONS

SL#	Institute Name	Principal	Admission (I/C)	Institution mail ID
1	SKDAV Government Polytechnic Rourkela	9937713781	9861142341	principal_skdav@rediffmail.com
2	Utkalmani Gopabandhu Inst. of Engg, Rourkela	9437861589	9438427627	ugie_principal@rediffmail.com

#### GOVERNMENT SPONSORED AUTONOMOUS INSTITUTION

SL#	Institute Name	Principal	Admission (I/C)	Institution mail ID
1	Multi Disciplinary Centre on Safety Health & Environmental, Chandaka Industrial Estate, Bhubaneswar	8018098715	9090590418	mdcshe@gmail.com

#### PRIVATE INSTITUTIONS

SL#	Institute Name	Principal	Admission (I/C)	Institution mail ID
1	Asian Workers Development institute (AWDI), Rourkela	9238309666	9861157928	awdibmt@rediffmail.com
2	BEST Institute of Industrial Fire & Safety, Sundargarh	9861069754	7978676886	biifsmailbox@gmail.com
3	Challengers Academy of SHE (Safety, Health & Environment), Bhubaneswar	9861167199	8763538842	caoshe@gmail.com
4	Chinmay Institute of Fire and Safety Engineering, Rourkela	9337070173	9078075127	rajeshdashmohini@gmail.com
5	Dr. Ambedkar Memorial Institute of Industrial Safety (DAMIIS), Rourkela	9437040227	9437144920	rkldamiisjagda@rediffmail.com
6	Gandhi School of Engineering, Berhampur	9439012876	7853924100	principal@gse.ac.in
7	Hingula Institute of Industrial Safety and Environment Science, Jajpur Road	8093568715	7978456748	hiisescollege2012@gmail.com
8	Koel Institute of Industrial Safety, Rourkela	9437042790	9937741564	koeliis.rkl@gmail.com
9	Neelachal Institute of industrial Safety & Fire College	9437461922	8249087450	jyotiranjanpanda2026@gmail.com
10	NVIRON Institute of SHE (Safety, Health & Environment)	9776763500	7735448816	nvironinstitute@gmail.com
11	Samanta Chandra Sekhar Institute of Post Diploma in Industrial Safety (SCIPIS), Koraput	7008793123	7852902127	pdisscitm@gmail.com

### APPROVED INTAKE 2024-25

Sl No.	Name of the approved Institutions	Approved Intake
<b>GOVERNMENT INSTITUTIONS</b>		
1	SKDAV Government Polytechnic, Rourkela, At/PO: Basanti Colony Sundergarh-769012.	60
2.	Utkalmani Gourav Institute of Engineering, Rourkela	30
<b>GOVERNMENT SPONSORED AUTONOMOUS INSTITUTION</b>		
3.	Multi-Disciplinary Centre on Safety Health & Environmental, IDCO, Plot No.-4, Chandka Industrial Estate, Bhubaneswar-751024	60
<b>PRIVATE INSTITUTIONS</b>		
4.	Asian Workers Development institute (AWDI), Bastia Smruti Sadan, Sector-6, Rourkela-769002.	90
5.	Best Institute of Industrial Fire and Safety, Sundargarh	30
6.	Challengers Academy of SHE (Safety, Health & Environment), Mahavirnagar, Palashpur, Bhubaneswar.	120
7.	Chinmay Institute of Fire and Safety Engineering, At:Mahanivihar, PO:Swanparbat, Sector-22, Fertiliser, IDL Road, Rourkela-769016.	90
8	Dr. Ambedkar Memorial Institute of Industrial Safety (DAMIIS), At/Po:Jagada, Rourkela-769042.	60
9.	Gandhi School of Engineering, Berhampur	60
10.	Hingula Institute of Industrial Safety and Environment Science, At:Thakurpatna, Po:Sankachila, Jajpur Road.	60
11.	Koel Institute of Industrial Safety, At:Delposh, Plot No. 677, Po: Jabaghat, Rourkela-42.	90
12.	Nilachal Inst. of Industrial Safety, Jajpur	30
13.	Nviron Inst. of SHE, Jagatsinghpur	30
14.	Samanta Chandra Sekhar Institute of Post Diploma in Industrial Safety (SCIPIS) Koraput-764036	30
	<b>TOTAL</b>	<b>840</b>

**RESERVATION DETAILS****7.1 DOMICILE & RESERVATIONS:****Odisha State Candidates (S – Domicile)**

For admission to 1<sup>st</sup> Semester Post Diploma in Industrial Safety in 1 year or 1½ Year courses under State Domicile, a candidate has to satisfy at least one of the following criteria.

- i. The Candidate must have passed H.S.C/ 10<sup>th</sup> examinations declared equivalent by BSE, Odisha from any of the recognized institution in the State and any of the qualifying examination with required aggregate of marks as mentioned at Chapter-3.
- ii. Parent of the candidate must be permanent resident of Odisha. To claim benefit under this class, candidate shall furnish a permanent resident certificate from a Revenue Officer not below the Rank of Addl. Tehsildar of the area where his/her parents have permanent residence in.
- iii. Sons/ daughters/ spouse of the permanent employees of the Government of Odisha/ Government of India/ Government of Odisha undertakings/ Government of India undertaking serving in the State of Odisha at the time of submission of application. To claim this benefit under this **S-Domicile**, candidate has to submit a certificate from the Employer of his/her parents/spouse in the prescribed format available in **Annexure-I**.
- iv. The reservation facility to the Children / wards of All India Civil Service Officers serving in the State at the time of application will be at par with the natives of Odisha except the reservations being extended to ST, SC categories so far as admission to Professional / Technical Institutions in the State is concerned.

***N.B.: A candidate coming under ‘S’ domicile, but not permanent resident of Odisha is not eligible to claim reservation. However, the children/ ward of all India Civil Service Officers serving in the State at the time of application can avail the reservation in all categories except ST, SC.***

**Outside State Candidates (Z – Domicile)**

Any candidate who does not satisfy any of the criteria for the ‘S’ Domicile will be treated as outside State Candidate (Z). 15% seats are reserved for “Z” candidates in 1st Semester of Post Diploma in Industrial Safety in Private Institutions only.

**Odia living in outlying Odia speaking tracts (L – Domicile)**

0.5% seats are reserved for Odia students living in the outlying Odia speaking tracts in 1st Semester.

**7.2 RESERVATION OF SEATS UNDER STATE DOMICILE:**

There are some seats as mentioned below reserved for SC / ST / Green Passage / ES / PH / Women applicants. The reservations are subject to change as per Govt. directives from time to time.

1.	SC	16.25%
2.	ST	22.5%
3.	Green Passage	1%
4.	Children/ Wards of Ex-Servicemen	2%
5.	Physically Challenged	5%
6.	Women Candidates (Applicable in UR, SC, ST, GP, ES, PC categories)	30%

**N.B.:** In case of change in percentage/ condition of reservation of seats mentioned above on the basis of order/ instruction of competent authority, it will be notified in SAMS portal before commencement of counseling and admission shall be made accordingly.

- i. The Selected Candidates other than Physically Challenged shall have to produce a Medical Fitness Certificate from a Government Doctor not below the rank of Asst. Surgeon to the effect that the candidate is fit to prosecute studies in Post Diploma in Industrial Safety. However Government of Odisha / DTE&T will not be responsible if a candidate faces difficulty during the course of study or during employment on medical ground.
- ii. Candidates belonging to SC/ST (**by birth not by marriage or adoption**) reserved category shall furnish original Caste Certificate from the competent authority at the time of document verification.
- iii. Scheduled Caste / Tribe persons who have migrated from the State of Origin to some other state for the purpose of seeking education, employment etc. will be deemed to be Scheduled Caste / Tribe of the State of his origin and will be entitled to derive benefits from the state of origin and not from the State to which he has migrated (Vide Govt. of India letter No. BC/16084, 1.82-SC and BCS/dated 22.02.1985).
- iv. Candidates applying under Green Passage Scheme shall submit original Green Passage Certificate at the time of document verification. The Green Passage Certificate must have been issued by DCPO & should not have been used more than once prior to claiming admission under this reservation.
- v. Candidates applying under Ex-Servicemen reservation shall have to furnish original certificate in the prescribed format issued by Zilla Sainik Board / Rajya Sainik Board at the time of document verification. The admission under Ex-Serviceman category shall be strictly on merit basis.
- vi. In case of Physically Challenged candidates, certificate from the Chief District Medical Officer indicating the percentage of disability and recommendation that he/she shall be able to prosecute studies in Post Diploma in Industrial Safety shall have to be submitted in original for verification at the time of Counseling. The candidates having permanent disability of 40% and above, as approved by competent authority will be considered under the seats reserved for PC candidates. If any candidate fails to produce such certificates from the CDMO along with physically handicapped identity card issued by District Social Welfare Officer (DSWO) on the day of Counseling, then his / her case will not be taken into consideration under PC reservation.
- vii. Candidate applying under **Z** category shall have to submit the original HSC / 10<sup>th</sup> standard certificate and certificate of qualifying examination as mentioned at Chapter-3 along with mark sheets of the institute located in their State which is declared equivalent to the qualifying examination as mentioned at Chapter-3 at the time of document verification.
- viii. Candidates applying under '**L**' category shall have to submit original certificate in the prescribed **Form-II (Part-I & II)**, available in the annexures, at the time of document verification.
- ix. Candidates applying under sports reservation shall submit original sports certificate issued/countersigned by Director of Sports and Youth Services, Odisha or any competent authority as declared by Government from time to time at the time of document verification. Such candidates must have represented the State in the sports events at the National Level within two years' time prior to the year of admission vide G.O. No. 81376 dt.11.12.1996, Govt. of Odisha and letter No. 24875 dt.13.12.1993 and as per clarification received from Government from time to time. Such candidates must have represented the State at National Level within two years' time prior to the year of admission (**i.e. not earlier than April 2023**)

### **SPORTS EVENTS (Admissible)**

Archery	Hand Ball	Weight Lifting	Taekwondo
Athletics	Hockey	Wrestling	Tennikoit
Badminton	Judo	Ball- Badminton	Yatching
Basket Ball	Kabaddi	Chess	Throw Ball
Boxing	Kho-Kho	Karate	Base-Ball
Cricket	Swimming	Power Lifting	Body- Building
Cycling	Table Tennis	Rifle Shooting	Yoga
Foot Ball	Lawn Tennis	Roller Skating	
Gymnastics	Volley Ball	Soft-Ball	

- x. Candidates applying under NCC reservation must submit original NCC 'A; or 'B' certificate from competent authority at the time of document verification.
- xi. As per RESOLUTION No.5267/ ETE&T, dt.19.12.2012, 30% of the seats in all categories (except outside state and Odias living in the outlying Odia speaking tracts) will be kept reserved for Women candidates in all Govt. and Private Institutes .

#### **N.B.:**

- ***In respect of any other matter relating to admission, the decision of the DTE&T shall be final.***
- ***The reservation eligibility details are also mentioned in detail earlier in Diploma section. Candidates are advised to check for better clarification.***

### **7.3 FEE STRUCTURE**

#### **GOVERNMENT AND PRIVATE INSTITUTIONS:**

- The admission fee for Government / Government aided institutions (Self Financing scheme) is **Rs.26,300/- per Year** and for private Institutions as decided by the managing authority of the Institution.
- In addition to the above-mentioned fees, all the candidates have to pay an additional amount of Rs.100/- towards enhanced Registration fee and issue of Migration Certificate by the SCTE&VT, Odisha, Bhubaneswar.
- Besides, fees for Examinations etc. as charged by the State Council for Technical Education & Vocational Training, BBSR shall have to be paid by the candidates at the Institution.

### **7.4 MERIT LIST:**

#### **a) S-Domicile:**

Separate merit list for all qualifying candidates shall be made according to the merit rank drawn based on aggregate marks secured by a candidate in the qualifying examination through web-based e-counseling.

- One "General Merit List" for all candidates seeking admission to Post Diploma in Industrial Safety course.
- In addition, separate Merit lists will also be drawn for candidates qualifying under each of the reservation category.

#### **b) Z- Domicile:**

- 15% seats are reserved for "Z" candidates in Private PDIS Institutions.
- Separate merit list for 'Z' domicile candidates will also be prepared for selection on merit basis.

#### **c) L- Domicile:**

Separate merit list will be drawn for 'L' candidates for admission to seats reserved for them. However, they will also be included in the merit list of 'Z' candidates for selection.

**8.1 SELECTION PROCEDURE:**

- a) All the eligible candidates will be awarded with a rank according to their merit drawn on the basis of marks secured by a candidate in the qualifying examination as mentioned at Chapter-3 through on-line mode.
- b) Selection for admission to Post Diploma in Industrial Safety Course will be on the basis of merit. For candidates from different qualifying examination obtaining equal marks in the merit, the candidate having Degree in Engineering or Technology will get preference over Diploma in Engineering or Technology. For candidates from similar qualifying examination obtaining equal marks in the merit, the senior in age will get preference to others.
- c) On the basis of application details, State level category wise merit list will be prepared and published in the website for information of applicants for “ Choice Filling “.
- d) After successful completion of choice filling, allotment letter will be issued/ generated for the applicants to report at the allotted Institution.

**8.2 REPORTING & DOCUMENT VERIFICATION:****ORIGINAL DOCUMENTS TO BE BROUGHT ON THE DAY OF REPORTING****(Refer other important information also)**

Applicants shall have to report personally with the Allotment Letter exactly at the time, date and venue as per the counseling program to be notified. He / she is also required to produce the following original documents, as applicable, for verification at the time of reporting.

- i. Pass certificate of High School Certificate (HSC) examination awarded by BSE, Odisha /10<sup>th</sup> standard examination certificate declared equivalent by BSE, Odisha
- ii. Pass certificate in support of qualifying examination.
- iii. Mark sheet of qualifying examination securing minimum marks as per the eligibility criteria. (Refer Chapter-3).
- iv. In case of candidates having Degree in Engineering or Technology as qualifying examination, Notification of concerned University for conversion of CGPA to percentage of marks /aggregate marks is essential.
- v. Caste Certificate (SC/ST) from the Tahsildar issued in the prescribed format of the competent authority not earlier than January 2015.
- vi. Sports Certificate issued/ countersigned by the Director of Sports & Youth Services, Odisha or by the competent authority as declared by the Govt. from time to time (in case of candidates claiming reservation under Sports).
- vii. NCC certificate (A or B) from appropriate authority (in case of candidates claiming reservation under NCC)
- viii. Green Passage Certificate issued by Competent Authority from the State of Odisha.
- ix. Ex-Serviceman Certificate in prescribed format issued by the Rajya Sainik Board / Zilla Sainik Board for reservation under Ex-Servicemen quota.
- x. **Z** candidates have to produce the following certificates:
  - a) Mark sheet of HSC examination /10<sup>th</sup> standard examination of the institute located in their State, declared equivalent by BSE, Odisha
  - b) Pass certificate in support of qualifying examination securing minimum marks as per the eligibility criteria. (Refer Chapter-3).

- xi. **L** candidates are to produce the following certificates:
  - a) Residential Certificate from the Revenue Officer not below the Rank of Tahasildar that he/she belongs to outlying Oriya speaking tracts in **Form-II (Part-I)**.
  - b) Mark sheet of M.E. or H.S.C examination in support of having Oriya as a subject at M.E. or H.S.C examination in **Form-II (Part-II)**.
- xii. Employers' certificate in Form-I available in Annexure-I as applicable.
- xiii. Permanent Residence Certificate (in case of reservation category) as applicable, failing which the claim for reservation shall not be considered.
- xiv. Physically Handicapped certificate from CDMO along with identity card issued by District Social Welfare Office (DSWO) and fitness certificate from CDMO for prosecuting study in Post Diploma in Industrial Safety course.
- xv. Medical fitness certificate from Government Doctor not below the rank of Asst. Surgeon. But in case of Physically Handicapped candidates, fitness certificate from the Chief District Medical Officer to be submitted that he/she shall be able to prosecute studies in Post Diploma in Industrial Safety course.

**NB :**

*It is the responsibility of the candidates applying for as well as of the principals of the concerned Institutes where candidates are allotted seats to verify and ensure authenticity of educational certificates and all such documents which are required for admission. If later on at any stage any such document found to be fake/ forged, the admission of the candidate will be cancelled and the name of the candidate will be removed from the admission portal. The Institution as well as the candidate will face legal consequences / actions as deemed fit.*

**No institution shall retain any original academic document from the students.**

***Besides the above-mentioned documents, the following documents are to be submitted to the Institutions where the candidates have confirmed their admission.***

- (i) Seat Allotment Letter from the website.
- (ii) Fee deposit slip (Institute copy) in respect of seat allotment.
- (iii) Conduct Certificate and CLC from the Institution last studied.
- (iv) Recent passport size photographs duly attested.
- (v) Migration Certificate in case of candidates passing eligible examination from any University/ Council outside the State of Odisha.



## ANNEXURES

## **CERTIFICATE OF EMPLOYMENT OF CANDIDATE'S PARENTS / SPOUSE**

**Employer-Government of Odisha / Government of India/ Universities of Odisha/ Govt. of India Undertaking & Govt. of Odisha Undertaking located in the State of Odisha at the time of online submission of Common Application Form .**

1. Name and address of Organization /Office in which employed :  2. Name and designation of the certifying authority (Employer/Head of Office/ Organization) :  3. a) Name in full and designation of employee to whom certificate is being issued. :  b) Whether in permanent employment :  c) Present Place and State of Posting :  d) Permanent address as per service records :  4. Name of the candidate in full :  5. Relationship of the employee with the candidate :  6. Particulars of employment of the employee :	Father/Mother/Husband/Wife  (Delete whichever is not applicable)
---	--

**Place**

**Date of Joining**

**Period of Service**

**Signature of Employee**

**Signature of Employer/ Head of Office/ Organization**

**Date:**

**Designation (With Seal of Office)**

**Note:** In case of the employee is on deputation either from Govt. of Odisha or Govt. of India, the above certificate should be signed by the Employer.

**CERTIFICATE OF AUTHENTICITY OF ODIAS BELONGING TO  
OUTLYING ODIA SPEAKING TRACT**

**[L CATEGORY]**

**(Part-I)**

This is to certify that Mr./Ms.....Son/ Daughter/  
Spouse of Mr./Mrs.....in the district of  
..... in the State of .....whose full  
signature is given below is an Odia and a permanent resident of the outlying Odia speaking tracts defined in  
Resolution No.13411-Gen.Dated 8<sup>th</sup> August, 1969 of Government of Odisha erstwhile Political & Services  
Department ( Now : G.A. Department ).

*Full Signature of the applicant*

*Signature of the Officer not below the Rank of Tahasildar*

Date.....

Seal of Office.

**CERTIFICATE OF HAVING PASSED ODIA M.I.L. IN THE H.S.C. OR  
EQUIVALENT EXAMINATION FOR ODIAS BELONGING TO OUTLYING  
ODIA SPEAKING TRACT**

**[L-CATEGORY]**

**(Part-II)**

This is to certify that Mr./Ms.....Son/  
Daughter/ Spouse of Mr./ Mrs.....in the district of  
.....in the state of.....Has/ had Odia M.I.L. in the  
H.S.C./M.E. or equivalent Examination conducted by.....  
..... (Name of the Board/ University) from.....  
.....  
(Name of the Institution) In the year.....

Signature of Headmaster/Headmistress

Full signature of the applicant

Date.....

Seal of Office

(ONLY FOR CANDIDATES OF HOTEL MANAGEMENT & CATERING TECHNOLOGY)

**CERTIFICATE OF PHYSICAL FITNESS.**

(Medical Certificate to be filled in by Medical Practitioner)

The certificate is necessary as the training in the institute involves large amount of food handling. The final admission will be subject to a medical check-up by the Medical Officer.

Name of the Student:

Father's name:

Address:.....  
.....  
.....

**MEDICAL HISTORY.**

Certified that the above students not suffering from any of the following diseases:

- a) Infectious skin diseases
- b) Psoriasis Follicle
- c) Tuberculosis
- d) Venereal Diseases
- e) Epilepsy
- f) Trachoma
- g) Convulsions due to any cause.

He /she has not suffered from the above diseases or any other major disorder during the past 5years.

Signature of Student attested.

Signature of the Medical Officer  
Seal

### CERTIFICATE OF PHYSICAL FITNESS

(Medical Certificate to be filled in by Medical Officer not below the rank of Asst. Surgeon)

This is to certify that the candidate is medically fit to prosecute study in \_\_\_\_\_ course and the details of the candidate are as per the following.

Name of the Student :  
Father's Name :  
Address :

He / she has no mental and physical disease and is fit for prosecuting technical course as mentioned above.

Signature of Student Attested.  
Date:

Signature of Medical Officer  
Name:  
Designation:  
Place:  
(Seal)

Government of.....  
(Name & Address of the authority issuing the certificate)  
**INCOME & ASSETS CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**  
Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

VALID FOR THE YEAR \_\_\_\_\_

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post. Office \_\_\_\_\_ District \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial year \_\_\_\_\_. His/her family does not own or possess any of the following assets\*\*\*:

- i. 5 acres of agricultural land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities. 2.

Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe, and Other Backward Classes (Central List)

Recent Passport  
size attested  
photograph of  
the applicant

Signature with seal of Office \_\_\_\_\_  
Name \_\_\_\_\_  
Designation \_\_\_\_\_

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure-IV shall only be accepted as proof of candidate's claim as belonging to EWS:

- i. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- ii. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officer not below the rank of Tahsildar and
- iv. Sub-Divisional Officer or the area where the candidate and/or his family normally resides.

**ANTI-DRUG DECLARATION FORM TO BE SIGNED BY THE STUDENT**

I..... (Name) son / daughter /ward of  
Mr./Mrs./Ms.....(Name) admitted to..... (course and  
year)' in ..... (Institution) during the year 2025 hereby agree to the following terms:

- i. I am aware that the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances are wrong and harmful.
- ii. I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of alcohol/tobacco/any psychoactive substances within the premises of the institute/university or during any sponsored activities by the Institute/University.
- iii. I shall report to the authorities of the Institution any irregular behavior that I observe in relation to the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances which may have occurred at the Institution or during any activities conducted by any students or Institution.
- iv. I shall support and actively participate in any substance use prevention education programmes which may be organized by the Institution/government which would enable me to be a better student and citizen of India.
- v. I shall co-operate with the authorities of the institution and other relevant authorities in their investigation of any substance-related incident of which I may have information, and to prevent the possession, use, sale and distribution of any psychoactive substances in or around my Institution.

Date: .....

Signature: .....

Student Name:	
CAF No:	

Name and address of the Office of the Competent Authority  
(W&CD Department, Govt. of Odisha)

CERTIFICATE TO AVAIL BENEFITS UNDER GREEN PASSAGE SCHEME

(Resolution No 1320 dtd. 21.02.2023 of  
Skill Development & Technical Education Department, Govt. of Odisha)

Letter No \_\_\_\_\_

Date. \_\_\_\_\_

Photo of the  
Beneficiary

The Application for Green Passage Scheme filed by Sri / Kumari  
\_\_\_\_\_ (name) At \_\_\_\_\_  
Po \_\_\_\_\_, District \_\_\_\_\_ was enquired into. It is hereby certified that  
Sri /Ms. \_\_\_\_\_ (name), At \_\_\_\_\_  
Po. \_\_\_\_\_, District. \_\_\_\_\_ is eligible for availing benefits under  
Green Passage Scheme with reference to Resolution No 1320 dtd. 21.02.2023 issued by  
Government of Odisha in the Skill Development & Technical Education Department.

Date:

Signature of Issuing Authority  
(Seal)





प्रो. रजनीश जैन  
सचिव  
Prof. Rajnish Jain  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)  
(Ministry of Education, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

D. O. No. F. 3-2/2021 (ARC)

27 OCT 2021 October, 2021

**SPEED POST**

**Subject: Revised procedure for students to file online Anti Ragging Affidavit.**

Dear Madam/Sir,

As you are aware, in pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009, the UGC notified "Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009" and in compliance of the 2<sup>nd</sup> Amendment in UGC Regulations, it is compulsory for each student and his/her parent/Guardian to submit an online undertaking each academic year at either of the two designated web sites, namely, **www.antiragging.in** and **www.amanmovement.org**.

As part of UGC's initiative towards reduction of compliance burden of its stakeholders, UGC has revised the procedure for students to file online Anti Ragging Affidavit.

**The revised procedure is as follows:**

**Step 1:** A student will submit his/her details on the same web sites (**www.antiragging.in** and **www.amanmovement.org**) as before; read and confirm that he/she and his/her parents/Guardians have read and understood the regulations on curbing the menace of ragging. He/She will confirm & agree that he/she will not engage in ragging in any form. (Step 1 is the same like before).

**Step 2:** The student will receive an E MAIL with his/her registration number and a web link. The student will forward the link to the E mail of the Nodal officer in his/her university/college. **(Please note that the student will not receive pdf affidavits and he/she is not required to print & sign it as used to be the case earlier).**

**Step 3:** The Nodal Officer in the university/college can click on the link of any forwarded e mails that he/she will receive from any student of his/her college to get the list of those students who have submitted Anti Ragging Affidavits/Undertakings in his/her college. The list will be updated every 24 hours.

Contd.../-

**CONTINUATION SHEET**

**-02-**

Universities and Colleges are requested to insert **a mandatory column** in your university/colleges admission form as per the given format:

Anti Ragging Undertaking Reference no:	<input type="text"/>
--	----------------------

You are also requested to display the email address and contact number of the Nodal Officer of Anti Ragging of your university/college in your website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

In addition to this, you are also requested to create E-admission booklet or brochure, E-leaflets giving details on guidance in case of ragging to admitted students instead of print/hard copy.

With kind regards,

Yours sincerely,

  
(Rajnish Jain)

**The Vice-Chancellor of all Universities**

**The Principal of all Colleges**

## **SOP FOR MOBILE NUMBER CHANGE AT GOVERNMENT ENGINEERING SCHOOLS / POLYTECHNICS**

### **Application submission & Verification:**

Applicants who wish to change their registered mobile number need to submit a written application addressing to the Principal of the approaching institute (nearby Government Polytechnic/Engineering School).

The written application needs to be supported with self-attested xerox copy of Aadhar Card & HSC certificate.

The Admission Officer of the concerned Govt. Polytechnic/ Engineering School will take steps for change of mobile number. The genuineness of the candidate approaching for change of mobile number will be verified. If the Admission Officer is satisfied with the claim of the candidate, then will take further steps for change of the mobile number. At the time of change of mobile number, photo with time and date stamp (geo tag) of the candidate will be taken and may be uploaded in the SAMS portal (depending upon the availability of option) or else shall be kept for future reference.

Change of Mobile number will be allowed only if the details of the applicant desires to change the mobile number match with the CAF details reflected on SAMS portal against that particular number. In case of any deviation change of mobile number won't be allowed. Concerned institutions are to ensure the same and will be held responsible for any wrong editing of the details.

### **Notification:**

The applicant will be notified via SMS on their previous mobile number (if reachable) & Current Mobile no. regarding the successful change of mobile number.

### **Confirmation:**

The applicant will receive a confirmation message on their new mobile number confirming the successful update of their mobile number.

### **Acknowledgement:**

The applicant is advised to keep the updated mobile number safe and secure for further communication.

### **Record Keeping:**

Record of mobile number change request along with the updated details is to be maintained by the admission section of concerned Engineering School/Polytechnic for future reference. For this purpose, a register shall be maintained where daily updates need to be made for all cases, recommended as well as not recommended.

#### **Note:**

- The entire process should adhere to the guidelines and regulations set forth for the Government Polytechnics/ Engineering Schools and should prioritize data security and confidentiality.
- Where the institution feels that the application for change of mobile number is genuine and if it is changed, no other candidate shall be affected, then the mobile number may be changed. In all other cases, where there is any doubt, the details may be mailed to [dacdtet2024@gmail.com](mailto:dacdtet2024@gmail.com) . While sending mail, Government Engineering Schools / Polytechnics shall attach scanned copy of all documents as submitted by the candidates.
- In no case, the CAF details of other candidates be deleted, edited or altered in any manner.

## REQUEST FOR CHANGE OF MOBILE NUMBER

Name of the Candidate	
Father's Name	
Date of Birth	
CAF (Common Application Form) Barcode No	
Old Mobile Number	
New Mobile Number	
Reason for Change of Mobile Number	
Aadhar Card Number	
HSC Roll Number	
Board of Exam of HSC(BSE/CBSE/ICSE/Other)	
Date of submission of application	
<p>The following documents need to be attached with this form:</p> <p>i. Xerox copy of Aadhar Card, ii. Xerox copy of HSC certificate/Marksheet</p> <p>Original HSC certificate/ marksheet will be submitted by the applicant for verification and will be returned immediately after verification by the respective Government Engineering Schools/ Polytechnics. In cases where original certificates / marksheets are not issued by concerned boards, any other supporting document regarding genuineness of the candidate need to be verified.</p>	

Signature of the Candidate

**Affix self-attested passport/stamp size photo of the candidate here.**

### VERIFICATION:

The details of the candidate are verified by me and found to be correct. There is no objection in changing the mobile number of the candidate. Photo of the candidate with date and time stamp is taken and kept for future reference.

*Signature of the Admission Officer with date*

*Recommended for change of Mobile Number*

*Signature of the Principal with seal*



# Approval Process 2024-25

## Guidelines for Working Professionals

(Engineering & Technology)

### Guidelines for Working Professionals in AICTE Approved Institutions for Diploma, UG and PG Courses in Engineering & Technology

(w.e.f. A/Y 2024-25)

AICTE Approved Institutes fulfilling the criteria mentioned below are eligible to run Diploma, UG (B.E/B.Tech) and PG (M.E /M. Tech) Courses from the A/Y 2024-25 for working Professionals ONLY in the approved disciplines/Courses. As per the Provisions of the Approval Process Handbook 2024-25 to 2026-27 following guidelines are applicable to run the courses w.e.f. A/Y 2024-25 ONLY with the Approval of AICTE.

1. Eligibility Criteria for the Institutes for Obtaining AICTE Approval		
	Institutions having more than 80% average enrollment in last 3 years (Enrollment of First Year Only shall be considered (Lateral Entry Admission shall not be considered) for calculating Average Enrolment.  (OR)  Institutions operating in Aspirational Districts (as per the latest list notified by NITI Aayog).  (OR)  Institutions belonging to Jammu, Kashmir and Leh/ Ladakh and NER States.	
2. Courses & Intake		
i	Number of Permitted Courses	Maximum Three Courses per Institute/Level
ii	Permitted Intake per Course	15/30 (PG-Level Course) 30/60 (Diploma/UG Level Course) (Supernumerary in nature)
ii	Minimum Admission Required to Run the Course	1/3 of the Approved Intake in each course
3. Eligibility for Admission		
i	Professionals working in Registered Industry / Organization (Central / State) / Private/ Public Limited Company/ MSMEs located within 50 KM radial distance from the Institute.	
ii	Minimum of ONE Year Full time / Regular working Experience	
iii	Qualification Same as candidates eligible for Lateral Entry to Second Year (As Specified in Approval Process Handbook published by AICTE from time to time)	

# Approval Process 2024-25



## Guidelines for Working Professionals

(Engineering & Technology)

<b>4.</b>	<b>Duration of the Course</b>
i	<p><b>Diploma Level:</b> Same as Lateral Entry to Second Year with a total course duration NOT less than TWO years and shall fulfill the total contact hours as prescribed by the Affiliating Body/Board/ University for completion of duration of the course.</p> <p>(or)</p> <p>Same as Lateral Entry to Second Year with at least minimum of one semester extra to fulfill the total contact hours as prescribed by the Affiliating Body/Board/University for completion of duration of the course.</p>
ii	<p><b>Under Graduate Level:</b> Same as Lateral Entry to Second Year with a total course duration NOT less than THREE years and shall fulfill the total contact hours as prescribed by the Affiliating University for completion of duration of the course.</p> <p>(or)</p> <p>Same as Lateral Entry to Second Year with at least minimum of one semester extra to fulfill the total contact hours as prescribed by the Affiliating University for completion of duration of the course.</p>
iii	<p><b>Post Graduate Level:</b> Total course duration NOT less than TWO years and shall fulfill the total contact hours as prescribed by the Affiliating University for completion of duration of the course.</p>
iv	Timings for conduct of classes normally shall be in the evening hours/any flexible convenient timings in alignment with timings of Industry / Organization.
v	Mode of Conduct of Classes shall be as applicable for Regular Programs as defined in the AICTE Public Notice Vide. No. AICTE/AB/Academic/2020-21, dated 13th August, 2020(In Regular Face to Face Mode).
<b>05</b>	<b>Academic Requirements</b>
i	Total Credits as specified in the AICTE Model Curriculum (or) Affiliating University are required to be earned for getting the Degree
ii	Syllabus shall be same as applicable to regular students.
iii	As per the AICTE Regulation up to 40% of credit transfer is permitted through MOOCs / SWAYAM. However, for Diploma level institutes, other MOOCs platform similar to NPTEL/SWAYAM recognized by State/Central Government may also be considered.
iv	Examination shall be same as the regular students.





## Approval Process 2024-25

### Guidelines for Working Professionals

(Engineering & Technology)

<b>06</b>	<b>Faculty &amp; Staff Requirement</b>
i	As per the prevailing AICTE Norms. Existing Faculty in the Institute / Industry Experts with requisite qualification as per AICTE Norms are permitted with additional remuneration / honorarium as per the Affiliating University / State Government / Institute Norms.
ii	Existing staff (Technical / Supporting) are permitted with additional remuneration / honorarium as per the Affiliating University / State Government Norms.
<b>07</b>	<b>Infrastructure Requirements</b>
	Existing Infrastructure can be used. No additional Infrastructure is Required.
<b>08</b>	<b>Mode of Admission or Admission Policy</b>
i	As per the University /State Admission Policy. In absence of any such Admission Policy, Institute can devise transparent mechanism for short listing the eligible candidates in a highly transparent manner based on Merit of the Qualifying Examination.
ii	Reservation Policy of the respective State/UT is applicable. However, One Seat in Every Institute Shall be Reserved for Candidates working in Central Government Organizations / Industries /Companies / Autonomous Organizations purely on MERIT Basis. In absence of any such Candidates the vacant seat may be transferred to General Category. <b>Note:</b> If any seats are vacant after the last round, candidates from other States/UTs may also be considered for admission, if they reside within a 50 KM radial distance from the institute.
<b>09</b>	<b>State Government, Board &amp; University Requirements</b>
	State Government, DTE (Board) & University (as applicable) should devise a mechanism to affiliate the Working Professionals admitted in AICTE Approved Institutes for Courses under this Policy of AICTE.
<b>10</b>	<b>Other Requirements</b>
	AICTE Approved Institutes shall fulfill any other requirements as specified / required which are notified from time to time.
<p><b>NOTE-1:</b> Above Guidelines are also applicable to State Public Universities/State Private Universities, provided, ONLY if they are having Approval of AICTE.</p> <p><b>NOTE-2:</b> UGC Norms /Guidelines /Rules (If any) are also applicable.</p>	



**Directorate of Technical Education & Training, Odisha**  
Killamaidan, Buxibazar, Cuttack - 753001



[www.detetodisha.gov.in](http://www.detetodisha.gov.in)  
[www.samsodisha.gov.in](http://www.samsodisha.gov.in)



[ccrdiploma2024@gmail.com](mailto:ccrdiploma2024@gmail.com)



Sanjog Helpline (Toll Free)  
**155335 or 1800 345 6770**